

**This will be a hybrid meeting.**  
**Join in-person at the Greensboro Town Hall Meeting Room or join remotely via Zoom conference call using your computer or phone.**  
**For a meeting link and phone number, visit the town calendar at the [greensborovt.gov](http://greensborovt.gov) home page.**  
**For help with joining the meeting, call the Town clerk at 533-2911 during office hours.**

## **GREENSBORO SELECTBOARD** **March 11, 2026 – Agenda**

**CALL TO ORDER & ADDITIONS TO THE AGENDA (6:30 p.m.)**

**PUBLIC CONCERNS (6:30)**

**CONSENT AGENDA (6:40)**

- A. February 11, 2026 regular meeting minutes
- B. February 25, 2026 special meeting minutes
- C. Treasurer’s report
- D. FY26 budget reports and check warrants
- E. Sheriff’s report
- F. Road Foreman’s report
- G. Fire Chief’s report

**GREENSBORO SELECTBOARD REORGANIZATION (6:40-6:50)**

**1. The Selectboard will fill the following positions:**

<b>POSITION</b>	<b>CURRENTLY HELD BY</b>
Selectboard Chair	MacNeil
Selectboard Vice Chair	Tim Brennan
Order Sheets	<i>Primary:</i> MacNeil <i>Secondary:</i> Tim Brennan
<b>BOARD LIAISONS</b>	
Farmers Market	Kim Greaves
Highway Department	<i>Primary:</i> MacNeil <i>Secondary:</i> Tim Brennan
Historical Society	Mike Metcalf
Driveway Plowing	<i>Primary:</i> MacNeil <i>Secondary:</i> Mike Metcalf
Fire Districts	Judy Carpenter
Greensboro Fire Dept.	MacNeil
Legal	Tim Brennan

Recycling	Mike Metcalf
Library	Ellen Celnik
Greensboro Association	Ellen Celnik

- The Selectboard will decide upon the town’s official Newspapers of Record**, currently The Hardwick Gazette and The Chronicle.
- Selectboard Meetings.** The Board will decide upon the date, time, and location of its regular meetings. Meetings are currently held on the 2<sup>nd</sup> Wednesday of each month, at 6:30 PM at the Greensboro Town Hall meeting room with the option to join remotely.

**SELECTBOARD APPOINTMENTS (6:50-7:00)**

The Selectboard will consider the following appointments:

**1. Commissions and Boards with specific terms dictated by state statute:**

<b>Conservation Commission (four-year terms by statute)</b>	<b>Up for appointment this year:</b> Peter Watkinson, Will Marlier OTHER MEMBERS: Chris Steel, chair (2027), Erika Karp (2027), Jane Hoffman, treasurer (2027), Liza Keisler (2028), Elizabeth Youngman (2029), Joanne Hanowski (2027), Emma Palumbo, clerk (2029), Emily Cayer (advisor)
<b>Development Review Board (three-year terms by statute)</b>	<b>Up for appointment this year:</b> Jane Woodruff (chair), BJ Gray OTHER MEMBERS: Nat Smith, vice chair (2027), Wayne Young (2028), Tim Brennan (2028), Mike Metcalf (2028), Rob Brigham – 1 <sup>st</sup> Alternate (2027), Galen Fisher -2nd alternate (2027), Lise Armstrong (2027), Brett Stanciu (ex-officio)
<b>Planning Commission (three-year terms by statute)</b>	<b>Up for appointment this year:</b> Janet Patterson, Kent Hansen (chair) OTHER MEMBERS: Alexis Mattos (2028), Christine Armstrong (2028), Sheila Dillon (2028), Brett Stanciu (ex-officio)
<b>Zoning Administrator (three-year term by statute)</b>	<b>Up for appointment this year:</b> Brett Stanciu

**2. Positions and committees with no set terms (appointed annually):**

<b>Road Foreman</b>	Thomas Camarra
<b>Fire Chief</b>	Dave Brochu, Jr.
<b>Constable</b>	Mark Snyder
<b>Tree Warden</b>	Cilla Bonney-Smith
<b>Animal Control Officer</b>	Kevin Rich
<b>Civil Defense</b>	OPEN
<b>Recreation Committee</b>	David Kelley, Liz Baum, Dede Stabler, Jennifer Ranz
<b>Town Service Officer</b>	Kim Greaves
<b>Caspian Lake Beach Comm.</b>	John Schweizer (chair), Dede Stabler, Rob Brigham, Linda Shatney
<b>Emergency Planning Comm.</b>	Anne Stevens (chair), Wayne Young, Tim Nisbet, Eric Pilbin, Michael Lapierre
<b>Emergency Mgmt. Chair</b>	Dave Brochu, Jr.
<b>Northeast Kingdom Waste Management District Rep.</b>	Ken Johnston Alternate: OPEN

<b>Hazard Mitigation Comm.</b>	Valdine Hall, Kim Greaves, Lorelei Wheeler, Melissa Moffatt, George Young, Tim Nisbet
<b>Energy &amp; Climate Action Committee</b>	Liz Steel (Chair), Blake Auchincloss, Bill Chidsey, Beth Meachem
<b>NVDA Rep.</b>	Mike Metcalf
<b>Grand Juror</b>	David Kelley
<b>NEK Broadband</b>	Mary Metcalf (primary), John Stone (secondary)
<b>Wastewater Committee</b>	Davis Barnett (chair), Jefferson Tolman, Blake Auchincloss, Stew Arnold, Mary Parker, Elissa Mackin

**NEW APPOINTMENTS (7:00-7:05)**

- 1. Recreation Committee:** Lisa Sartorius
- 2. Caspian dam task force:** Stew Arnold, John Schweizer, Paul Brierre, JoAnn Hanowski, Chris Phillips, Chris Steel, Melanie Clarke, Naomi Ranz-Schleifer

**ROADS (7:05-7:10)**

**TOWN CLERK – Kim Greaves (7:10-7:15)**

**ACTION ITEMS (7:15-7:25)**

1. Accept FY2025 outside audit
2. Approve Collector of Delinquent Taxes scheduling tax sale
3. Approve town administrator job postings

**DISCUSSION ITEMS (7:25-8:25)**

1. Review open meeting law and ethics training requirements for town committees
2. Selectboard Rules of Procedure
3. Hiring engineer to assess Town Hall third floor
4. Town Hall meeting room use policy
5. Fire District #2 – update

# Greensboro Selectboard

## February 11, 2026 – Minutes

**SELECTBOARD MEMBERS PRESENT:** Ellen Celnik, MacNeil, Mike Metcalf, Judy Carpenter, Tim Brennan

**SELECTBOARD MEMBERS ABSENT:** None

**OTHERS PRESENT in person:** Beth Meachem, Kim Greaves, Brett Stanciu, Josh Karp, Jennifer Ranz, Rob Brigham, Ila Hunt, Dylan Laflam, Bill Smith, Erika Karp, Michael Malick, Naomi Ranz-Schleifer, Dede Stabler

**OTHERS PRESENT remote:** Eric Hanson, Janet Long, Rick Lovett, Kristen Leahy, John Stone, Davis Barnett, Chief Dave Brochu, Jr.

**CALL TO ORDER:** 6:34 p.m.

### ADDITIONS TO THE AGENDA

- Scheduling meeting for signing bond bank documents
- Recreation committee appointments

### CONSENT AGENDA

- A. January 14, 2026 regular meeting minutes
- B. January 28, 2026 special meeting minutes (candidate forum)
- C. Orleans County Sheriff's Report
- D. Road Foreman's Report

Mike made the following motion:

*The board approves the consent agenda.*

Tim seconded the motion which carried (Celnik, Brennan, Metcalf, Carpenter in favor; MacNeil not voting as chair).

### PUBLIC CONCERNS

**1. Selectboard agenda & use of Town Hall third floor.** Jennifer Ranz asked why David Kelley's agenda request was not added to this evening's agenda, and asked what the process is for submitting an agenda item. MacNeil said agenda requests must be submitted by Thursday at 4 p.m., the week prior to the selectboard meeting. Agenda requests should be emailed to board chair MacNeil, with Kim and Josh cc'd. MacNeil said that proposed agenda items are included on the agenda at the board chair's discretion. In this case, he decided not to include David's request. David said one of his agenda requests was to discuss using the Town Hall gym for pickleball. MacNeil said this agenda item wasn't included because the board first needs to figure out how it wants to manage uses of the building.

Regarding the Town Hall's third floor, Tim said there is a lot to investigate and this will take some time. The third floor has been closed to the public for decades, and the board needs to clarify why it was originally closed. In the 1980s when Lakeview School was considering expanding into the Town Hall, the fire marshal inspected the building and stated it would not be possible to use the third floor. The fire marshal's report can't be located in the town offices, so Tim and Karl requested a copy of the report from the state archives.

Naomi questioned the logic of searching for this old report, when the fire marshal could simply be asked to perform a new inspection.

Naomi said Wonderarts signed a lease with the selectboard to use the third floor a number of years ago. Tim said he was on the Wonderarts board at that time and no programming was done in that space.

Judy said a small group is working to clarify Americans with Disabilities Act (ADA) requirements, fire safety requirements, and potential structural issues with the roof. Sorting all this out could require a series of inspections. It's also possible that inspections could turn up issues that would affect current uses of the building.

Tim added that in addition to the required inspections, the board also needs to consider how the use of the third floor would affect the use of the middle floors, in terms of noise levels.

Rob said there are many residents who have an interest in fixing up the building. MacNeil said the board also has this interest, and has included \$40k in the FY27 Capital Budget to begin investigations of the building.

2. **David Kelley – swimming lessons.** Discussion of whether there are enough funds in the budget for the swim program. After hearing from Brett that a donation for the swim program was just received from the Greensboro Association, MacNeil said he would sign the swimming lessons contract.
3. **David Kelley – recreation committee.** David said that recreation committee needs new members and that chair Devin Burgess submitted three names to the board for consideration: Lisa Sartorius, Jennifer Ranz, and Dede Stabler. MacNeil said the board would vote to appoint Jennifer and Dede, who have both submitted letters of interest, but will wait on considering Lisa Sartorius as she has not yet submitted a letter of interest.

MacNeil noted that as an official town committee, the recreation committee must follow the open meeting law. Meetings must be warned, with minutes taken and posted to the town website.

## **ROADS**

1. **Certificate of Highway Mileage (Vtrans).** Reviewed and signed by the board.
2. **Roads & Bridge Standards (Vtrans).** Reviewed and signed by the board.

## **ORLEANS COUNTY SHERIFF'S DEPT**

No discussion or public comment.

## **GREENSBORO FIRE DEPT. – Chief Dave Brochu, Jr.**

Chief Brochu reported that the new fire truck has been delivered and is currently getting Insta-chains installed.

## **TOWN CLERK – Kim Greaves**

1. **Planning for Town Meeting.** Kim reported that the Highland Center will provide coffee and donuts. A spaghetti lunch will be served, with donations accepted. The town offices will be closed at noon the day before Town Meeting so staff can prepare. Two microphone runners are needed!

Janet noted that Peter Romans has withdrawn his candidacy for selectboard.

2. **Certificate of No Appeal or Suit Pending on the Grand List.** Reviewed and signed by the board.

## **TREASURER – Brett Stanciu**

1. **Treasurer's Report.** The board reviewed Brett's monthly report. Brett noted that outside auditor Sullivan Powers is currently finishing up the FY25 regular audit and has started work on the FY25 single audit.
2. The board reviewed the FY26 budget reports and January check warrants.

3. **Bond for new fire truck.** Bond documents are being prepared by the town's bond counsel. The board agreed to hold a special meeting on Wed. Feb. 25 at 1:30 p.m. to sign the bond documents.
4. **2024 Flood loan.** Josh reported that all 2024 flood projects have been approved by FEMA and the town can expect about \$850k in federal reimbursements in the next month. This will allow the town to pay off the \$733k flood loan. Mike made the following motion:

*The board authorizes the treasurer to pay down the 2024 flood line of credit in its entirety when the funds become available.*

Tim seconded the motion which carried (Celnik, Brennan, Metcalf, Carpenter in favor; MacNeil not voting as chair).

## **ACTION ITEMS**

1. **Caspian Challenge Race.** Tim made the following motion:

*The board approves the Caspian Challenge race as proposed.*

Ellen seconded the motion which carried (Celnik, Brennan, Metcalf, Carpenter in favor; MacNeil not voting as chair).

2. **Wastewater Advisory Committee appointment.** In an email, chair Davis Barnett noted that the committee has lost two members, and Elissa Mackin has expressed interest in joining. Judy made the following motion:

*The board appoints Elissa Mackin to the Wastewater Advisory Committee.*

Mike seconded the motion which carried (Celnik, Brennan, Metcalf, Carpenter in favor; MacNeil not voting as chair).

