

This will be a hybrid meeting. Join in-person at the Greensboro Free Library, or join remotely via Zoom conference call using your computer or phone.

For a meeting link and phone number, visit the town calendar at the *greensborovt.gov* home page.

For help with joining the meeting, call the Town clerk at 533-2911 during office hours

GREENSBORO SELECTBOARD

July 24, 2024 – Agenda

6:30 pm

The Selectboard is now holding two regular meetings each month.

CALL TO ORDER & ADDITIONS TO THE AGENDA (6:30 – 6:35)

MINUTES (6:35-6:40)

Approve minutes from June 26th Meeting
Approve minutes from July 12th Emergency Meeting

PUBLIC CONCERNS (6:40-6:55)

CIVIL DISCOURSE/RULES OF PROCEDURE POLICY DISCUSSION (6:55-7:10)

ROADS – TOM CAMARRA (7:10-7:25)

Road Foreman's Report
FEMA update – Josh
Glover Land Survey
Road Concerns
Road Bids

FIRE DEPARTMENT – Dave Brochu (7:25 – 7:35)

SHERIFF REPORT 7:35 – 7:45)

Speed/Traffic Study
2024-2025 Contract

TREASURER – Brett Stanciu (7:45-8:00)

Renew Line of Credit
Set Tax Rate

RURAL EDGE UPDATE (8:00-8:15)

Rural Edge Town Meeting

TOWN CLERK – Kim Greaves (8:15-8:20)

Emergency Management Plan
Vermont Appraisal Company Assessor Contract FY25

ONGOING BUSINESS (8:20-8:35)

Wastewater Project

OTHER BUSINESS (8:35-8:45)

Zoning Bylaws-Planning commission

EXECUTIVE SESSION-

Contracts/Legal
Personnel

\$ for ass't Town Clerk - \$20 per hr

Kim Greaves is inviting you to a scheduled Zoom meeting.

Topic: July 24th Selectboard Meeting

Time: Jul 24, 2024 06:30 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/8245586005?omn=83612671748>

Meeting ID: 824 558 6005

One tap mobile

+16469313860,,8245586005# US

+13017158592,,8245586005# US (Washington DC)

Dial by your location

- +1 646 931 3860 US
- +1 301 715 8592 US (Washington DC)
- +1 305 224 1968 US
- +1 309 205 3325 US
- +1 312 626 6799 US (Chicago)
- +1 646 876 9923 US (New York)
- +1 719 359 4580 US
- +1 253 205 0468 US
- +1 253 215 8782 US (Tacoma)
- +1 346 248 7799 US (Houston)
- +1 360 209 5623 US
- +1 386 347 5053 US
- +1 408 638 0968 US (San Jose)
- +1 507 473 4847 US
- +1 564 217 2000 US
- +1 669 444 9171 US
- +1 669 900 6833 US (San Jose)
- +1 689 278 1000 US

Meeting ID: 824 558 6005

Find your local number: <https://us02web.zoom.us/j/kcM6HP4Qyk>

- Draft only, not yet approved by the Selectboard -

Greensboro Selectboard

July 10, 2024 – Minutes

[This was a hybrid meeting held at the Greensboro Free Library, with some participants joining remotely]

SELECTBOARD MEMBERS PRESENT: Ellen Celnik, MacNeil, David Kelley, Eric Hanson

SELECTBOARD MEMBERS ABSENT: None

OTHERS PRESENT in person: Chris Steel, Liz Steel, Chris Roy, Meaghan Meachem, Beth Meachem, Erika Karp, Brett Stanciu, Kim Greaves, Josh Karp, Tom Camarra, Dede Stabler, Vangie Kelly, Ellen Gray, Nancy Keyes, Bobbie Nisbet, Jan Terweisch, Bonnie Cleveland, Randel Cleveland

OTHERS PRESENT remote: Bill Hardy, Christine Armstrong, Anne Altman, Dan Predpall, Davis Barnett, Hugh Knox, Janet Long, John Lukens, Joseph Gresser, June Bascom, Lise Armstrong, Melissa Moffatt, Peter Romans, Liz Baum, Mary Parker, Elissa Mackin, Aileen Gebbie, Neal Burnham, Jerilyn Virden, Jess Nichols, Amy Nichols, Janet Hill, Sandra Gebbie, Michael Porrazzo, Liz Gebbie, Kent Hansen, Gail Sieg, Elsa Shultz, Chad Sims, Eleanor Guare, Lisa Sartorius, Jennifer Lucas, Nancy Riege, Ila Hunt, Janet Patterson

CALLED TO ORDER: 6:30 PM

ADDITIONS TO THE AGENDA

Curb cut – Jan Terweisch.

Eric congratulated everyone for a great Funky Fourth celebration, 450+ people were fed and \$3k was raised for the food pantry. He specifically thanked John Schweizer for his work organizing the event.

MINUTES

Minutes from June 26, 2024 regular meeting approved as written.

NEW SELECTBOARD MEMBER

Bobbie Nisbet volunteered to fill the open selectboard seat. David made the following motion:

The Board appoints Bobbie Nisbet to fill the open selectboard seat.

MacNeil seconded the motion which carried unanimously.

PUBLIC CONCERNS

None this evening.

ROADS & DRIVEWAYS

- Road Foreman's report.** Tom reported that the road crew is finishing up FEMA work on Bayley-Hazen Road. Edsall Hill was repaired after washing out during a recent downpour. Road crew members took vacation time in June, slowing down progress on road projects since there was only a two-person crew for much of the month.

2. Road concerns from public.

- Erika noted that some rough areas on Circus Rd. would ideally be fixed before the August Smirkus shows.
- Beth said there are some large holes on the hill above the Gebbie farm that need fixing.
- Bonnie said a town culvert above their house empties debris onto their lawn and asked if there might be a solution. MacNeil said he'd investigate.

