

**Greensboro ARPA Committee
MINUTES
February 23, 2022 via Zoom**

Present via Zoom: Jackie Tolman, Jane Woodruff, Nancy Hill, Dan Predpall, Stew Arnold, Jay Modry, Ellen Celnik, Beth Meacham, Gary Circosta, Sam Young, Jenny Bayles, Kim Greaves, Brett Stanciu

Committee members absent: Judy Carpenter

Meeting called to order at 6:32 pm by co-chair Jackie Tolman

- 1. Committee norms** - It was agreed that committee members will maintain civil discourse, prioritize a broad-minded approach, and be open to and cognizant of any and all issues, ideas, projects, and plans brought before the committee. The process must be open and transparent.
- 2. Process** - **a)** create a clearly articulated document (in print, video, on-line) outlining the criteria for ARPA funding, using the resources available through Vermont League of Cities and Towns (VLCT). **b)** make this document widely available to the greater Greensboro Community in print, on-line, and through public meetings. **c)** create clear and quantifiable criteria, timelines, allowable use of funds, and deadlines for funding requests/proposals.
- 3. Decision-making process** - Dan Predpall will lead a sub-committee to develop an ARPA Funding application form. Beth Meacham and Jackie Tolman volunteered to assist. The application form will be standardized, mathematically quantifiable, and informed by a common sense approach. The form will make it possible for the application data to be tabulated and assessed objectively. Jay Modry volunteered to make sure applications were available to those without computer access.
- 4. Proposed Timeline** - **1) March 16, 2022** - Jane Woodruff and Ellen Celnik will present the committee with a "front-facing" document about ARPA for public distribution. **2) April 20, 2022** - Dan Predpall and his group will present an ARPA Funding Application Form to the committee. **3) In early June, 2022** ARPA Funding Application Forms will be publicly available in print and on-line. **4) In July, August, and September 2022** public meetings, discussions, and community outreach about ARPA will be held. **5) All requests for funding will be due October 1, 2022.** **6) The committee will review all proposals by December 31, 2022** and forward recommendations to the Select Board soon after.

5. Next ARPA committee meeting is March 16, 2022 via Zoom.

6. Adjourned by Co-chair Jackie Tolman at 7:08 pm

Submitted February 24, 2022,

Jenny Bayles, ARPA committee clerk/secretary