

*(Draft only – not approved by the Selectboard)*

# Greensboro Selectboard

June 9, 2021

## Meeting Minutes

**[Meeting was held via video conference]**

**SELECTBOARD MEMBERS PRESENT:** Peter Romans, David Kelley, Gary Circosta, Tracy Collier, Matt McAllister

**SELECTBOARD MEMBERS ABSENT:** None

**OTHERS PRESENT:** Kim Greaves, Josh Karp, Brett Stanciu, Chief Dave Brochu, Jr., Maggie Altman, Ed Sunday-Winters, Emmett Avery, Eric Hanson, John Hopkinson, Lise Armstrong, Meghan Wayland, Harold Gray, Doug Morton, Michael Porrazzo, Frank Maloney

**CALLED TO ORDER: 6:30 PM**

### **ADDITIONS TO THE AGENDA**

- Town Hall roof painting bid
- State Grants-in-aid program for roads
- Tax sale – executive session
- Crosswalk painting to be finished
- Stump dump/moving recycling
- Personnel policy – year end issues regarding paycheck items
- Planning Commission – discussion of feedback on Bylaw changes
- Further discussion of mask motion from 5/26 Selectboard meeting

### **MINUTES**

5/12 meeting: tabled due to questions about the Caspian lake reclassification discussion

5/26 special meeting: unanimously approved as written

### **PUBLIC CONCERNS**

None this evening.

### **POLICE**

1. May police report reviewed.
2. A virtual meet and greet with the Orleans County Sheriff will be held on June 10 at 6:30 PM.
3. **Public access to the town offices.** Peter and Sheriff Harlow discussed the change to a sliding window for primary public access to the town clerk's office. Sheriff Harlow thought this was a good idea, and suggested that the town consider installing a camera in the hallway.

## **GREENSBORO FIRE DEPT.**

1. The Board reviewed Chief Brochu's May report.
2. **New Tanker – engine brake.** The tanker is unsafe to operate without an engine brake. Peter said that while the vendor has refused to take responsibility for the truck lacking an engine brake, they agreed to take \$3250 off the price of the truck. Clark's had roughly estimated \$16k to install an engine brake; Chief Brochu has requested a formal quote. David made the following motion:

*The Board accepts the settlement proposal from the vendor and approves having an engine brake installed in the new tanker as soon as possible.*

Matt seconded the motion, which carried unanimously.

3. **GFD Budget.** Chief Brochu is concerned that issues with the town's accounting software make it appear that the GFD is way over budget on some items. It was agreed that explanatory notes will be added to budget reports as necessary.
4. Chief Brochu said the FD is looking at getting a lease-to-own compressor for filling their SCBA tanks.

## **ROADS & DRIVEWAYS**

1. **Road Foreman's Report – Tom Camarra.** Tom was not present this evening.
2. **Frank Maloney.** Frank is a regional planner at NVDA and works closely with road crews on state permit compliance issues. In order to be in compliance with certain grant programs, towns must now log into a web portal and provide updates on what work has been completed.  
Frank said that an iPad, which the crew would bring to their work sites, will be the most efficient way to stay in compliance, and suggested outfitting it with a heavy duty case and cover shield.  
The Board agreed to purchase an iPad for the road crew.  
David noted that the town should consider purchasing an insurance policy for the device, since it will be regularly exposed to harsh conditions.
3. **State Grants-in-Aid Program for road work.** This program will provide the town with \$16,875 in grant funding, with a 20% in-kind match required.

Matt made the following motion:

*The town will take part in the state Grants-in-Aid Program.*

Tracy seconded the motion, which carried unanimously.

4. **Sidewalk project – granite curbing bid.** Granite State Curbing Setters quoted \$24,560 to install 800 lineal feet of granite curbing. The final cost will be determined by the exact number of lineal feet installed. Much of the sidewalk work will be paid for with grant funding.

Peter noted that while granite curbing costs more up front, it more than pays for itself over time due to its durability. Gary made the following motion:

*The Board accepts the bid from Granite State Curbing Setters for granite curbing installation for the East Street sidewalk project.*

Matt seconded the motion, which carried unanimously.

5. **Painting crosswalks.** Tom will be asked to paint the remaining two crosswalks that were not painted due to the Local Motion study – one at the Historical Society, one at Willey's gas pump.
6. **Moving recycling to Stump Dump.** Peter reported that Ken Johnston has been working on layout and traffic flow considerations for the new recycling center. Paperwork required by the NEK Waste District to move the Center is being completed.

## **COMMUNITY GARDEN**

Meghan Wayland said the Community Garden group decided to use the Village Green, due to some opposition to siting the garden at the Willey Beach Park.

Gary made the following motion:

*The Board supports a Community Garden on the Village Green, with details to be worked out at a future meeting.*

David seconded the motion, which carried unanimously.

## **TOWN CLERK – Kim Greaves**

**Town Hall roof painting bid.** One bid was received, from J. White Contracting (S. Burlington) for \$9,000. The roof will be power washed prior to painting.