3. **FEMA update.** Josh said the plugged culvert on Gebbie Rd. on John Downing's property is a FEMA project leftover from last year; this needs to be communicated to John so he doesn't hire a contractor to complete the job. The Board directed the road crew to replace this culvert.

4. **Curb cut.** The Board unanimously approved a curb cut request from Jan Terweisch.

COMMUNICATIONS GROUP – Revised communications plan with civil discourse policy

The communications group (CG) submitted a revised communication plan to the board, which includes a civil discourse policy. Ellen and David said it appears they didn't receive the document prior to the meeting.

Meaghan asked the board to think about the 'new world' of remote meeting attendees and how a civil discourse policy would apply to them. She asked the board to consider enabling Zoom's chat function, as this could be considered an equity issue since some folks have trouble with public speaking.

Beth said the CG is aware that some of their proposals could take a while to implement due in part to budgetary considerations, but that the group hopes small steps can be taken to build better communications between the town and community. The board reviewed the CG's six recommendations.

1. **Civil discourse policy.** Eric said the existing selectboard 'Rules of Procedure' may address some of the civil discourse recommendations and asked board members review the 2018 document. Revisions will be considered at the next board meeting.
2. **Quarterly update from selectboard chair on board/town committee projects.** Eric agreed to do this, and will ask selectboard members and town staff for input on these quarterly updates. Ellen suggested that town committee chairs could rotate in and be present at the quarterly updates.
3. **Restructuring selectboard agendas.** If there continues to be two meetings per month, the recommendation is that the first monthly meeting be focused on town 'admin' matters, with the second meeting mostly dedicated to public comment and discussion of specific projects going on in the community. David suggested the Board adopt this recommendation.
MacNeil suggested that the board chair send out draft agendas to all board members prior to posting, in case they have anything to add. He said he's not in favor of holding two meetings a month indefinitely.
4. **Improvements to town website.** Liz said a website upgrade proposal was presented in 2021. Some improvements have been made, but other recommendations have not been followed and there is still a need for more transparency. The CG knows that getting the town website up to a level that serves the community more efficiently will take time and financial support; the group is aware that we're a small town with a small staff. Brett suggested this be put on the budget committee's agenda this fall, and she'll invite folks to budget meetings to continue the discussion.
5. **Review job descriptions of town employees.** Kim said as town clerk, she is responsible for hiring an assistant, taking into consideration the complexity of the town office. While she'd take suggestions about the job description of an assistant town clerk, she felt that publishing the entire job description isn't necessary. Liz asked Kim to consider adding website skills to the job description if they're not there yet. MacNeil said the board needs to understand the budgetary impacts of staffing changes in the town office.
6. **Community conversations.** The CG recommends that the town hold a discussion forum twice a year as a way to make connections with each other and discuss issues. Many residents can't attend Selectboard

meetings so more opportunities may increase community engagement. Liz said the VT Council on Rural Development (VCRD) is willing to facilitate the first of these community conversations.

She said while the VCRD Community Visit was back in 2019, the community hasn't been formally updated on some of the initiatives that came out of that process, nor have members of the community been invited to 'plug into' these initiatives. Liz said VCRD is very supportive of doing a review of task force developments since 2019, as well as looking at other things that have come up in the meantime.

The Planning Commission (PC) is about to start the lengthy process of updating the town plan. Beth said that chair Kent Hansen agreed that the PC will host the first community conversation, with a pot luck supper and round table discussions. The visit will be preceded by a PC community survey on August 3.

Ellen said it would be 'extraordinarily helpful' if people volunteered to serve on the PC, as that's where a lot of visioning and prioritizing happens.

Bobbie thanked the CG for their efforts. She added a lot has been put on the table and there is a lot of thinking to do.

Eric asked what is needed from the selectboard for the community visit. Liz replied that the board's support and attendance is what's needed. The Board agreed to support and attend the community visit.

ORLEANS COUNTY SHERIFF'S DEPT.

1. The Board reviewed the June OCSD report.
2. **Speed study – Main St.** Tabled.

GREENSBORO FIRE DEPT. – Chief Dave Brochu, Jr.

No report was available and no representative from the GFD was present.

TOWN CLERK – Kim Greaves

No items this evening.

TREASURER – Brett Stanciu

1. The Board reviewed the treasurer's monthly report, the FY24 budget report, and the June check warrant reports.
2. **Line of credit for 2023 flood repairs.** The town is waiting on approx. \$700k of FEMA reimbursement and needs to renew the LOC, which comes due July 31. Eric recently renegotiated the LOC with a 5.25% interest rate.
3. **Town hall – new generator.** Brett noted this is an unbudgeted expense. There is a 2-3 month wait for installation once the deposit is received by the contractor.
4. **Tax rate.** Brett said the board needs to set the tax rate at its next meeting. She added that the letter sent out with the tax bills is a great opportunity to communicate with landowners about important topics.

TOWN HALL HOUSING PROPOSAL – RuralEdge update

Ellen said she and MacNeil had their first meeting with RuralEdge (RE) a few weeks ago. RE recently sent the town 25 pages of legal documents which Ellen and MacNeil are reviewing, and they hope to continue discussions with RE in the upcoming weeks.

Ellen said they are working to make sure all of the town's concerns are being discussed, including the fact that the Village Green must continue to be available for public uses even if a large wastewater system is sited there. MacNeil said they're going to press RE to provide a timeline for completing tasks such as the test pits for the wastewater system.

Core samples have been completed and no underground tank leaks were found.

Bobbie asked whether the RE documents include details for parking, lighting, septic, and water. MacNeil said town approval of parking and lighting designs must be granted as part of the overall process. Septic and water are not regulated by the town: septic systems require a state permit, while hooking up to water would need to be negotiated with the Fire District #1.