3. **Caspian Lake Dam Task Force appointments.** No list of proposed members was submitted to the board; tabled.
4. **Recreation Committee appointments.** Chair Devin Burgess submitted the names of Lisa Sartorius, Jennifer Ranz, and Dede Stabler for board consideration. MacNeil noted that since the board did not receive a letter of interest from Lisa, she will not be considered at this time. Mike made the following motion:

*The board appoints Jennifer Ranz and Dede Stabler to the recreation committee.*

Tim seconded the motion which carried (Celnik, Brennan, Metcalf, Carpenter in favor; MacNeil not voting as chair).

## **DISCUSSION ITEMS**

1. **Greensboro Fire District #2 (GFD#2) – request for District to be absorbed by Town.** Dylan Laflam serves on the GFD#2 board of directors. He said public water systems have strict testing requirements, and GFD#2 relies on volunteers to perform this testing, with a certified water operator signing off. This volunteer testing is getting burdensome for this small organization.

The water system is in good shape at the moment. While GFD#2 has a modest fund for repairs and maintenance, a single problem can easily deplete this fund. Dylan said they're looking for a financial safety net and ways to save on ongoing testing costs.

While one option might be a merger with GFD#1 in Greensboro Village, the GFD#2 is more interested in exploring a merger with the town, he said.

MacNeil said that the fire districts, as municipalities, are independent legal entities. The first step is for the town to understand, from a legal standpoint, whether a merger between the town and GFD#2 is possible, and if so, how it could be structured.

Naomi noted that the Greensboro Community Trust has been looking into water and wastewater issues in the Bend. She said these are complicated, critical issues that must be addressed in order to move ahead with

any development in the Bend. Naomi added that NVDA may have a water specialist and could be a resource.

**2. Town Hall Meeting Room – usage policy.** Discussion of the draft room usage policy.

Discussion of whether to require liability insurance for use of the room. Josh noted that at the January 14 selectboard meeting, the board agreed that initially, the meeting room would be available for just selectboard meetings, official town committees and other town groups such as the Greensboro Association. Given that, he asked whether an insurance requirement is necessary. Judy said she is also skeptical about requiring insurance, but wondered if the town’s insurer should be consulted all the same.

Naomi suggested that since the town wants to encourage use of the meeting room, the use application should be streamlined and easy to fill out. She said the library has a simple use form that could be used as a model.

Dylan, who works for the school district, said the district has a comprehensive use policy with a variety of use categories, each with different requirements.

**EXECUTIVE SESSION - Greensboro Award**

Ellen made the following motion:

*The board will enter executive session at 8 p.m. to discuss the Greensboro Award.*

Mike seconded the motion which carried (Celnik, Brennan, Metcalf, Carpenter in favor; MacNeil not voting as chair).

The board voted unanimously to exit executive session at 8:15 p.m. and took no action.

**ADJOURNMENT**

The meeting was unanimously adjourned at 8:17 p.m.

*Respectfully Submitted: Josh Karp, Selectboard Clerk*

# Greensboro Selectboard

## February 25, 2026 Special Meeting – Minutes

**SELECTBOARD MEMBERS PRESENT:** MacNeil, Mike Metcalf, Judy Carpenter, Tim Brennan, Ellen Celnik (joined remotely)

**SELECTBOARD MEMBERS ABSENT:** None

**OTHERS PRESENT in person:** Rob Brigham, Brett Stanciu, Kim Greaves, Josh Karp

**OTHERS PRESENT remote:** Peter Romans, Jennifer Ranz, Lise Armstrong, Davis Barnett

**CALLED TO ORDER: 1:30 p.m.**

### ADDITIONS TO THE AGENDA

Upcoming tax sale

### PUBLIC CONCERNS

None this afternoon.

### ACTION ITEMS

1. **Bond Bank documents for new fire truck.** The board signed the bond documents.

2. **Stannard fire contract.** Mike made the following motion:

*The board approves the Stannard fire contract.*

Judy seconded the motion which carried (Celnik, Brennan, Metcalf, Carpenter in favor; MacNeil not voting as chair).

3. **Town employee job descriptions.** Approved by unanimous consent.

4. **Fire Marshal inspection of Town Hall's third floor.** MacNeil said the fire marshal has requested a point of contact with the town. Judy said Karl Stein would be willing to be the point of contact, and noted there may need to be additional inspections. While the fire marshal will look at fire safety issues, a building inspector would be needed to assess any structural concerns.

Peter said he doesn't believe there are any structural issues with the building.

MacNeil said the engineer who is working with Hardwick on the new public safety building is willing to assess the Town Hall. Peter suggested that before engaging an engineer, the town needs to figure out what it ultimately wants to do with the building. Mike made the following motion:

*The board approves engaging the state fire marshal to assess the Town Hall's third floor. Karl Stein will serve as the town contact.*

Tim seconded the motion which carried (Celnik, Brennan, Metcalf in favor; Carpenter recused; MacNeil not voting as chair).

Tim said the selectboard needs to ensure that the third floor is safe for short-term use. Long term uses or plans are not being discussed at this point.

Peter and former WonderArts executive director Carol Fairbank discussed the fire marshal's inspection of the third floor about five years ago, when WonderArts was considering using the space. According to Peter, Carol recalled that the fire marshal found no issues with the proposed use of the space by WonderArts.

Judy said the fire marshal will consider egress issues, including an assessment of the fire escape and potential occupancy limits.

Rob said the pickleball group would be 12 people at most. Mike recalled that square dances were held on the third floor 30 years ago and the floor proved to be very 'live' with significant deflection.

Peter suggested that someone present this evening attend the fire marshal's inspection, so the proposed use by the pickleball group can be clearly explained.

The vote was held and the motion carried unanimously.

Rob asked if the fire marshal clears the space for use, can the space be used immediately? MacNeil replied that it would be premature for the board to approve use of the space ahead of time.

### **OTHER BUSINESS**

**Tax sale.** Brett said Mike Cloutier, collector of delinquent taxes, had set up a tax sale for Thursday Feb. 26 but it was deferred due to improper posting. Brett said a selectboard member should be present for the tax sale and she'll let the board know when it is rescheduled.

### **EXECUTIVE SESSION**

Judy made the following motion:

*The board will enter executive session at 1:52 p.m. to discuss the Greensboro Award.*

Tim seconded the motion which carried (Celnik, Brennan, Metcalf, Carpenter in favor; MacNeil not voting as chair).

The board left executive session at 1:59 p.m. and took no action.

### **ADJOURNMENT**

The meeting was unanimously adjourned at 2:03 p.m.

*Respectfully Submitted: Josh Karp, Selectboard Clerk*

#19782	Hunter Cota	Town of Greensboro	02/28/2026 12:00	02/28/2026 20:00	8
Activity: Route 16, Main St, Breezy Ave, Craftsbury Rd, Cemetery Ridge, Wilson St, and The Bend Rd roving and stationary patrol.					
#19762	David Garces	Town of Greensboro	02/26/2026 22:30	02/27/2026 00:00	1.5
Activity: Patrol of Rt 16					
#19760	David Garces	Town of Greensboro	02/26/2026 19:30	02/26/2026 21:00	1.5
Activity: admin paperwork					
#19750	David Garces	Town of Greensboro	02/26/2026 14:00	02/26/2026 17:30	3.5
Activity: Roving and stationary patrol of The Bend and Lake Area.					
#19748	David Garces	Town of Greensboro	02/25/2026 22:45	02/26/2026 00:00	1.25
Activity: Roving Rt 16					
#19730	Antonio Battista	Town of Greensboro	02/25/2026 17:45	02/25/2026 18:30	0.75
Activity: Case work					
#19744	David Garces	Town of Greensboro	02/25/2026 14:00	02/25/2026 18:00	4
Activity: Stationary and Roving patrol of the Bend Area, Lake area and RT 16.					
#19724	Antonio Battista	Town of Greensboro	02/25/2026 12:00	02/25/2026 14:45	2.75
Activity: Roving, Stationary & Speed Enforcement Rt 16, Roving Patrol The Bend Rd, Roving & Stationary Patrol Breezy Ave, Roving & Stationary Patrol Craftsbury Rd.					
#19712	Antonio Battista	Town of Greensboro	02/24/2026 12:00	02/24/2026 16:45	4.75
Activity: Roving, Stationary & Speed Enforcement Route 14 by Eldigo Lake. 26OLC000672 - Animal Problem Stationary Patrol - Fishing Access for Eldigo Lake Roving Patrol Craftsbury rd Roving Patrol The Bend rd Roving, Stationary, Speed Enforcement Route 16.					
#19728	David Garces	Town of Greensboro	02/23/2026 20:00	02/24/2026 00:00	4
Activity: Roving Patrol and paperwork					
#19695	Antonio Battista	Town of Greensboro	02/23/2026 12:15	02/23/2026 16:30	4.25
Activity: Case Work/Report Writing/Web Crash - 26OLC000655					
#19691	Antonio Battista	Town of Greensboro	02/23/2026 08:00	02/23/2026 10:00	2
Activity: Roving & Stationary Patrol rt 16, Roving & Stationary Patrol Main st, Roving Patrols - The Bend rd, Breezy Ave, Lake Loop, Cemetery Ridge, Galls rd, Taylor rd.					

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**Tickets issued: 1 Warnings issued: 3 Fine total: \$ 162 Arrests: 1**

# of entries

48

Totals

181.75 hrs

#19682	Antonio Battista	Town of Greensboro	02/22/2026 10:00	02/22/2026 16:00	6
Activity: (2) Traffic Stops Roving, Stationary & Speed Enforcement rt 16 Roving, Stationary & Speed Enforcement The Bend rd Roving, Stationary & Speed Enforcement Craftsbury rd Roving & Stationary Patrol Breezy ave Roving & Stationary Patrol main st					
#19681	Antonio Battista	Town of Greensboro	02/21/2026 10:00	02/21/2026 22:00	12
Activity: (2) Vehicle Head On Crash - Multiple Injuries - Intersection of Rt 16 & The Bend Road. (Copley Hospital in Morrisville for Statements & Case Work) Directed Patrol - Highland Center For The Arts - Event Roving & Stationary Patrol rt 16 Roving & Stationary Patrol Main st Stationary Patrol Beach rd Roving & Stationary Patrol Breezy ave Roving & Stationary Patrol Craftsbury rd Roving Patrol Cemetery ridge, Highlander, Galls & Taylor rd.					
#19669	Antonio Battista	Town of Greensboro	02/20/2026 12:00	02/20/2026 16:00	4
Activity: (1) Traffic Stop rt 16 Roving, Stationary & Lidar Speed Rt 16. Roving & Stationary patrol main st roving & Stationary patrol Breezy ave roving & stationary patrol craftsbury rd					
#19693	David Garces	Town of Greensboro	02/19/2026 22:00	02/20/2026 00:00	2
Activity: Roving Patrol of the Bend area and Rt 16.					
#19656	David Garces	Town of Greensboro	02/18/2026 22:00	02/19/2026 00:00	2
Activity: Patrol of the bend, Breezy ave and Rt 16					
#19580	Antonio Battista	Town of Greensboro	02/16/2026 12:00	02/16/2026 15:00	3
Activity: Roving, Stationary, Lidar Enforcement Rt 16, Roving & Stationary Patrol Main st, Roving patrol The Bend rd, Roving & Stationary Patrol Breezy Ave, Roving & Stationary Patrol Craftsbury rd					
#19593	Richard Wells	Town of Greensboro	02/15/2026 10:00	02/15/2026 22:00	12
Activity: Roving and stationary patrol, in the area for snowmobile accident					
#19570	Richard Wells	Town of Greensboro	02/14/2026 10:00	02/14/2026 15:00	5
Activity: Roving patrol, Stationary on Main, Bend, Breezy Ave. Animal complaint, Dog bite from the night before					
#19544	David Garces	Town of Greensboro	02/13/2026 14:00	02/13/2026 16:45	2.75
Activity: Stationary and Roving Patrol of Lake Area . and The Bend. Breezy Ave Speed monitoring.					
#19543	David Garces	Town of Greensboro	02/12/2026 21:45	02/13/2026 00:00	2.25
Activity: Roving and Stationary Patrol of The Bend and Lake Area.					

