

*(Draft only – not approved by the Selectboard)*

# **Greensboro Selectboard**

## **July 14, 2021 – Minutes**

**[Meeting was held in person and via video conference]**

**SELECTBOARD MEMBERS PRESENT:** Peter Romans, Gary Circosta, Tracy Collier, Matt McAllister

**SELECTBOARD MEMBERS ABSENT:** David Kelley

**OTHERS PRESENT:** Kim Greaves, Josh Karp, Brett Stanciu, Chief Dave Brochu, Jr., Tom Camarra, Michael Porrazzo, Emmett Avery, Eric Hanson, Dan Tanner, Lenwood Perron, Kathryn Lovinsky, Ellen Celnik

**CALLED TO ORDER: 6:30 PM**

### **ADDITIONS TO THE AGENDA**

Hinman Settler Road sign, mask mandate at town hall, HPD June report.

### **MINUTES**

1. May 12, 2021: After discussion, Tracy moved to amend the minutes as proposed by Gary, with Josh editing Gary's amendments for brevity as appropriate. Gary seconded the motion which carried unanimously.
2. June 23, 2021: unanimously approved as amended.
3. June 30, 2021: unanimously approved as amended.
4. July 5, 2021: unanimously approved as written.

### **PUBLIC CONCERNS**

None this evening.

### **GREENSBORO FIRE DEPT – Chief Dave Brochu, Jr.**

1. **New Tanker – engine brake.** Chief Brochu reported that Clark's installed an exhaust brake for approx. \$7,000 (half of their original estimate). They also fixed the AC (under warranty) and replaced the instrument cluster (to meet US specs). The tanker is now fully operational.
2. **SCBA compressor.** Chief Brochu recommended that the GFD purchase a compressor for their SCBA tanks, paying approx. 50% down with the rest borrowed. The Craftsbury, Hardwick and Walden Fire Depts. each have their own compressors, and the GFD typically goes to Walden to fill their SCBA tanks. Chief Brochu said the life span of the compressor should be at least 15 years. Chief Brochu will write up a proposal for the purchase, to be reviewed at the next Board meeting.

- 3. Old Tanker – bids.** Four bids were received: McAllister Tree Farm (\$2500), Charles Demeritt (\$1565), Bill Smith (\$1555), and Ricky Hall (\$1655). Matt made the following motion:

*The Selectboard accepts McAllister Tree Farm’s bid of \$2500 for the GFD’s old tanker truck.*

Gary seconded the motion which carried unanimously.

## **POLICE REPORT**

No officer from the HPD was present; the June report was reviewed. This is HPD’s final report, since police services are now provided by the Orleans County Sheriff’s Dept.

## **ROADS & DRIVEWAYS**

### **1. Road Foreman’s Report – Tom Camarra.**

- The road crew has started prep work for the East St. sidewalk project.
- The crew has been grading, and continuing with the stump dump clean up.
- Discussion of ways to improve the safety of the sunken storm drain near the Greensboro Post Office.
- VTrans is helping develop a plan for work on the Porter Brook bridge on Craftsbury Rd.

- 2. Sick time.** Peter said that for clarity’s sake, town employees should clearly note on their time cards when sick time or personal time is being taken.

- 3. Curb Cut form.** The Driveway plowing specs and curb cut requirements were combined in the new curb cut form that was adopted by the Board in May 2021. Discussion of whether this was intended; no immediate action taken by the Board.

- 4.** At a previous meeting, there was discussion of using the HERF account as a place to roll unspent sidewalk funds into; these funds could then be accessed for future sidewalk projects. It now appears that the HERF account is to be used for equipment only.

## **RURAL ARTS COLLABORATIVE – Kathryn Lovinsky, Executive Director**

Kathryn Lovinsky said that the Rural Arts Collaborative (RAC) is applying for a planning grant from the VT Community Development Program for the proposed town hall renovation project. The grant would provide approx. \$60k for a feasibility study, archeological and other necessary studies, and for the creation of a funding matrix. The grant would provide most of the information required for an overall project estimate to be drawn up.

Kathryn said that this meeting is serving as the required public hearing for the grant application. She asked the Board to sign a resolution in support of the grant application.

She added that while the RAC will be doing the bulk of the project work, the grant application must be made by the town, and grant funds will flow through town accounts.

Gary made the following motion:

*The Board approves the resolution for the VCDP grant application.*

Tracy seconded the motion, which carried unanimously.

## **TOWN CLERK – Kim Greaves**

1. **Highland Center – catering request.** The HCA is requesting to cater an event on August 7 at Turning Stone Farm. Gary made the following motion:

*The Board approves HCA's catering request.*

Matt seconded the motion, which carried unanimously.

2. **Set Tax rate.** Since Brett would like to discuss the tax rate with the town's outside auditor, action on this item was tabled. Gary will sit in on the call.
3. **Town records – relocation proposal.** Kim would like to move the payroll and accounts payable records from the hallway into the town clerk's office, so they'll be more secure. She noted that moving them to this more secure location would be in line with state statutes. The records would still be publicly available when the town clerk's office is open.

Gary wondered if the files could stay where they are, but be placed in a locking file cabinet so they'd remain accessible to the Selectboard even when the town clerk's office is closed. After discussion, Tracy made the following motion:

*The Board supports moving the records into the town clerk's office.*

Peter seconded the motion, which carried unanimously.

4. **Heating oil prebuy.** Kim told the Board that she selected Fred's Energy to supply heating oil for the upcoming heating season. She noted that due to an increase in the price of heating oil, this line item may go over budget by approx. \$1k, based on historical usage data.

## **TREASURER – Brett Stanciu**

1. The Board reviewed the treasurer's monthly report.
2. **ARPA Funds.** Brett said she's completed paperwork that's required in order for the town to receive these funds.
3. **FY21 budget report, YTD.** Reviewed by the Board.
4. **June check warrant reports.** Reviewed by the Board.

## **MASK PROTOCOLS**

1. **Selectboard meetings.** Matt suggested that the mask requirement for Selectboard meetings in the Collier Room be lifted. After discussion, Matt made the following motion:

*Masks will be optional in the Collier Room during Selectboard meetings.*

Gary seconded the motion, which carried unanimously.

2. **Town offices.** Discussion of the ongoing mask requirement for the town offices. Kim said that everyone who asks to enter the town offices comes prepared with a mask, and all have been respectful of the masking requirement.

Tracy suggested that the town health officer weigh in about whether the mask requirement should remain in place.

## **OTHER BUSINESS**

1. Peter said that a farmer in town heard a Selectboard member comment that “in the future there will be no farming within five miles of the lake”. Peter said this is hearsay and that Board members should be more responsible in their communications with the public. Matt said he might have said “there may be no manure spreading in the Caspian Lake watershed” if the lake is reclassified. Reclassification of Caspian Lake is currently under discussion in town.
2. **New Hinman Rd. sign.** The Historical Society is holding a dedication for the new Hinman Rd. sign on July 21 at 10 AM. Peter will attend.

## **EXECUTIVE SESSION**

Peter made the following motion:

*The Board will enter executive session at 8:40 PM to discuss personnel matters. Kim Greaves, Brett Stanciu, Dan Tanner, Tom Camarra, and Lenwood Perron will also be present.*

Tracy seconded the motion, which carried unanimously.

The Board left executive session at 9:45 PM and took no action.

## **ADJOURNMENT**

The Board voted unanimously to adjourn at 9:45 PM.

*Respectfully Submitted: Josh Karp, Selectboard Clerk*