Ellen reminded folks this is not 'subsidized' housing, but 'moderate income' housing.

Meaghan said a recent article mentioned that three units may be set aside for families coming out of homelessness, and wondered if RE has ever mentioned this. Ellen said three units is a low percentage of the total units, adding that there have been cases locally of folks who lost their homes to fire and had a very hard time finding housing.

Eric said that moving forward, the board has informally agreed to discuss RE issues in open session, and to only enter executive session to discuss RE if there's a specific legal reason to do so.

Liz requested that the public's RE questions, and any known answers, are placed on the town website. It was agreed to put questions from the April 24 meeting held at Lakeview School, and the June 4 meeting held at Fellowship Hall, on the website. Brett offered to do this task.

Regarding the town vote on the project, David said the vote will happen once the Purchase and Sales Agreement (P&S) is complete, but prior to signing. He said the board needs to check but that the vote would be warned at least 30 days out.

Ellen said if the Village Green is found to be suitable for a wastewater system, 'Phase 2' studies will continue throughout 2025. All studies must be complete in order to finalize the P&S agreement and hold the town vote.

ONGOING BUSINESS

1. **Glover land – encroachment.** Eric said Peter Romans is handing this project off to the Selectboard. Peter suggested that the town first figure out what land the folks may be interested in purchasing, then a price can be negotiated, followed by a survey. David said he would meet with the landowners to keep things moving forward.

2. **Zoning bylaw – public hearing on 'Misc. Changes'.** The state has released new language that is required to be included in municipal bylaws. Discussion on how best to incorporate this language, as the bylaw hearing has already been warned for July 25. After discussion, David made the following motion:

On July 11, Janet Patterson will send an addendum with the new state language to Brett who will post these changes.

MacNeil seconded the motion which carried unanimously.

3. **New town garage.** This project has stalled after some serious challenges appeared. MacNeil asked if selectboard members still feel a new town garage is a critical need.

He wondered if pursuing a state wetland waiver to build a new town garage on the fire house lot could be a path forward.

Discussion about the connections between building a new town garage and relocating the recycling center.

It was agreed that Josh, MacNeil, and Brett will discuss the new town garage project.

OTHER BUSINESS

1. **Greensboro Bend block party.** Erika announced there will be a block party in Greensboro Bend on Saturday August 3. Discussion of why this event isn't listed yet on the town website.

Jane Johns, one of the organizers, reportedly has concerns that the event could get too big if widely advertised. Chris Steel said the Greensboro Association wants to support the event, and suggested that more resources be requested/allocated next year so this event can be larger in scope. Dan suggested there

shouldn't be a problem if the event is advertised in Greensboro only. Kim said she'd discuss timing of the website announcement with Jane.

- 2. Federal funds for local renewable energy projects.** David said he's heard that a large amount of federal funding earmarked for renewable energy projects will soon be available to towns. Liz said she's aware of these funds, which can be used for projects such as community solar arrays.

She added that the town Energy Committee has been renamed the *Energy and Climate Action Committee*.

- 3. Village Trust Initiative (VTI) application – Methodist Church.** Dan Predpall said the Bend Revitalization Initiative (BRI) submitted a pre-application to the Village Trust Initiative to convert the Methodist church in Greensboro Bend, currently for sale, into a community center. Dan said the proposal made the VTI's short list and a detailed application is due on August 2, followed by an interview. He said the application is a bit of a long shot, with one challenge being that site control must be established ASAP. Dan has been talking to the property's realtor about getting a six-month option agreement to establish site control so the VTI project can potentially move ahead.

Dan said a project working group of approx. 12 people needs to be established, and the BRI needs a resolution stating that the selectboard supports the project and VTI application. David made the following motion:

The board supports the Village Trust Initiative application for the Methodist church project as presented by Dan Predpall.

Ellen seconded the motion which carried unanimously.

ADJOURNMENT

The meeting was unanimously adjourned at 9 PM.

Respectfully Submitted, Josh Karp, Selectboard Clerk

-Draft only, not yet approved by the Selectboard-

**GREENSBORO SELECTBOARD
EMERGENCY MEETING - Minutes
JULY 11, 2024**

Called to Order at 11:15 am

Selectboard Members Present: Eric Hanson, David Kelley, MacNeil, Bobbie Nisbet, Ellen Celnik

Others Present: Brett Stanciu, Kim Greaves

AGENDA

Emergency Funding for July 11, 2024 Flood Repair

MINUTES:

Discussion on how to fund the damages caused by the flooding. Brett discussed a line of credit with Community National Bank. Their Recommendation was to apply for an additional line of credit with interest rate to be determined.

David Kelley made the following motion:

The Selectboard will apply to Community National Bank for a line of credit in the amount of \$750,000 at the best possible rate of interest. Eric will follow up

Passed unanimous

Motion to Adjourn at 11:30 am

Mark Colburn
239 Village View Road
Glover, VT 05839

July 1, 2024

Town of Greensboro
PO Box 119
Greensboro, VT 05841

Estimate for Road Work as Described Below

Country Club Road

Excavator ditching 12 hours @ \$150	\$1800
Truck 12 hours @ \$120	\$1440
Excavator putting stone in ditch 8 hours @ \$150	\$1200
Total estimated cost	\$4440

Shadow Lake Road

Excavator Ditching 8 hours @ \$150	\$1200
Truck 8 hours @ \$120	\$ 960
Excavator putting stone in ditch 4 hours @ \$150	\$ 600
Total estimated cost	\$2760

Town Highway #8

Excavator Ditching 12 hours @ \$150	\$1800
Truck 12 hours @ \$120	\$1440
Excavator with hammer 2 days @ 1200 day	\$2400
Excavator changing 2 culverts 8 hours @ \$150	\$1200

8 hours labor changing culverts 8 hours @ \$50	\$ 400
Excavator 8 hours @ \$150 putting stone in	\$1200
Total estimated cost	\$8440

Town is to supply and haul all stone for ditches.