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#19526	Dan Locke	Town of Greensboro	02/12/2026 08:00	02/12/2026 12:00	4
Activity: Route 16, main Street, Breezy Avenue patrol					
#19516	Antonio Battista	Town of Greensboro	02/11/2026 15:00	02/11/2026 16:00	1
Activity: Report Writing - 26OLC000483					
#19506	Richard Wells	Town of Greensboro	02/11/2026 11:00	02/11/2026 13:30	2.5
Activity: Roving patrol, checking roads for slide offs					
#19500	Antonio Battista	Town of Greensboro	02/10/2026 20:00	02/10/2026 23:00	3
Activity: Citizens Assist - Route 16 roving & stationary patrol rt 16, roving & stationary patrol main st, roving patrol the bend rd.					
#19527	David Garces	Town of Greensboro	02/10/2026 19:30	02/11/2026 00:00	4.5
Activity: Stationary and Roving Patrol of The Bend Area and Lake area.					
#19490	Antonio Battista	Town of Greensboro	02/10/2026 14:00	02/10/2026 15:45	1.75
Activity: Case Work - 26OLC000475					
#19473	Antonio Battista	Town of Greensboro	02/09/2026 20:00	02/09/2026 23:30	3.5
Activity: Arrest on Warrant - Main St, Paperwork					
#19463	Hunter Cota	Town of Greensboro	02/09/2026 19:30	02/09/2026 21:30	2
Activity: Assist 404 with case follow up and warrant arrest.					
#19499	David Garces	Town of Greensboro	02/09/2026 19:30	02/10/2026 00:00	4.5
Activity: Patrol of Rt 16, The Bend and Lake Area. Stationary near Willeys					
#19464	David Garces	Town of Greensboro	02/09/2026 14:00	02/09/2026 16:00	2
Activity: Caseworok					
#19449	Dan Locke	Town of Greensboro	02/08/2026 10:00	02/08/2026 13:00	3
Activity: patrol route 16, main street, breezy avenue					
#19446	Dan Locke	Town of Greensboro	02/07/2026 13:00	02/07/2026 18:00	5
Activity: Car off road Country club road, patrol Route 16, Main Street, Breezy avenue Craftsbury Road					
#19426	Antonio Battista	Town of Greensboro	02/06/2026 12:00	02/06/2026 14:30	2.5
Activity: roving & stationary patrol rt 16, roving & stationary patrol main st, roving & stationary patrol the bend rd.					
#19423	David Garces	Town of Greensboro	02/06/2026 08:00	02/06/2026 11:15	3.25
Activity: Patrol of Main St, Rt 16, Craftsbury Rd, North Shore, Lake shore, Breezy Ave, Center Rd. Stationary at town office checking traffic					

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#19408 Dan Locke Town of Greensboro 02/05/2026 11:30 02/05/2026 15:30 4  
 Activity: patrol Route 16, Main Street Breezy Avenue, Craftsbury Road

#19400 Hunter Cota Town of Greensboro 02/04/2026 21:00 02/04/2026 22:30 1.5  
 Activity: Case follow up, Route 16, Main St, and The Bend Rd roving and stationary patrol.

#19397 Antonio Battista Town of Greensboro 02/04/2026 18:30 02/04/2026 22:00 3.5  
 Activity: Wanted Person - Attempt to Locate  
 26OLC000393 - Attempt To Locate  
 Roving & Stationary Patrol Rt 16, Roving & Stationary Patrol Main St, Stationary Patrol Post Office, Stationary  
 Patrol Smiths Grocery Store.

#19385 Antonio Battista Town of Greensboro 02/03/2026 16:00 02/03/2026 19:45 3.75  
 Activity: Attempt to locate Wanted Person - Main St  
 Roving & Stationary patrol rt 16, Roving & Stationary patrol The Bend rd, Roving & Stationary Patrol Breezy  
 Ave, Roving & Stationary Patrol Craftsbury rd.

#19388 David Garces Town of Greensboro 02/03/2026 15:30 02/03/2026 22:00 6.5  
 Activity: Casework for domestic 26OLC000393. Patrol of the Bend and Lake area.

#19382 Hunter Cota Town of Greensboro 02/03/2026 15:00 02/03/2026 19:00 4  
 Activity: Case follow up, Main St, The Bend Rd, Route 16, Breezy Ave, and Craftsbury Rd roving and  
 stationary patrol.

#19378 Dan Locke Town of Greensboro 02/03/2026 12:00 02/03/2026 15:00 3  
 Activity: patrol route 16, crash follow up, patrol main street, craftsbury road

#19379 David Garces Town of Greensboro 02/03/2026 11:00 02/03/2026 12:30 1.5  
 Activity: Case Follow up 26OLC000393

#19371 Antonio Battista Town of Greensboro 02/03/2026 00:45 02/03/2026 04:45 4  
 Activity: (Call Out) Domestic Assault - 1155 Main St

#19375 David Garces Town of Greensboro 02/03/2026 00:30 02/03/2026 04:30 4  
 Activity: Callout for domestic incident 26OLC000393

#19356 Antonio Battista Town of Greensboro 02/02/2026 12:00 02/02/2026 14:15 2.25  
 Activity: roving, stationary & speed enforcement patrol rt 16

Roving Patrols - the bend rd, breezy ave, craftsbury rd, lake loop, cemetery ridge, garvin hill rd, taylor rd, main  
 st.

Stationary Patrols - breezy ave, craftsbury rd, the bend rd.

#19361 David Garces Town of Greensboro 02/01/2026 10:00 02/01/2026 22:00 12

**Tickets issued: 1 Warnings issued: 3 Fine total: \$ 162 Arrests: 1**

# of  
 entries

48

Totals

181.75 hrs

Activity: Roving and stationary patrol of the bend area, Craftsbury Rd, Lake Shore, North Shore, Gebbie Rd, Hill Rd, Garvin Hill Rd, Jaffin Flts Rd, Rt 16, Gonyaw Rd, Main St. Admin / paperwork

**Tickets issued: 1 Warnings Issued: 3 Fine total: \$ 162 Arrests: 1**

# of  
entries

48

Totals

181.75 hrs

March 5, 2026

Hi all,

Here's some treasurer items to note for March 2026.

A few expenditure notes:

- \$765 to LHS Associates for a tabulator card and ballots.
- \$1,909 to Reprographics for printing the town report.
- \$17,487, partial payment to Sullivan, Powers.
- \$3,000 Swim lesson deposit for summer 2026.

Revenue:

- \$8,900 interest

Treasurer Notes:

1. I intend to streamline the treasurer's financial report for April. If you have suggestions, or there's particular info you'd like, please let me know.
2. In April, the proposed Fund Balance Policy is on the agenda. I've attached a VLCT sample and info.
3. I'll be in New Mexico visiting my father for his 89<sup>th</sup> birthday, March 16-21.

Respectfully submitted,  
Brett Stanciu

Account	Budget	Actual	% of Budget
<b>100-6-10 TOWN CLERKS' OFFICE</b>			
100-6-10-101.01 Recording Fees	6,000.00	4,271.00	71.18%
100-6-10-101.02 Restoration Fees	0.00	2,826.00	100.00%
100-6-10-101.04 Dog Licenses	400.00	123.00	30.75%
100-6-10-101.05 Rescue Animal Income	0.00	400.00	100.00%
100-6-10-101.06 Vault Fees	0.00	62.00	100.00%
100-6-10-101.07 Land Record Copies	0.00	264.00	100.00%
100-6-10-102.00 Copier Fees	2,000.00	1,106.28	55.31%
100-6-10-105.00 Liquor Licenses	500.00	70.00	14.00%
100-6-10-106.00 Civil Marriage Licenses	50.00	120.00	240.00%
<b>Total TOWN CLERKS' OFFICE</b>	<b>8,950.00</b>	<b>9,242.28</b>	<b>103.27%</b>
<b>100-6-15 GENERAL INCOME</b>			
100-6-15-070.00 Phone Reimbursement	1,100.00	1,475.29	134.12%
100-6-15-090.00 Civil Fines	700.00	1,463.47	209.07%
100-6-15-095.00 Interest Income	13,000.00	33,795.55	259.97%
100-6-15-800.00 Town Hall Renter Income	1,600.00	4,000.00	250.00%
100-6-15-800.01 Library - Rent / Workers	0.00	247.25	100.00%
100-6-15-801.00 4th July - Donations	0.00	4,000.00	100.00%
<b>Total GENERAL INCOME</b>	<b>16,400.00</b>	<b>44,981.56</b>	<b>274.28%</b>
<b>100-6-20 TAX REVENUE</b>			
100-6-20-201.01 Property Tax-Current	1,141,529.00	2,316,481.75	202.93%
100-6-20-202.01 Taxes-Delinquent	0.00	315,009.18	100.00%
100-6-20-205.00 Delinquent Tax Interest	0.00	2,109.29	100.00%
100-6-20-210.00 Current Use	144,000.00	177,610.00	123.34%
100-6-20-215.00 PILOT Money from State	0.00	1,208.19	100.00%
<b>Total TAX REVENUE</b>	<b>1,285,529.00</b>	<b>2,812,418.41</b>	<b>218.78%</b>
<b>100-6-25 PLANNING &amp; ZONING</b>			
100-6-25-250.00 Zoning Permits/Fees	2,000.00	2,280.00	114.00%
<b>Total PLANNING &amp; ZONING</b>	<b>2,000.00</b>	<b>2,280.00</b>	<b>114.00%</b>
<b>100-6-30 LISTERS</b>			
<b>Total LISTERS</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>100-6-50 TOWN HALL/OTHER PROPERTY</b>			
<b>Total TOWN HALL/OTHER PROPERTY</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>100-6-55 Recreation Committee</b>			
<b>Total Recreation Committee</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>100-6-65 FIRE DEPART. REVENUE</b>			

## GENERAL FUND

Account	Budget	Actual	% of Budget
100-6-65-651.00 Fire Protection	12,500.00	12,616.00	100.93%
100-6-65-800.00 Fire Dept Grant/Don Reven	0.00	100.00	100.00%
<b>Total FIRE DEPART. REVENUE</b>	<b>12,500.00</b>	<b>12,716.00</b>	<b>101.73%</b>
<b>100-6-66 NEW FIRE HOUSE</b>			
<b>Total NEW FIRE HOUSE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>100-6-70 CEMETERY</b>			
100-6-70-100.00 Cemetery Lot	0.00	2,300.00	100.00%
100-6-70-100.02 Corner Stones	0.00	1,200.00	100.00%
<b>Total CEMETERY</b>	<b>0.00</b>	<b>3,500.00</b>	<b>100.00%</b>
<b>100-6-80 GRANT REVENUE</b>			
100-6-80-710.00 Caspian Milfoil Grant Rev	6,500.00	0.00	0.00%
<b>Total GRANT REVENUE</b>	<b>6,500.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>100-6-90 SOLID WASTE</b>			
100-6-90-901.00 Solid Waste Revenues	0.00	316.60	100.00%
<b>Total SOLID WASTE</b>	<b>0.00</b>	<b>316.60</b>	<b>100.00%</b>
<b>100-6-97 TRANSFERS IN</b>			
<b>Total TRANSFERS IN</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>100-6-99 MISCELLANEOUS</b>			
100-6-99-999.00 Misc Revenue	0.00	418.56	100.00%
100-6-99-999.01 Bank Recon Adjustment	0.00	12.90	100.00%
<b>Total MISCELLANEOUS</b>	<b>0.00</b>	<b>431.46</b>	<b>100.00%</b>
<b>Total Revenues</b>	<b>1,331,879.00</b>	<b>2,885,886.31</b>	<b>216.68%</b>
<b>100-7-10 TOWN CLERK &amp; TREASURER</b>			
100-7-10-010.00 Town Offices Payroll	127,651.00	74,263.67	58.18%
100-7-10-010.01 Health Office Stipend	500.00	500.00	100.00%
100-7-10-011.00 Town Offices FICA/MEDI	9,804.00	6,448.42	65.77%
100-7-10-012.00 Town Offices Retirement	10,692.00	6,976.16	65.25%
100-7-10-013.00 Town Offices-Health Insur	38,900.00	35,400.54	91.00%
100-7-10-013.02 Town Offices - HRA	9,300.00	4,625.80	49.74%
100-7-10-014.00 Unemployment Admin	2,500.00	1,806.00	72.24%
100-7-10-015.00 Workers Comp - Admin	1,000.00	473.75	47.38%
100-7-10-015.01 Workers Comp - Library	0.00	246.25	100.00%
100-7-10-016.00 Child Care Contrib Tax	1,765.00	1,283.28	72.71%
100-7-10-020.00 Office Training/Dues	1,000.00	101.00	10.10%