Josh noted that the last time the roof was painted the prep work included bead blasting; he wondered if the lack of this step could mean a lower-quality job. Peter said the contractor is reputable and that the price seems very reasonable given that incidental work such as repointing the chimney is included.

David made the following motion:

*The Board accepts the \$9,000 bid from J. White Contracting to paint the Town Hall roof.*

Tracy seconded the motion, which carried unanimously.

## **TREASURER – Brett Stanciu**

1. The Board reviewed the treasurer's monthly report.
2. Brett asked the Board to sign off on payroll increases.
3. **ARPA Funds.** Brett said that the town will need to accept or decline the soon-to-arrive ARPA funds. She noted that VLCT is taking a major role in assisting towns with its ARPA Coordination and Assistance Program.
4. **FY21 budget YTD.** The Board reviewed the FY21 YTD budget reports.
5. **May check warrants.** The Board reviewed the May check warrant reports.

## **ONGOING BUSINESS**

1. **Town offices mask protocol.** Gary asked what the town will do when the rest of the state opens up – are we are going to be more strict than the rest of the state?

David said that the town is responsible for protecting the health of town office employees, and asked Kim how she feels about the Board's decision to continue the mask requirement for the town offices. Kim said that one employee is immune-compromised and while vaccinated, it's not known how effective the vaccine will be for this person.

Tracy said that the town office staff should feel comfortable with Board proposals in the short term, but added that we need to think about what we're going to do long term.

Brett said that town clerks all over the state are discussing this issue, with many different approaches being considered. In her opinion, if you're vaccinated, you shouldn't have to wear a mask if you come in; however, if you're not vaccinated, you should be masked.

Peter said that asking folks to wear a mask when they come in is not too much to ask.

Gary suggested that most people will do the right thing if asked, and that the town should take the approach of simply asking folks to mask, and not being heavy handed about it.

Josh wondered if an air filtration system for the town offices could ease some worries of the staff there, but added that he didn't know if such systems are truly effective or just a feel-good measure. Discussion of re-opening the offices to the public once the new sliding window is installed. Kim said it this will likely be in early July.

David made the following motion:

*The Board will keep its May 26 motion in place and revisit the town office access policy when the new window is installed.*

Peter seconded the motion, which carried (P.R., T.C., D.K. in favor; M.M., G.C. opposed).

**2. Selectboard Meetings.** After discussion David made the following motion:

*The Board will meet every two weeks for the time being. The second monthly meeting may be cancelled if deemed not necessary by the Chair.*

Peter seconded the motion, which carried unanimously.

**3. Alarm Policy for when the Orleans County Sheriff is off duty.** When the OCSD is off duty, alarm calls will be answered by the State Police, which has an specific alarm policy. It will be up to individual property owners to make sure they understand this policy.

The Greensboro Association, town email list, Front Porch Forum, town web site etc. will all be used to get the word out about this change.

## **OTHER BUSINESS**

**1. Coin drop for Nursing Home.** Peter said that the nursing home is asking for permission to plan a coin drop as a fundraising activity. Discussion; Board members were not in favor.

**2. Funky Fourth.** David made the following motion:

*The Board will continue to support the Funky Fourth.*

Gary seconded the motion, which carried (D.K., M.M, T.C., G.C. in favor; P.R. abstained).

Kim will start spreading the word, so residents who are interested can plan and take part in the events.

**3. Letter of appreciation from Hazen.** The town received a letter of appreciation from Hazen Union School for donating the old bell.

**4. Personnel policy/accruals.** Gary suggested a discussion of employee fringe benefit accruals, since the end of the fiscal year is approaching.

Brett had a few questions about the personnel policy; she and Gary will discuss.

**5. Greensboro Planning Commission – proposed Zoning Bylaw changes.** Gary said that it would be ideal if the Planning Commission (PC) provided red-line documents so it's clear what changes are being proposed to the Zoning Bylaw. He also wondered if the PC has analysis or data backing up their proposed changes. David agreed that sharing such analysis and data are important for transparency.

Brett (wearing her Zoning Administrator hat) said it's not possible to provide red line documents since sections of the current Bylaw have been merged in the new draft. She added that the Bylaw revisions are currently in the hands of the PC and that it's not appropriate for the Selectboard as a body to get involved at this stage. Brett urged individual Board members to submit comments to the PC directly if they have concerns.

Gary questioned the process, saying that if the PC was to address Selectboard concerns early on, it could make the overall Bylaw revision process more efficient.

Peter agreed with Brett, that it's not appropriate for the Selectboard as a whole to get involved at this point.

**EXECUTIVE SESSION**

Gary made the following motion:

*The Board will enter executive session at 8:53 PM to discuss the Town's interest in the upcoming tax sale.*

Tracy seconded the motion, which carried unanimously.

The Board left executive session at 9:12 PM.

**ADJOURNMENT**

The Board voted unanimously to adjourn at 9:12 PM.

*Respectfully Submitted: Josh Karp, Selectboard Clerk*