This is an estimate, any additional time will be billed by the hour.

Ledge removal is only an estimate as removal time will depend on depth and volume and ease of removal. Extra time will be billed by the hour @ \$150 per hour.

Jennifer L. Harlow
Sheriff



Tel: (802) 334-3333
Fax: (802) 334-3307

ORLEANS COUNTY SHERIFF'S DEPARTMENT
P.O. BOX 355
NEWPORT, VT 05855

AN AGREEMENT FOR GENERAL LAW ENFORCEMENT SERVICE

This agreement is hereby entered into this **1st** day of **July, 2024** by and between the Orleans County Sheriff's Department; hereafter referred to as the Sheriff's Department; the County Sheriff; hereafter referred to as the Sheriff; and the Town of **Greensboro**; hereafter referred to as the Town.

1. STATEMENT OF AGREEMENT

The Sheriff's Department and its Sheriff agree to provide General Law Enforcement Services to the Town, and the Town agrees to engage the Sheriff's Department through its Sheriff to provide such service in accordance with and subject to the terms of this agreement.

2. LEGAL BASIS

This agreement is authorized by the provisions of TITLE 24 Section 291 (a) of the State of Vermont Statutes Annotated.

3. GENERAL LAW ENFORCEMENT SERVICE DEFINED

General Law Enforcement Services consist of patrol, investigation, and technical services provided by the Sheriff's Department in support of patrol and investigation. All references to general law enforcement services contained in the agreement are references only to services that shall be delivered under the terms of this agreement.

4. DELIVERY OF SERVICES

4.1 Service Area: The Sheriff shall provide general law enforcement services within the corporate limits of the Town.

4.2 Enforcement Responsibilities: The Sheriff shall enforce State Statutes and all ordinances of the Town, that are the same type and nature as ordinances which are covered under State Statutes. The Sheriff shall not be required to assume any other enforcement duty or function not consistent with those customarily performed by the Sheriff under the Statutes of this State.

4.3 Quantity of Service: The Sheriff shall provide routine patrol for the enforcement of state and local statutes, regulations and ordinances; promote public relations and crime prevention ideas within the Town; provide security checks for local businesses, citizens' residences and vacant homes in the same manner as has been customarily performed by the Sheriff.

4.4 How Delivered: The Sheriff shall provide Deputies in patrol cars, responding to calls from 0800-0000 hours (may vary dependent on time of year and staffing – the Selectboard will be informed of any changes) Monday through Friday as well as coverage on weekends. Deputies will be on-call after midnight to respond to emergent and/or urgent calls for service at a minimum of 5 days a week. Deputies shall patrol the Town on a routine basis at irregular hours as to not set a pattern for enforcement purposes, unless otherwise specified by the Town in writing to the Sheriff. These terms will be in place from July 1, 2024 through June 30, 2025. Deputies shall be allowed to serve civil and criminal process while on duty, however, it is understood that any and all complaints would be answered first, and would take priority over all matters as related to the patrol service.

4.5 Reporting: The Sheriff shall provide the Town a monthly report of activities generated as a result of this contract. This report shall include the number of hours and calls for service, reported crimes, arrests, traffic citations, and any other pertinent information pertaining to such service. The reports will be sent to the Town electronically.

a. The Sheriff and/or a designee will attend Selectboard meeting (s) when necessary either in person, by phone or internet.

4.6 Service Management: The planning, organization, and scheduling direction shall be in mutual agreement with both the Town and the Sheriff. All supervision of Sheriff's Department personnel and other matters relating to the delivery of General Law Enforcement Services to the Town shall be determined by the Sheriff. The Sheriff shall retain exclusive authority over the activities of her personnel working in the Town.

4.7 Responsiveness: The Sheriff shall give prompt consideration to all requests of the Town regarding the delivery of General Law Enforcement Services. The Sheriff shall make every effort to comply with these requests if they are consistent with good Law Enforcement practices.

4.8 Dispute Resolution: Any conflict between the parties regarding the extent or manner of performance of General Law Enforcement Services delivered to the Town shall be mutually resolved by the Sheriff and the Selectpersons of the Town.

4.9 Co-ordination: The Town and Sheriff may each designate a specific individual or alternate to make or receive requests and confer upon matters concerning the delivery of General Law Enforcement Services.

4.10 Definitions: On-call coverage shall be defined as when a deputy is on call to provide law enforcement response when a deputy is not on duty.

On-call response shall be defined as the response of a deputy to requests for services that are received during on-call coverage hours.

4.11 Equipment Provided by Town: The Town shall supply a space where a deputy can work and have access to a telephone as well as copier and fax machine.

5. RESOURCES

5.1 Sheriff's Department Responsibilities: Except as otherwise stipulated, the Sheriff's Department shall furnish all labor, equipment, facilities and supplies to provide these services.

5.2 Individual Ownership: The Sheriff's Department and the Town shall retain title to the property each may acquire to fulfill its obligations under this agreement. Upon the termination of this agreement, each party may dispose of its property as it sees fit.

6. FEES AND COSTS

6.1 Total Sum: The Town shall pay to the Sheriff's Department, the total sum of \$195,700.00 for the services provided under this Agreement for the period beginning July 1, 2024 and ending June 30, 2025. The Town and the Sheriff's Department agree to meet and evaluate the costs in good faith by November 1, 2024.

6.2 Billing & Payment: The Sheriff's Department shall bill the Town on a monthly basis for General Law Enforcement Services in twelve (12) equal payments of \$16,308.34 paid in advance of each month of schedule services with the first payment due on or before July 1, 2024. The Town shall pay for these services within 30 days after receipt of the Sheriff's Department billing.