## GENERAL FUND

Account	Budget	Actual	% of Budget
<b>Total TOWN CLERK &amp; TREASURER</b>	<b>203,112.00</b>	<b>132,124.87</b>	<b>65.05%</b>
<b>100-7-12 SELECTBOARD</b>			
100-7-12-010.00 Selectboard Payroll	5,000.00	4,000.00	80.00%
100-7-12-010.12 SB Clerk Payroll	5,340.00	18,543.23	347.25%
100-7-12-011.00 Selectboard FICA/MEDI	383.00	306.00	79.90%
100-7-12-011.02 SB Clerk FICA/MEDI	409.00	1,418.55	346.83%
100-7-12-020.00 Selectboard Training	200.00	35.00	17.50%
100-7-12-099.00 SB Misc Exp	250.00	300.00	120.00%
<b>Total SELECTBOARD</b>	<b>11,582.00</b>	<b>24,602.78</b>	<b>212.42%</b>
<b>100-7-15 GENERAL EXPENSES</b>			
100-7-15-025.00 Technology/IT	7,500.00	6,737.12	89.83%
100-7-15-026.00 Software Licenses	2,950.00	0.00	0.00%
100-7-15-030.00 Office Supplies	2,200.00	2,367.16	107.60%
100-7-15-070.00 Telephone	3,000.00	4,510.98	150.37%
100-7-15-070.03 Telephone-Historical Soc	0.00	945.95	100.00%
100-7-15-085.00 Postage	2,400.00	2,123.29	88.47%
100-7-15-095.00 Interest Expense	0.00	14,647.41	100.00%
100-7-15-099.00 Misc Expense	500.00	2,103.39	420.68%
100-7-15-100.00 Copiers	2,400.00	1,635.00	68.13%
100-7-15-110.00 Mileage Reimbursement	250.00	63.35	25.34%
100-7-15-120.00 NEMRC Software Support	6,900.00	7,400.01	107.25%
100-7-15-125.00 NEMRC Disaster Recovery	800.00	780.99	97.62%
100-7-15-135.00 County Tax	53,000.00	0.00	0.00%
100-7-15-140.00 Dues - VLCT	2,250.00	2,282.00	101.42%
100-7-15-150.00 Notices/Advt.	500.00	738.00	147.60%
100-7-15-155.00 4th of July	3,500.00	6,409.21	183.12%
100-7-15-160.00 Green Up Day	2,000.00	0.00	0.00%
100-7-15-170.00 Town Report	2,400.00	2,284.41	95.18%
100-7-15-201.00 NVDA Dues	689.00	770.00	111.76%
<b>Total GENERAL EXPENSES</b>	<b>93,239.00</b>	<b>55,798.27</b>	<b>59.84%</b>
<b>100-7-17 ELECTION EXPENSES</b>			
100-7-17-010.00 Election Payroll	200.00	202.02	101.01%
100-7-17-011.00 Election FICA/MEDI	15.00	15.46	103.07%
100-7-17-220.00 Town Meeting Expenses	250.00	18.22	7.29%
100-7-17-225.00 Election Expenses	0.00	1,121.09	100.00%
<b>Total ELECTION EXPENSES</b>	<b>465.00</b>	<b>1,356.79</b>	<b>291.78%</b>
<b>100-7-25 PLANNING &amp; ZONING</b>			
100-7-25-010.00 Zoning Payroll	27,104.00	19,159.46	70.69%
100-7-25-011.00 Zoning FICA/MEDI	2,073.00	1,141.64	55.07%
100-7-25-011.01 Planning/DRB FICA/MEDI	70.00	7.65	10.93%
100-7-25-020.00 Planning/Zoning Training	100.00	0.00	0.00%
100-7-25-099.00 Zoning Misc/Mapping Expen	100.00	300.00	300.00%

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## GENERAL FUND

Account	Budget	Actual	% of Budget
100-7-25-110.00 Mileage - Zoning	100.00	0.00	0.00%
100-7-25-150.00 Planning Notices/Adv	200.00	95.85	47.93%
100-7-25-151.00 Zoning Notices/Ads	800.00	495.05	61.88%
100-7-25-200.00 DRB - Legal Fees	500.00	0.00	0.00%
100-7-25-220.00 Planning Members	100.00	0.00	0.00%
100-7-25-221.00 DRB Stipends	800.00	323.06	40.38%
100-7-25-222.00 Planning Projects	3,500.00	2,751.96	78.63%
<b>Total PLANNING &amp; ZONING</b>	<b>35,447.00</b>	<b>24,274.67</b>	<b>68.48%</b>
<b>100-7-30 ASSESSORS OFFICE</b>			
100-7-30-120.00 NEMRC/CAMA	610.00	0.00	0.00%
100-7-30-125.00 NEMRC Disaster Rec Assess	900.00	364.24	40.47%
100-7-30-225.00 Assessor	17,500.00	11,664.00	66.65%
<b>Total ASSESSORS OFFICE</b>	<b>19,010.00</b>	<b>12,028.24</b>	<b>63.27%</b>
<b>100-7-35 COLLECTOR OF DEL TAXES</b>			
100-7-35-011.00 Delinq. Tax Coll FICA/MED	1,000.00	1,214.11	121.41%
<b>Total COLLECTOR OF DEL TAXES</b>	<b>1,000.00</b>	<b>1,214.11</b>	<b>121.41%</b>
<b>100-7-36 FINANCIAL ASSISTANT</b>			
<b>Total FINANCIAL ASSISTANT</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>100-7-40 DOGS</b>			
100-7-40-010.00 Dog Warden Stipend	1,750.00	1,750.00	100.00%
100-7-40-010.01 Animal Rescue Expenses	0.00	3,683.00	100.00%
100-7-40-011.00 Animal Control FICA/MEDI	135.00	133.88	99.17%
<b>Total DOGS</b>	<b>1,885.00</b>	<b>5,566.88</b>	<b>295.33%</b>
<b>100-7-50 TOWN HALL &amp; PROPERTIES</b>			
100-7-50-010.00 Custodian	2,880.00	1,950.00	67.71%
100-7-50-020.00 Repairs & Maintenance	7,000.00	7,141.38	102.02%
100-7-50-030.00 Custodial Supplies-Office	100.00	42.18	42.18%
100-7-50-073.00 Heating Fuel	6,600.00	6,528.75	98.92%
100-7-50-074.00 Contracted Services	1,000.00	887.16	88.72%
100-7-50-075.00 Electric - Town Hall	5,000.00	2,248.63	44.97%
100-7-50-075.01 Electric - Playground	480.00	298.46	62.18%
100-7-50-075.02 Street Lights	4,800.00	3,616.46	75.34%
100-7-50-075.03 Village Green	150.00	30.94	20.63%
100-7-50-075.04 Electric-G'boro Grange	240.00	157.18	65.49%
100-7-50-076.00 Water Bill	1,800.00	2,107.76	117.10%
100-7-50-077.00 Generator Expense	250.00	440.97	176.39%
100-7-50-079.00 Grounds	7,000.00	8,604.75	122.93%
100-7-50-080.00 Insurance - Town Hall	9,500.00	9,262.60	97.50%
100-7-50-080.01 Insurance-Historical Soci	1,450.00	985.84	67.99%
100-7-50-080.02 Insurance - Library	3,900.00	2,875.68	73.74%

## GENERAL FUND

Account	Budget	Actual	% of Budget
100-7-50-080.03 Ins - Greensboro Grange	375.00	0.00	0.00%
100-7-50-090.00 Rubbish Removal	1,800.00	997.00	55.39%
<b>Total TOWN HALL &amp; PROPERTIES</b>	<b>54,325.00</b>	<b>48,175.74</b>	<b>88.68%</b>
<b>100-7-53 Caspian Beach Committee</b>			
<b>Total Caspian Beach Committee</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>100-7-55 RECREATION</b>			
<b>Total RECREATION</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>100-7-60 POLICE</b>			
100-7-60-080.00 Ins - HPD/Constables	250.00	97.63	39.05%
100-7-60-100.00 Orleans County Sheriff	200,000.00	133,333.36	66.67%
<b>Total POLICE</b>	<b>200,250.00</b>	<b>133,430.99</b>	<b>66.63%</b>
<b>100-7-61 SERVICES</b>			
100-7-61-100.00 Driveway Plowing	144,000.00	144,000.00	100.00%
100-7-61-100.01 Plowing Lake Road	4,200.00	4,200.00	100.00%
<b>Total SERVICES</b>	<b>148,200.00</b>	<b>148,200.00</b>	<b>100.00%</b>
<b>100-7-62 PROFESSIONAL FEES</b>			
100-7-62-100.02 Audit	25,000.00	29,105.75	116.42%
100-7-62-100.03 Legal	10,000.00	4,084.78	40.85%
<b>Total PROFESSIONAL FEES</b>	<b>35,000.00</b>	<b>33,190.53</b>	<b>94.83%</b>
<b>100-7-65 FIRE DEPARTMENT</b>			
100-7-65-010.00 Fire Dept. Payroll	14,000.00	12,312.50	87.95%
100-7-65-011.00 Fire Dept. FICA/MEDI	1,071.00	743.05	69.38%
100-7-65-015.00 Fire Dept. Work. Comp. In	1,100.00	0.00	0.00%
100-7-65-020.00 Fire Dept. Dues/Education	600.00	75.00	12.50%
100-7-65-035.00 Fire Dept. Ads/Notices	70.00	0.00	0.00%
100-7-65-040.00 Fire Dept IT /Software	1,800.00	1,975.00	109.72%
100-7-65-070.00 Fire Dept. Telephone	2,700.00	1,239.41	45.90%
100-7-65-071.00 Fire House Maintenance	2,500.00	1,141.99	45.68%
100-7-65-072.00 Fire House Garbage	100.00	0.00	0.00%
100-7-65-073.00 Fire Dept. Heating Fuel	3,500.00	2,134.15	60.98%
100-7-65-075.00 Fire Dept. Electricity	2,000.00	1,130.35	56.52%
100-7-65-080.00 Fire Dept. Ins Prop/Casua	6,950.00	4,797.16	69.02%
100-7-65-105.00 Fire Dept. Dispatch	6,500.00	4,500.00	69.23%
100-7-65-260.00 Fire Dept. Equip Fuel	1,400.00	0.00	0.00%
100-7-65-265.00 Fire Dept. Equip Repairs	5,000.00	4,907.96	98.16%
100-7-65-267.00 Fire Dept. New Equip	13,000.00	9,262.00	71.25%
100-7-65-277.00 FD Radio Replacm/Repairs	1,500.00	588.00	39.20%
100-7-65-279.00 FD Supplies	500.00	238.91	47.78%

Account	Budget	Actual	% of Budget
100-7-65-281.00 FD Truck Repair	4,000.00	241.99	6.05%
<b>Total FIRE DEPARTMENT</b>	<b>66,291.00</b>	<b>45,287.47</b>	<b>66.32%</b>
<b>100-7-70 CEMETERY</b>			
100-7-70-010.00 Cemetery Admin Payroll	550.00	550.00	100.00%
100-7-70-011.00 Cemetery Fica/Medi	45.00	42.08	93.51%
100-7-70-012.00 Cemetery Maintenance	12,000.00	12,000.00	100.00%
100-7-70-013.00 Cemetery Projects	9,000.00	2,500.00	27.78%
100-7-70-095.00 Payment of Corner Stones	0.00	1,360.00	100.00%
100-7-70-099.00 Cemetery Flags/Misc	500.00	0.00	0.00%
<b>Total CEMETERY</b>	<b>22,095.00</b>	<b>16,452.08</b>	<b>74.46%</b>
<b>100-7-80 CASPIAN MILFOIL</b>			
100-7-80-010.00 Caspian Milfoil Pay	15,000.00	11,306.45	75.38%
100-7-80-011.00 Caspian Milfoil FICA	1,150.00	865.01	75.22%
100-7-80-015.00 Caspian Milfoil WC Ins	475.00	0.00	0.00%
100-7-80-075.00 Caspian Milfoil Electric	100.00	32.78	32.78%
100-7-80-076.00 Casp Beach Water Bill	450.00	0.00	0.00%
<b>Total CASPIAN MILFOIL</b>	<b>17,175.00</b>	<b>12,204.24</b>	<b>71.06%</b>
<b>100-7-85 ELIGO MILFOIL</b>			
<b>Total ELIGO MILFOIL</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>100-7-90 SOLID WASTE</b>			
100-7-90-010.00 Solid Waste Payroll	1,650.00	0.00	0.00%
100-7-90-011.00 Solid Waste FICA/MEDI	126.00	0.00	0.00%
100-7-90-030.00 Hauling Fee	4,000.00	2,755.76	68.89%
100-7-90-040.00 Compost Fee	2,500.00	2,184.00	87.36%
100-7-90-090.00 Recycling Trailer Garbage	2,500.00	139.00	5.56%
<b>Total SOLID WASTE</b>	<b>10,776.00</b>	<b>5,078.76</b>	<b>47.13%</b>
<b>100-7-97 TRANSFERS OUT</b>			
100-7-97-510.00 Transfer-Capital Budget A	175,000.00	175,000.00	100.00%
100-7-97-510.10 Transfer -HERF Appropriat	124,000.00	124,000.00	100.00%
<b>Total TRANSFERS OUT</b>	<b>299,000.00</b>	<b>299,000.00</b>	<b>100.00%</b>
<b>100-7-98 APPROPRIATIONS</b>			
100-7-98-002.00 NEK Council on Aging	1,000.00	1,000.00	100.00%
100-7-98-004.00 AWARE	2,000.00	2,000.00	100.00%
100-7-98-010.00 Caledonia Home Health	1,400.00	1,400.00	100.00%
100-7-98-016.00 Clarina Howard Nichols Ct	1,500.00	1,500.00	100.00%
100-7-98-020.00 Craftsbury Community Care	10,500.00	10,500.00	100.00%
100-7-98-022.00 4 Seasons Early Learning	9,500.00	9,500.00	100.00%
100-7-98-024.00 Green Up	100.00	100.00	100.00%