6.3 The Town will not be charged an additional fee for on-call coverage hours during which time a deputy is on-call, but not on duty, unless otherwise identified in this agreement.

6.4 Delinquency: If the Town does not make payments within 30 days, the Sheriff's Department may terminate this agreement; however, as a courtesy, the Sheriff's Department will contact the Town before any termination becomes final.

6.5 Administration: Pursuant of Title 24 VSA 291(a)(c), the Sheriff, as administrator of the contract, shall be entitled to compensation at a rate not to exceed 5% of the total contract value. This administrative fee does not increase the gross cost for services specified in this contract.

7. LIABILITY

7.1 Sheriff's Department: The Sheriff's Department shall assume liability for, defend against and hold the Town harmless from all costs or damages for injury to person or property caused by the Sheriff's Department in providing or failing to provide General Law Enforcement Services to the Town.

7.2 Town: The Town shall assume liability for, defend against, and exempt the Sheriff's Department from all costs or damages for injury to person or property, attributable to action or inaction by the Town, except as to any action or inaction relating to general law enforcement services provided to the Town.

8. PERSONNEL

8.1 Employee Status: All persons employed by the Sheriff in providing General Law Enforcement Services to the Town shall be Sheriff's Department officers or employees and shall not have any benefits, status or right to Town employment. The Sheriff's Department shall furnish fully equipped and trained deputy sheriffs certified by the Vermont Criminal Justice Council for the purposes stated under this Agreement. The Sheriff will assign and schedule deputies to fulfill the terms of this Agreement.

- a. The Sheriff's Department will provide patrol and service hours to include scheduled patrols and response to incidents outlined or stipulated in Sec 4 of this agreement. The schedule will vary from week to week so as to maximize the coverage need.
- b. On-call: a Deputy would be called out for emergent and urgent calls for service which shall include, but not be limited to incidents where an imminent threat to life, safety, welfare, property, or animal welfare exists. The determination of response shall remain the sole responsibility of the Sheriff's Department.

- c. Calls for service received during on-call coverage hours that do not warrant an immediate response will receive a delayed response from the next scheduled deputy.
- d. The Town acknowledges that emergent and urgent needs for police services are unpredictable. The Sheriff's Department will make a good faith effort to manage the daily schedule to avoid billing for responses to calls for services during on-call coverage hours.
- e. The Town understands that the Sheriff's Department provides county wide law enforcement services, including emergency response outside of the Town, and back up assistance to other law enforcement agencies. The Sheriff's Department's deputies on duty within the Town may respond to emergencies and assist other agencies in such emergency response and such response and assistance shall not constitute a breach of this Agreement.

8.2 Payment: The Town shall not be liable for the direct payment of salaries, wages or other compensation to Sheriff's Department employees providing General Law Enforcement Services to the Town.

8.3 Indemnity: The Town shall not be liable for indemnity to any Sheriff's Department employee for injury or sickness arising out of his/her employment in providing General Law Enforcement Services to the Town.

9. TERMS

This agreement shall take effect on July 1, 2024 and shall continue through June 30, 2025.

10. TERMINATION

This agreement may be terminated at any time by either party upon thirty (30) days written notice to the other party of its intention to withdraw.

11. EXECUTION

The parties hereto have executed this agreement the day and year first written above.

ORLEANS COUNTY SHERIFF'S DEPT.

Agent for Orleans County Sheriff's Department

TOWN OF GREENSBORO, VT

BY: _____
Chairman of Selectpersons

BY: _____
Selectperson

BY: _____
Selectperson

BY: _____
Selectperson

By: _____
Selectperson

Local Emergency Management Plan Municipal Adoption Form

Town/City of Greensboro
82 Craftsbury Road
Greensboro, VT 05841

The Local Emergency Management Plan (LEMP) must be (re)adopted annually, after town meeting day, and submitted to the appropriate Regional Planning Commission (RPC) by May 1st.

At a warned public meeting (regular selectboard/city council meeting), the municipality adopted the Local Emergency Management Plan (LEMP) on the date shown at right.

At a warned public meeting (regular selectboard/city council meeting), the municipality adopted the National Incident Management System (NIMS) on the date shown at right.

If Vermont Emergency Management needs to contact municipal leaders to determine status and support requirements during an emergency, the Emergency Management Director (EMD) and two other local Points Of Contact (POCs) who should have authoritative local information are listed at right.

Mark this block if a readopted plan has no changes since the previous year.

Municipality	Greensboro
LEMP Adoption Date	07/24/2024
NIMS Adoption Date	05/09/2007
EMD Name	David Brochu
Position	EMD
Primary Phone	802-793-5215
Alternate Phone	
Email	greensborofire_@yahoo.com
POC 2 Name	Kim Greaves
Position	Town Clerk
Primary Phone	802-533-2911
Alternate Phone	802-533-2508 802-917-4323
Email	townclerk@greensborovt.com
POC 3 Name	Eric Hanson
Position	Selectboard Chair
Primary Phone	802-881-8082
Alternate Phone	
Email	ehanson@greensborovt.org

I hereby certify that the LEMP meets Vermont National Incident Management System (NIMS) requirements and current LEMP Implementation Guidance as on page 2:

Signed* _____

David Brochu
Printed Name; certifying individual must have taken, at a minimum, ICS402 or ICS100/IS-100 training

I hereby attest that the municipality has adopted NIMS and the LEMP as stated above:

Signed* _____

Eric Hanson, Selectboard Chair
Printed Name, Selectboard / council member

Once completed, send adoption form (2 pages) and copy of Local Emergency Management Plan to Regional Planning Commission.

*A typed name is acceptable as an electronic signature if it represents an act of that person in accordance with 9 V.S.A. § 278.



Required Elements

Check boxes below indicating the plan has the required elements and, if not using a template, fill in page numbers to report completion of required elements.