GENERAL FUND

Account	Budget	Actual	% of Budget
100-7-98-030.00 Greensboro Nursing Home	23,000.00	24,000.00	104.35%
100-7-98-036.00 Hardwick Area Food Pantry	3,500.00	3,500.00	100.00%
100-7-98-040.00 Lamoille Family	1,000.00	1,000.00	100.00%
100-7-98-044.00 NEK Human Services	1,524.00	1,524.00	100.00%
100-7-98-046.00 NEK Learning Services	300.00	300.00	100.00%
100-7-98-048.00 N. Country Animal League	600.00	600.00	100.00%
100-7-98-056.00 Orleans Co. Hist. Society	700.00	700.00	100.00%
100-7-98-058.00 Orleans Co. Citizens Advo	800.00	800.00	100.00%
100-7-98-060.00 NECKA Com & Justice Progr	300.00	0.00	0.00%
100-7-98-062.00 Red Cross	250.00	250.00	100.00%
100-7-98-064.00 Rescue Squad	31,885.00	31,885.00	100.00%
100-7-98-066.00 Rural Community Transp.	900.00	900.00	100.00%
100-7-98-068.00 VT Ctr Independent Living	210.00	210.00	100.00%
100-7-98-070.00 WonderArts	3,500.00	3,500.00	100.00%
100-7-98-071.00 VCRD	500.00	500.00	100.00%
100-7-98-072.00 Salvation Farms	750.00	750.00	100.00%
100-7-98-073.00 Craftsbury Saplings	500.00	500.00	100.00%
100-7-98-074.00 Cabot Neighbors	1,000.00	1,000.00	100.00%
<b>Total APPROPRIATIONS</b>	<b>97,219.00</b>	<b>97,919.00</b>	<b>100.72%</b>
<b>100-7-99 SPECIAL APPROPRIATIONS</b>			
100-7-99-018.00 Conservation Commission	3,000.00	3,000.00	100.00%
100-7-99-026.00 Greensboro Free Library	44,000.00	44,000.00	100.00%
100-7-99-028.00 Greensboro Historical Soc	6,000.00	6,000.00	100.00%
100-7-99-032.00 Greensboro Recreation	2,000.00	2,000.00	100.00%
100-7-99-034.00 Caspian Lake Beach	4,750.00	4,750.00	100.00%
100-7-99-034.01 Caspian Swim Program	4,000.00	4,000.00	100.00%
<b>Total SPECIAL APPROPRIATIONS</b>	<b>63,750.00</b>	<b>63,750.00</b>	<b>100.00%</b>
<b>Total Expenditures</b>	<b>1,381,821.00</b>	<b>1,159,655.42</b>	<b>83.92%</b>
<b>Total GENERAL FUND</b>	<b>-49,942.00</b>	<b>1,726,230.89</b>	
200-6-20-201.00 Property Tax Highway	0.00	869,932.00	100.00%
200-6-20-201.50 Grant Revenue	0.00	20,000.00	100.00%
200-6-20-210.02 State Aid - Class 2 HWY	48,000.00	40,347.63	84.06%
200-6-20-210.03 State Aid - Class 3 HWY	75,000.00	59,366.88	79.16%
200-6-20-730.00 Reimbursement Road	2,200.00	2,262.50	102.84%
200-6-99-999.00 HWY - Misc Revenue	0.00	327.10	100.00%
<b>Total Revenues</b>	<b>125,200.00</b>	<b>992,236.11</b>	<b>792.52%</b>
<b>200-7-40 HIGHWAY MATERIALS</b>			
200-7-40-076.00 Gravel Pit - Taxes	5,200.00	7,030.90	135.21%
200-7-40-501.00 Chloride	37,000.00	22,006.05	59.48%
200-7-40-505.00 Sand	26,000.00	12,500.00	48.08%
200-7-40-510.00 Salt	70,000.00	33,852.93	48.36%

## HIGHWAY FUND

Account	Budget	Actual	% of Budget
200-7-40-515.00 Gravel	55,000.00	55,000.00	100.00%
200-7-40-520.00 Culverts	20,000.00	22,407.08	112.04%
200-7-40-530.00 Signs	1,500.00	646.25	43.08%
200-7-40-590.00 Road Project Materials	25,000.00	27,040.78	108.16%
<b>Total HIGHWAY MATERIALS</b>	<b>239,700.00</b>	<b>180,483.99</b>	<b>75.30%</b>
<b>200-7-45 HWY CONTRACTED SERVICES</b>			
200-7-45-605.00 Mowing/Brush	18,000.00	9,500.00	52.78%
200-7-45-610.00 Contracted Road Projects	5,000.00	48,520.00	970.40%
200-7-45-615.00 Guard Rails	4,000.00	5,120.00	128.00%
200-7-45-625.00 Permits	1,400.00	0.00	0.00%
<b>Total HWY CONTRACTED SERVICES</b>	<b>28,400.00</b>	<b>63,140.00</b>	<b>222.32%</b>
<b>200-7-50 EQUIP. OPERATION &amp; MNTCE.</b>			
200-7-50-250.00 Small Equipment	2,000.00	165.82	8.29%
200-7-50-260.00 Equipment Repairs	50,000.00	23,566.62	47.13%
200-7-50-261.00 Equipment Maintenance	40,000.00	34,671.43	86.68%
200-7-50-262.00 Fuel/Diesel	50,000.00	26,681.60	53.36%
200-7-50-263.00 Fuel/Gas	4,000.00	365.52	9.14%
200-7-50-301.00 Equipment Rental	6,000.00	270.00	4.50%
<b>Total EQUIP. OPERATION &amp; MNTCE.</b>	<b>152,000.00</b>	<b>85,720.99</b>	<b>56.40%</b>
<b>200-7-60 PAYROLL &amp; BENEFITS</b>			
200-7-60-010.00 Payroll/Wages	201,571.00	161,989.58	80.36%
200-7-60-011.00 FICA/MEDI	15,420.00	11,999.19	77.82%
200-7-60-012.00 Retirement	18,141.00	14,455.52	79.68%
200-7-60-013.00 Health Insurance	66,800.00	60,734.61	90.92%
200-7-60-013.02 HRA	16,400.00	12,866.61	78.45%
200-7-60-014.00 Unemployment Highway	5,300.00	2,709.00	51.11%
200-7-60-015.00 Workers' Comp. Insurance	13,500.00	3,306.00	24.49%
200-7-60-020.00 Training	500.00	44.57	8.91%
200-7-60-025.00 Uniforms	7,000.00	4,609.72	65.85%
200-7-60-099.00 Hwy - Misc	600.00	184.11	30.69%
<b>Total PAYROLL &amp; BENEFITS</b>	<b>345,232.00</b>	<b>272,898.91</b>	<b>79.05%</b>
<b>200-7-70 GARAGE</b>			
200-7-70-025.00 Garage Maintenance	1,000.00	1,372.68	137.27%
200-7-70-030.00 Shop Supplies	4,000.00	5,944.51	148.61%
200-7-70-070.00 Telephone	1,900.00	1,218.15	64.11%
200-7-70-073.00 Heating Fuel	4,000.00	4,230.00	105.75%
200-7-70-075.00 Electricity	3,200.00	2,104.64	65.77%
200-7-70-076.00 Water Bill	450.00	0.00	0.00%
200-7-70-080.00 Property & Casualty Insur	11,000.00	10,019.92	91.09%
200-7-70-090.00 Town Shed Garbage	1,000.00	525.00	52.50%
200-7-70-110.00 Mileage	300.00	9.80	3.27%
200-7-70-150.00 Notices/Advt.	750.00	129.90	17.32%

HIGHWAY FUND

Account	Budget	Actual	% of Budget
200-7-70-590.00 Employee Safety Apparel	200.00	667.69	333.85%
<b>Total GARAGE</b>	<b>27,800.00</b>	<b>26,222.29</b>	<b>94.32%</b>
<b>200-7-80 HIGHWAY PROJECTS</b>			
200-7-80-650.00 Paving Projects	200,000.00	199,770.51	99.89%
200-7-80-700.00 Grants Match	12,000.00	0.00	0.00%
<b>Total HIGHWAY PROJECTS</b>	<b>212,000.00</b>	<b>199,770.51</b>	<b>94.23%</b>
<b>200-7-97 TRANSFERS OUT</b>			
<b>Total TRANSFERS OUT</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Total Expenditures</b>	<b>1,005,132.00</b>	<b>828,236.69</b>	<b>82.40%</b>
<b>Total HIGHWAY FUND</b>	<b>-879,932.00</b>	<b>163,999.42</b>	
<b>Total All Funds</b>	<b>-929,874.00</b>	<b>1,890,230.31</b>	

Employee	Gross	Fringes	Reimburse	FWT	FICA	MEDI	SWT	SDI	Local	Oth Dedu	Net Amt	Elec Amt	Check No
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CAMARRA, THOMAS M.	1776.08	159.85	0.00	117.50	106.71	24.96	39.80	0.00	0.00	279.57	1207.54	0.00	54486
CAMARRA, THOMAS M.	1758.90	2453.24	0.00	116.28	105.96	24.78	39.46	0.00	0.00	287.94	1184.48	0.00	54420
CAMARRA, THOMAS M.	1720.03	154.80	0.00	109.50	102.17	23.90	37.57	0.00	0.00	290.14	1156.75	0.00	54458
CAMARRA, THOMAS M.	1756.79	158.11	0.00	115.46	105.52	24.68	39.23	0.00	0.00	277.30	1194.60	0.00	54429
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Total of 4 items for CAMARRA											4743.37	0.00	
CLOUTIER, MICHAEL	314.61	0.00	0.00	0.00	19.51	4.56	8.01	0.00	0.00	0.00	282.53	0.00	54459
CLOUTIER, MICHAEL	839.37	0.00	0.00	21.92	52.04	12.17	25.59	0.00	0.00	0.00	727.65	0.00	54430
CLOUTIER, MICHAEL	829.89	0.00	0.00	20.97	51.45	12.03	25.27	0.00	0.00	0.00	720.17	0.00	54421
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Total of 3 items for CLOUTIER											1730.35	0.00	
GREAVES, KIM S.	1242.22	111.80	0.00	150.13	74.75	17.48	44.69	0.00	0.00	182.48	772.69	0.00	54460
GREAVES, KIM S.	1242.22	111.80	0.00	151.22	75.32	17.61	44.99	0.00	0.00	173.42	779.66	0.00	54487
GREAVES, KIM S.	1242.22	1276.06	0.00	151.22	75.32	17.61	44.99	0.00	0.00	173.42	779.66	0.00	54422
GREAVES, KIM S.	1242.22	111.80	0.00	151.22	75.32	17.61	44.99	0.00	0.00	173.42	779.66	0.00	54431
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Total of 4 items for GREAVESK											3111.67	0.00	
KARP, JOSHUA N.	847.73	0.00	0.00	0.00	52.56	12.29	1.10	0.00	0.00	0.00	781.78	0.00	54461
KARP, JOSHUA N.	667.50	0.00	0.00	0.00	41.39	9.68	0.00	0.00	0.00	0.00	616.43	0.00	54423
KARP, JOSHUA N.	520.65	0.00	0.00	0.00	32.28	7.55	0.00	0.00	0.00	0.00	480.82	0.00	54432
KARP, JOSHUA N.	727.58	0.00	0.00	0.00	45.11	10.55	0.00	0.00	0.00	0.00	671.92	0.00	54488
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Total of 4 items for KARPJ											2550.95	0.00	
PERRON, LENWOOD P.	1484.89	133.64	0.00	66.70	88.66	20.73	34.47	0.00	0.00	243.91	1030.42	0.00	54433
PERRON, LENWOOD P.	1422.95	128.07	0.00	60.14	84.82	19.84	32.64	0.00	0.00	236.64	988.87	0.00	54489
PERRON, LENWOOD P.	1489.05	2421.88	0.00	65.89	88.27	20.64	34.25	0.00	0.00	254.79	1025.21	0.00	54424
PERRON, LENWOOD P.	1422.02	127.98	0.00	57.98	83.70	19.57	32.04	0.00	0.00	253.69	975.04	0.00	54462
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Total of 4 items for PERRONL											4019.54	0.00	
SMITH, BRANDY	510.00	0.00	0.00	20.00	31.62	7.40	9.50	0.00	0.00	0.00	441.48	0.00	54490