Municipal Adoption		
<input type="checkbox"/>	Municipal Adoption Form	
	Municipal adoption of National Incident Management System (NIMS)	<input type="checkbox"/>
	Contact information for local authorities during an emergency	<input type="checkbox"/>
	Certification that LEMP meets Vermont NIMS / Implementation Guidance	<input type="checkbox"/>
	LEMP adoption by local selectboard / city council (annual)	<input checked="" type="checkbox"/>
LEMP Required Elements		Page
<input checked="" type="checkbox"/>	Planners	
	List of people who wrote / maintain the LEMP	
<input checked="" type="checkbox"/>	Municipal Emergency Operations Center (EOC)	
	Activation authority	
	EOC staff positions and duties (minimum 1)	
	List of potential EOC staff members (minimum 1)	
	Facility information for potential EOC locations (minimum 1)	
<input checked="" type="checkbox"/>	Resources	
	Emergency purchasing agent and spending limits (if any)	
	List of municipal contracts that can be used during an emergency (if any)	
	List of other local resources that could be used during an emergency (if any)	
	National Incident Management System (NIMS) Typed Resource List	
<input checked="" type="checkbox"/>	Public Information and Warning	
	VT-Alert contact information	
	Local website / social media information (if any)	
	List of local media outlets (if any)	
	Public notice sites for non-phone/Internet information	
	Vermont 2-1-1 contact information	
<input checked="" type="checkbox"/>	Vulnerable Populations	
	List of organizations/facilities that serve local vulnerable populations	
	Identification and monitoring process	
<input checked="" type="checkbox"/>	Shelters	
	Spontaneous and regional shelter information	
	Opening information for local shelters (if any)	
	Service information for local shelters (if any)	
<input checked="" type="checkbox"/>	Contact Information	
	Emergency Management personnel	
	Response organizations	
	Municipal officials / public works	
	State, region, and adjacent municipality contacts	

Vermont Emergency Management (VEM) encourages municipalities to create and maintain optional LEMP annexes as required. Examples might include plans for specific incident types, shelters, evacuation, and volunteer management - see the VEM website for models, samples, and examples at: <http://vem.vermont.gov>

Municipality: Greensboro Date Updated: _____

Local Emergency Management Plan

1. Emergency Management (EM) planners

<i>These are the people who wrote and/or maintain this plan.</i>	
Kim Greaves- Town Clerk	
Bruce Melendy- NVDA	

2. Municipal Emergency Operations Center (EOC)

<i>The EOC is an organization that coordinates information, support, and response across the municipality for Incident Commanders and town officials. Its main functions are to maintain situational awareness for municipal leaders, coordinate resource and information requests, and provide public information.</i>	
Who, by position, can activate the EOC?	Select Board, EMD, Town Clerk
Preferred EOC Positions and Duties	
EOC Director	Dave Brochu C 802-793-5215 Supervises and directs all EOC activities coordinating municipal support and response.
Potential EOC Staff Members	
<i>Name</i>	<i>Notes / Contact Information</i>
Kim Greaves	Staffs Phones and Radio 802-533-2911 802-533-2508 802-917-4323 (cell)
Kim Greaves	Tracks and answers any requests for information (RFI)
Brett Stanciu	Tracks and coordinates any request for support (RFS)/Finances 802-533-2911
Dave Brochu Eric Hanson	Produces and posts public information and press releases Dave Brochu -802-793-5215 Eric Hanson- 802-881-8082
Primary EOC Location	
Facility / Address:	Greensboro Town Clerk's Office 82 Craftsbury Road
Phone Numbers:	802-533-2911

Equipment/Notes:	Telephone, Internet, Fax, Restroom. Refrigerator, microwave, Generator, Radio communications
<i>Alternate EOC Location</i>	
Facility / Address:	Greensboro Fire Station 765 Breezy Avenue
Phone Numbers:	802-533-2020
Equipment/Notes:	Telephone, Internet, Fax, restrooms, showers, kitchen, Refrigerator, microwave, Generator, Radio communications

3. Resources

Use municipal resources, mutual aid agreements, and local purchases first to get resources for response as needed and available.		
Purchasing agents for emergencies: Select Board		
Emergency spending limits:	\$5000.00	
<i>Businesses with Standing Municipal Contracts</i>		
<i>Type of Contract</i>	<i>Name</i>	<i>Contact Info</i>
Diesel Fuel	Fred's Energy	802-766-4949
Fuel/Heating Oil/	Blanchard's Fuel	802-754-2389
<i>Other Local Resources</i>		
<i>Type of Resources/Skills</i>	<i>Name</i>	<i>Contact Info</i>
Hardware/Building supplies	Aubuchon Hardware-Hardwick	802-472-6600
Hardware/Building supplies	Poulin Lumber-Hardwick	802-472-5581
Hardware/Food/Water/Sandwiches	Willey's Store-Greensboro	802-533-2554
Hot Food/Water/Sandwiches	Smith's Store-Greensboro Bend	802-533-2621
Hot food/Water/Sandwiches	Craftsbury Village Store	802-586-2554
Hot food/Water/Sandwiches	Craftsbury General Store	802-586-2440
Sand/Gravel/Heavy Equipment	Greensboro Gravel Pit/ Greensboro Town Garage	802-533-2911
State support that is usually at no cost to the municipality:		
<ul style="list-style-type: none"> • Vermont Hazardous Material (HAZMAT) Response Team (VHMRT) • Vermont Urban Search and Rescue (USAR, VT-TF1) • Vermont State Police and Special Teams • Community Emergency Response Teams (CERTs) • Swiftwater Rescue Teams • Regional Shelter Support • State government agency expertise / services • Federal response agency expertise 		
State support the municipality will normally eventually have to pay for:		
<ul style="list-style-type: none"> • Supplies and equipment (including sandbags) • VTrans Equipment and Personnel • Vermont National Guard Support 		

The State Emergency Operations Center (SEOC, 800-347-0488) will help coordinate any state support teams or other external resources that local responders may need.