Employee	Gross	Fringes	Reimburse	FWT	FICA	MEDI	SWT	SDI	Local	Oth Dedu	Net Amt	Elec Amt	Check No
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SMITH, BRANDY	562.50	0.00	0.00	20.00	34.88	8.16	11.26	0.00	0.00	0.00	488.20	0.00	54434
SMITH, BRANDY	532.50	0.00	0.00	20.00	33.02	7.72	10.25	0.00	0.00	0.00	461.51	0.00	54425
SMITH, BRANDY	547.50	0.00	0.00	20.00	33.95	7.94	10.76	0.00	0.00	0.00	474.85	0.00	54463
Total of 4 items for SMITHE											1866.04	0.00	
STANCIU, BRETT A.	1012.50	91.13	0.00	49.14	65.14	15.23	28.68	0.00	0.00	171.96	682.35	0.00	54491
STANCIU, BRETT A.	975.00	2311.33	0.00	44.77	62.61	14.64	27.46	0.00	0.00	167.55	657.97	0.00	54426
STANCIU, BRETT A.	892.50	80.33	0.00	35.14	57.03	13.34	24.77	0.00	0.00	157.86	604.36	0.00	54435
STANCIU, BRETT A.	900.00	81.00	0.00	36.01	57.54	13.46	25.02	0.00	0.00	158.74	609.23	0.00	54464
Total of 4 items for STAN											2553.91	0.00	
TANNER, DANIEL J.	1457.86	131.21	0.00	141.59	88.12	20.61	45.80	0.00	0.00	314.92	846.82	0.00	54465
TANNER, DANIEL J.	1487.15	133.84	0.00	149.27	90.50	21.17	48.11	0.00	0.00	309.30	868.80	0.00	54492
TANNER, DANIEL J.	1488.35	1305.24	0.00	148.29	90.23	21.10	47.81	0.00	0.00	314.95	865.97	0.00	54427
TANNER, DANIEL J.	1493.03	134.37	0.00	150.41	90.87	21.25	48.45	0.00	0.00	309.99	872.06	0.00	54436
Total of 4 items for TANNERD											3453.65	0.00	
WALKER-BRAZIE, JOSEPH	197.30	0.00	0.00	0.00	12.23	2.86	4.08	0.00	0.00	0.00	178.13	0.00	54466
WALKER-BRAZIE, JOSEPH	155.76	0.00	0.00	0.00	9.66	2.26	2.69	0.00	0.00	0.00	141.15	0.00	54437
WALKER-BRAZIE, JOSEPH	313.83	0.00	0.00	0.33	19.46	4.55	7.98	0.00	0.00	0.00	281.51	0.00	54428
Total of 3 items for WALKERR-B											600.79	0.00	
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	35072.70	11617.48	0.00	2191.08	2137.72	499.93	881.71	0.00	0.00	4731.99	24630.27	0.00	
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Vendor	Invoice Description	Invoice Date	Invoice Number	Account	Amount Paid	Check Number	Check Date
AT&T	AT&T AUDIOCARVE	01/30/26	HWY cell phone 51-717000038	200-7-70-070.00 Telephone	82.05	54438	02/09/26
BEERB	BRENDEN J BEER & LINDSAY	01/16/26	2025 tax overpayment 2025CRD	100-2-00-285.00 Tax Overpayments	3970.00	54439	02/09/26
PERRY	BRIAN PERRY & SONS CONSTR	10/01/25	3rd&last plowing 40410C	100-7-61-100.00 Driveway Plowing	48000.00	54440	02/09/26
PERRY	BRIAN PERRY & SONS CONSTR	01/31/26	rubbish& 8 extra bags 41844	100-7-50-090.00 Rubbish Removal	120.00	54440	02/09/26
PERRY	BRIAN PERRY & SONS CONSTR	01/31/26	rubbish& 8 extra bags 41844	100-7-50-090.00 Rubbish Removal	75.00	54440	02/09/26
PERRY	BRIAN PERRY & SONS CONSTR	01/31/26	rubbish& 8 extra bags 41844	200-7-70-090.00 Town Shed Garbage	75.00	54440	02/09/26
Check Total					48270.00		
CARGILL	CARGILL INC-SALT DIVISION	01/08/26	salt 2911911556	200-7-40-510.00 Salt	2287.53	54441	02/09/26
CARGILL	CARGILL INC-SALT DIVISION	01/11/26	salt 2911918527	200-7-40-510.00 Salt	2458.86	54441	02/09/26
CARGILL	CARGILL INC-SALT DIVISION	01/12/26	salt 2911924214	200-7-40-510.00 Salt	2390.97	54441	02/09/26
CARGILL	CARGILL INC-SALT DIVISION	01/14/26	salt 2911941114	200-7-40-510.00 Salt	2523.51	54441	02/09/26
Check Total					9660.87		
CINTAS	CINTAS CORP	12/02/25	uniforms 4251579378	200-7-60-025.00 Uniforms	54.78	54442	02/09/26
CINTAS	CINTAS CORP	12/09/25	uniforms 4252357129	200-7-60-025.00 Uniforms	54.78	54442	02/09/26
CINTAS	CINTAS CORP	12/26/25	uniforms 4253127479	200-7-60-025.00 Uniforms	54.78	54442	02/09/26
CINTAS	CINTAS CORP	12/22/25	uniforms 4253788400	200-7-60-025.00 Uniforms	54.78	54442	02/09/26
CINTAS	CINTAS CORP	12/30/25	uniforms 4254643151	200-7-60-025.00 Uniforms	54.78	54442	02/09/26
CINTAS	CINTAS CORP	01/06/26	uniforms 4255327244	200-7-60-025.00 Uniforms	54.78	54442	02/09/26
CINTAS	CINTAS CORP	01/20/26	uniforms 426833166	200-7-60-025.00 Uniforms	54.78	54442	02/09/26
Check Total					383.46		
CIRCOSTA	CIRCOSTA GARY	01/16/26	tax overpayment credit 2025CR	100-2-00-285.00 Tax Overpayments	141.00	54443	02/09/26
COMMUNITY	COMMUNITY NATIONAL BANK	01/16/26	FEMA2024 loan interest QTR42025	100-7-15-095.00 Interest Expense	3007.09	54444	02/09/26
FREDS	FRED'S ENERGY	01/20/26	diesel 5285489	200-7-50-262.00 Fuel/Diesel	809.75	54445	02/09/26
FREDS	FRED'S ENERGY	01/27/26	diesel 5289344	200-7-50-262.00 Fuel/Diesel	1701.24	54445	02/09/26
Check Total					2510.99		

Vendor	Invoice Date	Invoice Description	Account	Amount Paid	Check Number	Check Date
WATERGB	01/28/26	GREENSBORO BEND WATER CO- Dec&Jan water JAN2026	100-7-50-076.00 Water Bill	55.00	54446	02/09/26
MOSEDALE	01/28/26	MOSEDALE INTEGRATED SOLUT remote consultation 005907107	100-7-15-025.00 Technology/IT	112.50	54447	02/09/26
GAZETTE	07/01/25	NORTHEAST KINGDOM PUBLIC DRB,ass't clerk,swim less 23551922	100-7-15-150.00 Notices/Advt.	68.60	54448	02/09/26
GAZETTE	07/01/25	NORTHEAST KINGDOM PUBLIC DRB,ass't clerk,swim less 23551922	100-7-25-151.00 Zoning Notices/Ads	48.65	54448	02/09/26
GAZETTE	07/01/25	NORTHEAST KINGDOM PUBLIC DRB,swim lessons 24407371	100-7-25-151.00 Zoning Notices/Ads	41.70	54448	02/09/26
GAZETTE	07/01/25	NORTHEAST KINGDOM PUBLIC DRB,swim lessons 24407371	100-7-15-150.00 Notices/Advt.	40.80	54448	02/09/26
GAZETTE	07/30/25	NORTHEAST KINGDOM PUBLIC DRB,excav RFP,swim less 25259134	100-7-15-150.00 Notices/Advt.	40.80	54448	02/09/26
GAZETTE	07/30/25	NORTHEAST KINGDOM PUBLIC DRB,excav RFP,swim less 25259134	200-7-70-150.00 Notices/Advt.	63.90	54448	02/09/26
GAZETTE	07/30/25	NORTHEAST KINGDOM PUBLIC DRB,excav RFP,swim less 25259134	100-7-25-151.00 Zoning Notices/Ads	42.60	54448	02/09/26
GAZETTE	08/27/25	NORTHEAST KINGDOM PUBLIC DRB & HWY 26314487	100-7-25-151.00 Zoning Notices/Ads	63.90	54448	02/09/26
GAZETTE	08/27/25	NORTHEAST KINGDOM PUBLIC DRB & HWY 26314487	200-7-70-150.00 Notices/Advt.	22.00	54448	02/09/26
GAZETTE	09/24/25	NORTHEAST KINGDOM PUBLIC DRB & road closure notice 27035162	100-7-25-151.00 Zoning Notices/Ads	120.70	54448	02/09/26
GAZETTE	09/24/25	NORTHEAST KINGDOM PUBLIC DRB & road closure notice 27035162	200-7-70-150.00 Notices/Advt.	44.00	54448	02/09/26
GAZETTE	10/29/25	NORTHEAST KINGDOM PUBLIC special mtg notice 27827072	100-7-15-150.00 Notices/Advt.	56.80	54448	02/09/26
GAZETTE	11/26/25	NORTHEAST KINGDOM PUBLIC DRB notices 28810095	100-7-25-151.00 Zoning Notices/Ads	46.15	54448	02/09/26
GAZETTE	12/31/25	NORTHEAST KINGDOM PUBLIC DRB warning 29663891	100-7-25-151.00 Zoning Notices/Ads	85.20	54448	02/09/26
Check Total				785.80		
NOVUS	11/01/25	NOVUS HARDWICK SOLAR LLC electricity 173-TOG	200-7-70-075.00 Electricity	59.91	54449	02/09/26
NOVUS	11/01/25	NOVUS HARDWICK SOLAR LLC electricity 173-TOG	100-7-65-075.00 Fire Dept. Electricity	84.12	54449	02/09/26
NOVUS	11/01/25	NOVUS HARDWICK SOLAR LLC electricity 173-TOG	100-7-50-075.00 Electric - Town Hall	227.88	54449	02/09/26
NOVUS	12/01/25	NOVUS HARDWICK SOLAR LLC electricity 174-TOG	200-7-70-075.00 Electricity	59.91	54449	02/09/26
NOVUS	12/01/25	NOVUS HARDWICK SOLAR LLC electricity 174-TOG	100-7-65-075.00 Fire Dept. Electricity	84.12	54449	02/09/26
NOVUS	12/01/25	NOVUS HARDWICK SOLAR LLC electricity 174-TOG	100-7-50-075.00 Electric - Town Hall	227.88	54449	02/09/26
Check Total				743.82		

Vendor	Invoice Date	Invoice Description	Account	Amount Paid	Check Number	Check Date
CHILDSUPP	02/02/26	Payroll Transfer	100-2-00-201.20	92.31	54450	02/09/26
		PR-02/02/26	Child Support Payable			
CHILDSUPP	02/09/26	Payroll Transfer	100-2-00-201.20	92.31	54450	02/09/26
		PR-02/09/26	Child Support Payable			
				-----		
				Check Total	184.62	
SOUTHBAY	01/22/26	grader battery	200-7-50-261.00	479.70	54451	02/09/26
		800233	Equipment Maintenance			
OCONNORT	01/16/26	2025 tax overpayment	100-2-00-285.00	10.01	54452	02/09/26
		2025CR	Tax Overpayments			
TRANSEAST	01/12/26	hydraulic oil	200-7-50-261.00	770.55	54453	02/09/26
		XA301018112	Equipment Maintenance			
UNIFIRST	12/03/25	uniforms	200-7-60-025.00	45.42	54454	02/09/26
		107046221	Uniforms			
UNIFIRST	11/26/25	uniforms	200-7-60-025.00	44.07	54454	02/09/26
		1070467734	Uniforms			
UNIFIRST	12/31/25	uniforms	200-7-60-025.00	44.07	54454	02/09/26
		1070476268	Uniforms			
UNIFIRST	01/21/26	uniforms	200-7-60-025.00	44.07	54454	02/09/26
		1070481518	Uniforms			
UNIFIRST	01/28/26	uniforms	200-7-60-025.00	44.07	54454	02/09/26
		1070483524	Uniforms			
				-----		
				Check Total	221.70	
VTAPPRAIS	01/16/26	FEB 2026 assessor fee	100-7-30-225.00	1458.00	54455	02/09/26
		FEB2026	Assessor			
WELLS	01/20/26	copiers	100-7-15-100.00	109.49	54456	02/09/26
		109778097	Copiers			
WILLEYS	01/31/26	battery,paint,fluid	200-7-70-030.00	296.67	54457	02/09/26
		HWY0126	Shop Supplies			
WILLEYS	01/31/26	battery,paint,fluid	200-7-50-261.00	26.77	54457	02/09/26
		HWY0126	Equipment Maintenance			
WILLEYS	01/31/26	batteries, screws,fluid	100-7-65-279.00	112.91	54457	02/09/26
		JAN2026	FD Supplies			
				-----		
				Check Total	436.35	
AMERIGAS	01/31/26	generator fuel	100-7-50-077.00	70.97	54467	02/17/26
		760113209	Generator Expense			
FIRSTLIGH	02/01/26	tech storage	100-7-15-025.00	332.99	54468	02/17/26
		22234851	Technology/IT			
FREDS	02/03/26	diesel	200-7-50-262.00	1042.66	54469	02/17/26
		5293411	Fuel/Diesel			
ELECTRIC	02/01/26	electricity	100-7-65-075.00	157.61	54470	02/17/26
		JAN 2026	Fire Dept. Electricity			
ELECTRIC	02/01/26	electricity	200-7-70-075.00	871.49	54470	02/17/26
		JAN 2026	Electricity			
ELECTRIC	02/01/26	electricity	100-7-50-075.00	243.12	54470	02/17/26
		JAN 2026	Electric - Town Hall			
				-----		
				Check Total	1272.22	

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
KIM	02/09/26	mat for front door FEB2026	100-7-50-020.00 Repairs & Maintenance	12.72	54471	02/17/26
KIMBALL	01/29/26	plow bolts 104135129	200-7-50-261.00 Equipment Maintenance	350.90	54472	02/17/26
KIMBALL	02/02/26	plow bolt 104142150	200-7-50-261.00 Equipment Maintenance	154.80	54472	02/17/26
Check Total				505.70		
LHS	02/06/26	tab card & ballots 86105	100-7-17-225.00 Election Expenses	765.50	54473	02/17/26
MACNEIL	01/05/26	reimbursement GC2026	100-7-12-099.00 SB Misc Exp	300.00	54474	02/17/26
BROADBAND	---	None --- / / -- VOID --		0.00	54475	02/17/26
O'REILLY	02/02/26	wiper blades 5672-352953	200-7-50-261.00 Equipment Maintenance	204.47	54476	02/17/26
CHILDSUPP	02/17/26	Payroll Transfer PR-02/17/26	100-2-00-201.20 Child Support Payable	92.31	54477	02/17/26
REPRO	02/09/26	town report 131108	100-7-15-170.00 Town Report	1909.41	54478	02/17/26
RICOH	02/01/26	copiers 5072708254	100-7-15-100.00 Copiers	18.87	54479	02/17/26
SOUTHBAY	---	None --- / / -- VOID --		0.00	54480	02/17/26
SULLIVAN	12/31/25	FY25 audit 135499	100-7-62-100.02 Audit	17487.00	54481	02/17/26
TRANSEAST	02/03/26	truck 20 battery 301018473:01	200-7-50-261.00 Equipment Maintenance	356.52	54482	02/17/26
TRANSEAST	01/05/26	def XA301018008	200-7-50-261.00 Equipment Maintenance	287.14	54482	02/17/26
Check Total				643.66		
VIKING	02/03/26	plows 16-095580001	200-7-50-261.00 Equipment Maintenance	2365.00	54483	02/17/26
VLCT	01/30/26	moderator TMTG tune-up 20667	100-7-10-020.00 Office Training/Dues	28.00	54484	02/17/26
WBMASON	02/02/26	water 259778370	200-7-70-030.00 Shop Supplies	8.49	54485	02/17/26
AMERIGAS	02/15/26	FD gas 3186973995	100-7-65-073.00 Fire Dept. Heating Fuel	1220.74	54493	02/23/26
AT&TMOBIL	02/04/26	HWY cell phone 122026	200-7-70-070.00 Telephone	11.65	54494	02/23/26
BRINDLEE	01/17/26	FD truck paint, graphics 00033234	100-7-65-267.00 Fire Dept. New Equip	7170.00	54495	02/23/26
BCBSVT	02/02/26	March health insurance 219869434	100-2-00-201.11 Health Insurance Payable	9435.11	54496	02/23/26
BANKCARD	02/06/26	swim lessons, IT, timecards MAR2026	100-7-15-085.00 Postage	312.00	54497	02/23/26

Vendor	Invoice Date	Invoice Description	Account	Amount Paid	Check Number	Check Date
BANKCARD	02/06/26	CARD SERVICES CENTER swim lessons, IT, timecards MAR2026	100-7-10-020.00 Office Training/Dues	28.00	54497	02/23/26
BANKCARD	02/06/26	CARD SERVICES CENTER swim lessons, IT, timecards MAR2026	100-7-15-025.00 Technology/IT	147.51	54497	02/23/26
BANKCARD	02/06/26	CARD SERVICES CENTER swim lessons, IT, timecards MAR2026	580-7-70-080.00 Recreation Grants/Don Exp	3000.00	54497	02/23/26
BANKCARD	02/06/26	CARD SERVICES CENTER swim lessons, IT, timecards MAR2026	200-7-60-099.00 Hwy - Misc	93.53	54497	02/23/26
Check Total				3581.04		
CONSOL	01/12/26	CONSOLIDATED COMMUNICATIO phone and internet JAN26	200-7-70-070.00 Telephone	93.42	54498	02/23/26
CONSOL	01/12/26	CONSOLIDATED COMMUNICATIO phone and internet JAN26	100-7-15-070.00 Telephone	1213.36	54498	02/23/26
CONSOL	01/12/26	CONSOLIDATED COMMUNICATIO phone and internet JAN26	200-7-70-070.00 Telephone	170.90	54498	02/23/26
CONSOL	01/12/26	CONSOLIDATED COMMUNICATIO phone and internet JAN26	100-7-65-070.00 Fire Dept. Telephone	149.78	54498	02/23/26
CONSOL	01/12/26	CONSOLIDATED COMMUNICATIO phone and internet JAN26	100-7-15-070.03 Telephone-Historical Soc	93.21	54498	02/23/26
CONSOL	01/12/26	CONSOLIDATED COMMUNICATIO phone and internet JAN26	100-7-15-070.03 Telephone-Historical Soc	170.90	54498	02/23/26
CONSOL	01/12/26	CONSOLIDATED COMMUNICATIO phone and internet JAN26	100-7-65-070.00 Fire Dept. Telephone	93.42	54498	02/23/26
Check Total				1984.99		
FREDS	02/10/26	FRED'S ENERGY diesel 5297870	200-7-50-262.00 Fuel/Diesel	926.00	54499	02/23/26
IDS	02/09/26	IDS IDENTIFICATION SOURCE dog tags 26-434	100-7-15-030.00 Office Supplies	105.62	54500	02/23/26
IVERS	02/16/26	IVERS ELECTRIC LLC INC MERP GFL LIGHTS REPL 1582	725-7-00-000.00 MERP expenditures	418.00	54501	02/23/26
IBEW	02/02/26	International Brotherhood Payroll Transfer PR-02/02/26	100-2-00-201.14 Union Dues	45.29	54502	02/23/26
IBEW	02/09/26	International Brotherhood Payroll Transfer PR-02/09/26	100-2-00-201.14 Union Dues	45.29	54502	02/23/26
IBEW	02/17/26	International Brotherhood Payroll Transfer PR-02/17/26	100-2-00-201.14 Union Dues	45.29	54502	02/23/26
IBEW	02/23/26	International Brotherhood Payroll Transfer PR-02/23/26	100-2-00-201.14 Union Dues	45.29	54502	02/23/26
Check Total				181.16		
NEMRC	02/08/26	NEMRC bank recs 58926	100-7-15-120.00 NEMRC Software Support	543.75	54503	02/23/26
O'REILLY	02/10/26	O'REILLY AUTOMOTIVE, INC clips 5672-353637	200-7-50-261.00 Equipment Maintenance	12.71	54504	02/23/26
CHILDSUPP	02/23/26	OFFICE OF CHILD SUPPORT Payroll Transfer PR-02/23/26	100-2-00-201.20 Child Support Payable	92.31	54505	02/23/26

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
SEACHANGE	02/11/26	ballot envelopes 038698	100-7-17-225.00 Election Expenses	355.59	54506	02/23/26
UNIFIRST	02/11/26	uniforms 1070486911	200-7-60-025.00 Uniforms	47.41	54507	02/23/26
VIKING	02/05/26	plow blades 4550298	200-7-50-261.00 Equipment Maintenance	2365.00	54508	02/23/26
VMERSDB	02/02/26	Payroll Transfer PR-02/02/26	100-2-00-201.10 Retirement W/H Payable	1442.84	54509	02/23/26
VMERSDB	02/09/26	Payroll Transfer PR-02/09/26	100-2-00-201.10 Retirement W/H Payable	1425.40	54509	02/23/26
VMERSDB	02/17/26	Payroll Transfer PR-02/17/26	100-2-00-201.10 Retirement W/H Payable	1398.99	54509	02/23/26
VMERSDB	02/23/26	Payroll Transfer PR-02/23/26	100-2-00-201.10 Retirement W/H Payable	1440.25	54509	02/23/26
				-----		
				Check Total	5707.48	
WBMASON	02/05/26	water 259897886	200-7-70-030.00 Shop Supplies	114.95	54510	02/23/26
VTTAXES	02/02/26	Payroll Transfer PR-02/02/26	100-2-00-201.03 State W/H Tax Payable	274.15 E	20265	02/02/26
HEALTHQU	02/11/26	HRA HPGJA2W	200-7-60-013.02 HRA	518.03 E	22326	02/23/26
HEALTHQU	02/11/26	HRA HPGJA2W	100-7-10-013.02 Town Offices - HRA	109.88 E	22326	02/23/26
				-----		
				Check Total	627.91	
HEALTHQU	01/28/26	HRA CEIEX7K	100-7-10-013.02 Town Offices - HRA	109.88 E	26029	02/09/26
HEALTHQU	02/04/26	HRA 9VJK234	200-7-60-013.02 HRA	115.00 E	26030	02/17/26
HEALTHQU	02/05/26	Feb 2026 HRA fees S10E6W0	100-7-10-013.02 Town Offices - HRA	10.35 E	26030	02/17/26
HEALTHQU	02/05/26	Feb 2026 HRA fees S10E6W0	200-7-60-013.02 HRA	10.35 E	26030	02/17/26
				-----		
				Check Total	135.70	
VTTAXES	02/23/26	Payroll Transfer PR-02/23/26	100-2-00-201.03 State W/H Tax Payable	235.54 E	26031	02/23/26
HEALTHQU	01/14/26	health equity TD50BXP	100-7-10-013.02 Town Offices - HRA	2.96 E	202605	02/02/26
HEALTHQU	01/14/26	health equity TD50BXP	200-7-60-013.02 HRA	91.92 E	202605	02/02/26
				-----		
				Check Total	94.88	
VTTAXES	02/09/26	Payroll Transfer PR-02/09/26	100-2-00-201.03 State W/H Tax Payable	266.67 E	202609	02/09/26

Vendor	Invoice Date	Invoice Description	Account	Amount Paid	Check Number	Check Date
VTTAXES	02/17/26	VERMONT DEPT. OF TAXES Payroll Transfer	100-2-00-201.03	242.80	E 202617	02/17/26
		PR-02/17/26	State W/H Tax Payable			
EFTPS	02/02/26	EFTPS Payroll Transfer	100-2-00-201.02	567.75	E 260202	02/02/26
		PR-02/02/26	Fed. W/H Tax Payable			
EFTPS	02/02/26	EFTPS Payroll Transfer	100-2-00-201.01	1400.92	E 260202	02/02/26
		PR-02/02/26	FICA/MEDI Tax Payable			
				-----		
				Check Total		1968.67
EFTPS	02/09/26	EFTPS Payroll Transfer	100-2-00-201.02	560.85	E 260209	02/09/26
		PR-02/09/26	Fed. W/H Tax Payable			
EFTPS	02/09/26	EFTPS Payroll Transfer	100-2-00-201.01	1348.02	E 260209	02/09/26
		PR-02/09/26	FICA/MEDI Tax Payable			
				-----		
				Check Total		1908.87
EFTPS	02/23/26	EFTPS Payroll Transfer	100-2-00-201.01	1231.96	E 260223	02/23/26
		PR-02/23/26	FICA/MEDI Tax Payable			
EFTPS	02/23/26	EFTPS Payroll Transfer	100-2-00-201.02	547.27	E 260223	02/23/26
		PR-02/23/26	Fed. W/H Tax Payable			
				-----		
				Check Total		1779.23
EFTPS	02/17/26	EFTPS Payroll Transfer	100-2-00-201.02	515.21	E2602170	02/17/26
		PR-02/17/26	Fed. W/H Tax Payable			
EFTPS	02/17/26	EFTPS Payroll Transfer	100-2-00-201.01	1294.40	E2602170	02/17/26
		PR-02/17/26	FICA/MEDI Tax Payable			
				-----		
				Check Total		1809.61
				-----		
Report Total						144180.39
						=====

Selectboard

To the Treasurer of Town of Greensboro, We Hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ \*\*\*144,180.39  
Let this be your order for the payments of these amounts.