National Incident Management System (NIMS) Typed Resources

Type	I	II	III	IV	Other	Type	I	II	III	IV	Other
Critical Incident Stress Management Team						Hydraulic Excavator, Large Mass Excavation					
Mobile Communications Center						Hydraulic Excavator, Medium Mass Excavation					
Mobile Communications Unit						Hydraulic Excavator, Compact		1			
All-Terrain Vehicles						Road Sweeper					
Marine Vessels						Snow Blower, Loader Mounted					
Snowmobile						Track Dozer					
Public Safety Dive Team						Track Loader					
SWAT/Tactical Team						Trailer, Equipment Tag-Trailer	1				
Firefighting Brush Patrol Engine						Trailer, Dump					
Fire Engine (Pumper)			2			Trailer, Small Equipment					
Firefighting Crew Transport					1	Truck, On-Road Dump		3	1		
Aerial Fire Truck-ladder						Truck, Plow		3	1		
Foam Tender						Truck, Sewer Flusher					
Hand Crew						Truck, Tractor Trailer					
HAZMAT Entry Team						Water Pumps, De-Watering					
Engine Strike Team						Water Pumps, Drinking Water Supply - Auxiliary Pump					
Water Tender (Tanker)					1	Water Pumps, Water Distribution					3
Fire Boat						Water Pumps, Wastewater					
Aerial Lift - Articulating Boom						Bucket Loader					
Aerial Lift - Self Propelled, Scissor, Rough Terrain						Wheel Dozer					
Aerial Lift - Telescopic Boom						Wheel Loader Backhoe					
Aerial Lift - Truck Mounted						Wheel Loader, Large					
Air Compressor						Wheel Loader, Medium	1				
Concrete Cutter/Multi-Processor for Hydraulic Excavator						Wheel Loader, Small					
Electronic Boards, Arrow						Wheel Loader, Skid Steer					
Electronic Boards, Variable Message Signs						Wheel Loader, Telescopic Handler					
Floodlights					12	Wood Chipper					
Generator					2	Wood Tub Grinder					
Grader		1									

Information about the NIMS Typed resources can be found at: <https://rtit.preptoolkit.org>

4. Public Information and Warning

<i>During a significant emergency, the Emergency Operations Center (EOC) and Incident Command Posts (ICPs) will coordinate and manage public information, both by producing accurate, timely reports and by tracking what is publicly reported to minimize confusion and help ensure a positive public response.</i>	
VT-Alert message - State: Other VT-Alert managers:	Vermont Emergency Management: 800-347-0488
Important Local Websites / Social Media channels:	Front Porch Forum, Greensboro Website, facebook
Local Newspaper, Radio, TV:	Caledonian Record Newspaper, Barton Chronicle, Hardwick Gazette, News & Citizen, WLVB FM 93.9, WDEV AM 550, WCAX TV
Public Notice locations:	Greensboro Post Office, Greensboro Town Hall, Greensboro Library, Willey's Store, Smith's Store-Greensboro Bend. Greensboro Bend Post Office
<i>Vermont 2-1-1 is a United Ways of Vermont system that provides 24x7x365 information and referral services in cooperation with a large number of state and local government and community based entities. 2-1-1 collects and maintains a database of local resource information and is available to take calls from the general public to inform and instruct them in relation to emergency events, and to refer them to the appropriate response and recovery resource, if necessary.</i>	
To provide information for 2-1-1	Dial 211 or (802) 652-4636

5. Vulnerable Populations

<i>If necessary, the EOC may contact organizations and facilities, below, that serve vulnerable populations to identify residents who are at risk based on the emergency. If there are residents at risk or in danger, the EOC should monitor their status and if required coordinate support for them until their situation stabilizes.</i>	
<i>Name / Notes</i>	<i>Contact Info</i>
CARE (Citizen Assistance Registration for Emergencies) Greensboro Nursing Home 47 Maggies Pond Road	(Supporting PSAP) Bill Rogers 802-533-7051
Four Seasons of Early Learning Daycare 1160 Main Street	Michelle LaFlam 802-533-2261
Lakeview Elem. School- upper campus 189 Lauredon Avenue	Beth Parker 802-533-7066
Lauredon Senior Housing 53 Breezy Avenue	Susan Batchelder 802-828-3098

6. Shelters

<i>During some emergencies, the EOC will monitor or coordinate support for residents who are displaced due to property or infrastructure damage.</i>	
Spontaneous Sheltering	
<ul style="list-style-type: none"> • Determine the approximate number of people who need sheltering • Call the State EOC / Watch Officer at 800-347-0488 and request support • Track the status of residents who need shelter until their situation stabilizes 	
Regional Shelter	
Location / Address:	North Country Union High School, 209 Veterans Avenue, Newport VT
Opening Contact:	State EOC, 800-347-0488; American Red Cross, 802-660-9130
Phone Numbers:	802-334-7921
Primary Local Shelter	
Location / Address:	Greensboro Town Hall 82 Craftsbury Road
Facility Contact(s):	Kim Greaves
Phone Numbers:	802-533-2911 802-533-2508 802-917-4323
Shelter Manager:	David Kelley 802-586-2588
Staff Requirements:	Minimum of 2
Services:	Warm/Cool-Y Overnight-Y Microwave/Refrigerator-Y Restrooms-Y
Notes:	Capacity: 75-100 Generator? Y Pets Allowed? Y
Alternate Local Shelter	
Location / Address:	Lakeview Union School 189 Lauredon Avenue
Facility Contact(s):	Beth Parker, Principal, Lorelei Wheeler, Administrator
Phone Numbers:	802-533-7066
Shelter Manager:	
Staff Requirements:	Minimum of 2
Services:	Warm/Cool-Y Overnight-Y Restrooms-Y Full Kitchen-Y
Notes:	Capacity: 100-150 Generator? Y Pets Allowed? Y

Annexes (Optional, create and letter as needed)

Alternate Local Shelter: Greensboro Fire Department 765 Breezy Avenue
Facility Contact: Dave Brochu Phone number: 802-793-5215
Shelter Manager: Kim Greaves 802-533-2911 802-533-2508 802-917-4323
Staff Requirements: Minimum of 2
Warm/Cool-Y Overnight-Y Restrooms-Y Full Kitchen-Y Showers-Y
Capacity: 30 Generator: Y Pets Allowed? Y

See the Vermont Emergency Management (VEM) web site at <http://vem.vermont.gov> for samples and examples of annexes, such as: forms; delegations of authority; debris plans; incident-specific plans, checklists, and matrices; animal disaster references; etc.

Contact Information

Position	Name	Phone numbers - indicate Mobile, Home, Work			E-mail
		Primary	Alternate	Alternate	
EMD	Dave Brochu	802-793-5215			greensboro_fire@yahoo.com
EM Coordinator					
Local Response Organization Contacts					
Fire Chief	Dave Brochu	802-793-5215			greensboro_fire@yahoo.com
Assistant/Deputy Fire Chief	Rod Kerr	802-533-2333			
EMS Chief					
Chief of Police or Constable	Orleans County Sheriff	802-334-3333			
State Police or County Sheriff	VSP-Derby, Orleans	802-334-8881			
	County Sheriff's Dept.	802-334-3333			
Local Dispatch Center	Williston PSAP	802-334-8881			
Local Dispatch Center	Lamoille County Sheriff's Dept.	802-888-3502			
Local Public Works Contacts					
Road Foreman	Tom Camarra	802-533-7149	802-533-7494	802-751-9416	roadforeman@greensborovt.org
Road Commissioner					
Town Garage	Greensboro Town Garage	802-533-7149			
Drinking Water Utility	Greensboro Fire District #1 John Mackin	802-533-2576			
Wastewater Utility					
Municipal Government Contacts					
Select Board Chair	Eric Hanson	802-881-8082			ehanson@greensborovt.gov
Select Board	David Kelley	802-586-2588			davidkelley05602@gmail.com
Select Board	Ellen Celnik	802-533-9097	646-489-6674		ecelnik@greensborovt.gov

Contact Information

Position	Name	Phone numbers - indicate Mobile, Home, Work			E-mail
		Primary	Alternate	Alternate	

Vermont Appraisal Company
78 Pearl St. PO Box 5182
Essex Jct, VT 05453-5182

Town of Greensboro
Attn: Select Board
PO Box 119
Greensboro VT 05841-0119

July 15, 2024

Re: Greensboro Assessment Services Agreement

Dear Board Members;

The enclosed twelve-month agreement extension has been prepared to reflect the initial approved proposal and agreements for the continuation of our services to complete the 2025 Grand List. The agreement is structured to extend services outlined in both the initial proposal, first agreement and the 6-month agreement amendment that just concluded.

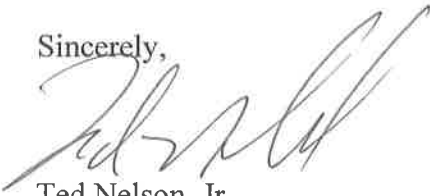
We appreciate the opportunity to continue to serve Greensboro in this capacity. We look forward to working for and with you, the residents and other town officers/staff.

There are two, signed originals enclosed with this letter. If acceptable, please endorse both, retain one for your records and return the other.

Please contact me directly at my cell phone (802) 735-3402 or by e-mail at ted@vta.co should you require clarification or wish to discuss this further.

Thank you, again for your support of our company.

Sincerely,



Ted Nelson, Jr.
Vermont Appraisal Company

Encl.

Agreement Amendment

Between

The Town of Greensboro, Vermont (Town) and Vermont Appraisal Company (Appraiser)

WHEREAS; The Town and Appraiser have entered into an agreement for the Appraiser to provide Assessing services in a document dated January 18, 2023 for twelve months during the 2023 calendar year; and

WHEREAS; Both parties mutually agree to a second extension of this agreement from July 1, 2024 for twelve (12) additional months to prepare, lodge and defend values in the 2025 Grand List; and

WHEREAS; Both parties agree to continue the monthly fee for this appraisal work as established in the initial "Proposal for Greensboro" and defined in paragraph 6 of the "Contract for Appraisal – Assessing Services"; and

WHEREAS; Either party may consider and propose additional time for services or elect to terminate this agreement during or at the conclusion of this twelve (12) month period.

THEREFORE BE IT RESOLVED: The original signed "Contract for Appraisal – Assessing Services" signed January 18, 2023 is hereby amended and further extended to include an additional time period of twelve (12) months with the scope of work and fee described in the original, 2023 proposal and agreement documents – to complete the 2025 Grand List work.

BE IT FURTHER RESOLVED; The original agreement, and all terms and conditions therein remain in full force and effect upon both parties until satisfactory conclusion of the same.

Dated this ____ day of _____, 2024.

APPRAISER:

Town of Greensboro (TOWN):

Vermont Appraisal Company

By: 

By: _____

Greensboro Select Board

Agreement Amendment

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The Town of Greensboro, Vermont (Town) and Vermont Appraisal Company (Appraiser)

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BE IT FURTHER RESOLVED; The original agreement, and all terms and conditions therein remain in full force and effect upon both parties until satisfactory conclusion of the same.

Dated this _____ day of _____, 2024.

APPRAISER:

Vermont Appraisal Company

By: 

Town of Greensboro (TOWN):

By: _____

Greensboro Select Board