Date Signed \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## DOCUMENTS

 [Model Fund Balance Policy](#)

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# Model Fund Balance Policy + Guidance

Like any planning effort, town budgeting involves an element of risk. When preparing and adopting a proposed budget, neither the selectboard nor the voters can precisely predict circumstances during the coming year. A town budget must necessarily be built on certain assumptions and estimates of resource flows, such as revenues and expenditures.

Recognizing this uncertainty, the Government Finance Officers Association (GFOA) recommends that general-purpose governments maintain reserves in their general fund of no less than two months (approximately 17%) of regular operating revenues or expenditures to cover unanticipated shortfalls, unforeseen expenditures, and cash flow needs. In addition, the Vermont Bond Bank (VBB) publishes annual median financial indicators for Vermont municipalities and plans to include fund balance benchmarks in these reports, which may be used alongside national guidance to help towns assess appropriate local targets. GFOA further recommends that governments adopt a formal policy to define appropriate fund balance levels and guide their use. [See Fund Balance Guidelines for the General Fund](#). Governmental Fund fund balance is reported following GASB (Governmental Accounting Standards Board) standards, that classify fund balance according to the constraints on its use. Unassigned fund balance, the most flexible category, appears only in the General Fund and represents spendable resources not otherwise restricted, committed, assigned, or nonspendable.

Fund balance is simply the mathematical difference between assets and liabilities. It increases when inflows exceed outflows and decreases when outflows exceed inflows. Fund balance is sometimes misunderstood as excess money that could be used to reduce taxes or fees. In practice, unassigned fund balance is a long-standing and essential component of town financial reporting and management, used to understand and communicate a town's overall fiscal position. Maintaining an appropriate level of fund balance supports stable and predictable tax rates over time and strengthens a town's ability to manage revenue fluctuations. Adequate fund balance provides flexibility to respond to economic downturns, emergencies, and other unanticipated events, while also ensuring sufficient cash flow for ongoing operations. Overall, fund balance helps mitigate both short- and long-term financial risk and contributes to a town's overall fiscal stability. The use of fund balance categories is a standard part of governmental financial statements and reflects how towns have historically assessed financial capacity and risk.

Prior to 2025 and the passing of [24 V.S.A. § 1585](#), it was unclear, though it was widely practiced, whether Vermont law authorized towns to maintain and carry forward a dollar amount in unassigned fund balance from year to year. With the passage of the new law, selectboards now have the discretion to carry forward or use unexpended voter approved funds, consistent with other applicable laws and local policies. Notably, the selectboard does not require voter approval for expenditure of these funds. Specifically, the law says: -approved funds, consistent with other applicable laws and local policies

"Monies from a budget approved by the voters at an annual or special meeting that are not expended by the end of a municipality's fiscal year shall be under the control and direction of the legislative body of the municipality and may be carried forward from year to year as an unassigned fund balance. Unassigned fund balances may be invested and reinvested as are other monies received by a town treasurer and may be expended for any public purpose as established by the legislative body of the municipality." [24 V.S.A. § 1585](#).

Under section 1585, even if selectboards do not technically require voter approval for the use of these funds, state law and best financial practices still require maintaining transparency and accountability. This is best achieved when fund balance activity is properly accounted for and reported (e.g., included in discussion of budget preparation and in the annual audit).

This policy provides guidance to the selectboard on monitoring and managing fund balance, including unassigned fund balance, in a manner consistent with GAAP, GASB standards, and Vermont law, while recognizing that fund balance itself exists as the difference between assets and liabilities. Selectboards are encouraged to apply this policy in light of their financial circumstances, long-term plans, and risk tolerance, including defining parameters for target fund balance levels appropriate to local circumstances; conditions for use and replenishment of the fund balance; corrective actions if fund balance falls below the target (such as reducing discretionary expenditures, reallocating resources, or implementing a multi-year recovery plan); and treatment of excess fund balance, such as one-time uses, capital needs, or tax rate stabilization.

**Please note that this model policy has been developed for illustrative purposes only. VLCT makes no express or implied endorsement or recommendation of any financial policy, nor does it make any express or implied guarantee of legal enforceability or legal compliance, nor does VLCT represent that any particular policy is appropriate for any particular municipality. Your legal counsel should review any proposed financial policy before adopting it.**

As always, please contact the Municipal Operations Support (MOS) if you have questions at [mos@vlct.org](mailto:mos@vlct.org) or 800-649-7915.

[VLCT's Model Fund Balance Policy](#)



### Publication Date




02/04/2026

Vermont League Of Cities & Towns

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# Fund Balance Policy

[Municipality Name]

**PURPOSE.** The purpose of this policy is to support prudent financial management and long-term fiscal sustainability by establishing clear expectations for maintaining fund balance to manage financial risk, address unforeseen events, and promote stability in the Town’s operations and tax rate.

**OBJECTIVE.** The objective of this policy is to ensure that fund balance is appropriately classified, reported, and maintained in accordance with applicable accounting standards, at a level sufficient to mitigate financial risk, support cash flow needs, and provide flexibility to respond to unforeseen events, while avoiding the routine use of fund balance for ongoing operating expenditures.

## **DEFINITIONS.**

**Operating Budget:** The annual plan for funding a Town’s routine, day-to-day expenditures and the means of financing them, including all operating costs across funds such as General and Highway (even if the Highway Fund is maintained separately as a special revenue fund), regardless of how those funds are structured.

**Fund balance classifications:** Fund balance for governmental funds should be reported in the following categories, as defined by [GASB Statement No. 54](#):

### **Nonspendable Fund Balance**

Amounts that cannot be spent because they are not in spendable form (such as inventories, prepaid items, assets held for resale, or the long-term portion of loans and notes receivable) or because they are legally or contractually required to remain intact (such as the principal of an endowment).

### **Restricted Fund Balance**

Amounts constrained to specific purposes by external resource providers (such as grantors or creditors), by constitutional provisions, or by enabling legislation.

### **Committed Fund Balance**

Amounts constrained to specific purposes by formal action of the Town’s highest level of decision-making authority, typically the voters at an annual or special Town Meeting. The same level of formal action is required to remove or change the constraint. [*Guidance: an example of committed funds would be a voter-created reserve fund.*]

### **Assigned Fund Balance**

Amounts intended to be used for specific purposes, as expressed by a vote of the Selectboard or by an official or body authorized by the Selectboard. For governmental funds other than the General Fund, this represents the residual amount not otherwise classified. *[Guidance: Assigned fund balance may include amounts set aside for known or anticipated risks, such as disaster response, emergency repairs, or future FEMA match requirements etc. Municipal lenders, including the Vermont Bond Bank, may use or develop disaster planning benchmarks for reserves that can inform these assignments.]*

### **Unassigned Fund Balance**

The residual classification of the General Fund not included in the categories above, resources available for any purpose. In addition, any deficit fund balances in other governmental funds must be reported as unassigned.

### **FLOW ASSUMPTION.**

When multiple funding sources can be used for a particular purpose, the Town will generally use restricted resources first, followed by committed, then assigned before unassigned, unless circumstances warrant a different approach.

### **UNASSIGNED FUND BALANCE: OBJECTIVE AND TARGET.**

The Selectboard establishes a target unassigned fund balance of *[insert amount, recommended 15-17% percent of the most recent annual General Fund operating expenditures or approximately 2 months of regular operating expenditures]*. This target will be evaluated annually as part of the budget development process.

### **FUNDING AND MAINTENANCE.**

Unassigned fund balance for a fiscal year will be determined following year-end closing and, if applicable, completion of the annual audit or other year-end financial review process. If unassigned fund balance falls below the established target, the Selectboard may consider corrective actions as part of the annual budget process. If unassigned fund balance exceeds the target, the Selectboard will assign excess amounts for specific purposes, such as capital needs or tax rate stabilization, or to reduce future operating budgets.

### **REPORTING AND REVIEW.**

Fund balance amounts and activity will be reviewed at least annually as part of the Town's budget development process and reported in the Town's year-end financial statements, the Town audit, and internal financial reports.

**AMENDMENT OF POLICY.** Any change in this policy must be approved by a majority of the Selectboard.

**EFFECTIVE DATE.**

This policy will become effective immediately upon its adoption by the [*name of municipal legislative body*].

Adopted (Date): \_\_\_\_\_

Signatures:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## Re: Recreation committee appointment (Lisa Sartorius)

Mr. MacNeil <macneil@greensborovt.gov>

Tue, Feb 24, 2026 at 6:31 PM

To: Judy Carpenter <jcarpenter@greensborovt.gov>

Cc: Ellen Celnik <ecelnik@earthlink.net>, "mmetcalf@greensborovt.gov" <mmetcalf@greensborovt.gov>, "jkarp@greensborovt.gov" <jkarp@greensborovt.gov>, "tbrennan@greensborovt.gov" <tbrennan@greensborovt.gov>, "townclerk@greensborovt.gov" <townclerk@greensborovt.gov>

This can be discussed at the SB meeting when consideration of the appointment will be on the agenda.

MacN

---

On Tue, Feb 24, 2026 at 4:19 PM Judy Carpenter <jcarpenter@greensborovt.gov> wrote:

We've been asking people who wanted to be on some committees to provide info on their skills, background, etc. as related to the committee's work. I don't see anything like that in Lisa's request and think we haven't been consistent in some other recent appointments. Seems a bit unfair unless we haven't a policy about which committee appointments need more info and which don't. Not to overdo with resumes, etc. but think we should be clear and consistent. Judy

---

On Monday, February 16, 2026, Mr. MacNeil <macneil@greensborovt.gov> wrote:

Good Morning,

Thank you for your interest in joining the Recreation Committee. Your request will be considered at the next Select Board meeting, March 11.

Best,  
MacNeil

---

On Sun, Feb 15, 2026 at 2:19 PM lisa sartorius <clicks44@gmail.com> wrote:

Please see below with regards to my interest in the recreation committee. This was sent on 2/5.

Lisa Sartorius

Begin forwarded message:

**From:** lisa sartorius <clicks44@gmail.com>

**Date:** February 5, 2026 at 4:16:49 PM EST

**To:** [devin@dbglassworks.com](mailto:devin@dbglassworks.com)

**Subject:** Recreation committee

Devin:

David Kelley indicated that you need a letter of interest for me to serve on the recreation committee. Therefore, I would like to be a part of the recreation committee. I feel Greensboro has a lot to offer in terms of recreation, but we don't do a lot about promoting it. Let me know if you need anything else.

Thanks, Devin. I met you at David's house a year or so ago.

Best,  
Lisa  
-Lisa Downing Sartorius

## **Caspian Dam Task Force**

### Suggested members for Selectboard appointment:

**Stew Arnold** - Greensboro resident 12 years, shoreline property owner 45 years, Greensboro Association board 8 years, Caspian Lake Protection Chair 8 years, Lakes & Environmental Stewardship co-chair 5 years, Liaison to Hardwick Electric and VT-DEC 10 years. Grant writing.

Bio: Stew first came to Greensboro in 1971, following his high school sweetheart, Becky, to what became the center of their lives. After UVM, marriage in the UCC, and a career in software engineering with Digital, Ben & Jerry's, and Dealer.com, he joined the Greensboro Association in the 1980s, helping raise early awareness of aquatic invasives. Now a year-round resident, Stew co-chairs the Lakes and Environmental Stewardship Committee and chairs the Caspian Lake Protection subcommittee, overseeing invasive species education, the Boat Greeter Program, water-quality monitoring, lake-level management, boating rules, LakeWise practices, and loon monitoring, while representing GA to FOVLAP and others.

**John Schweizer** - Greensboro resident 10 years, shoreline property owner 40 years, Greensboro Association member 40 years, Caspian Lake Protection - Dam Safety & Lake Level Monitor 10 years. Liaison to Town of Hardwick as chair of Beach committee. Liaison to Town of Hardwick as chair of Beach committee.

**Paul Brierre** - Shoreline property owner 20+ years, Greensboro Association member 40 years, Caspian Lake Protection - Shoreline monitor, Liaison with Hardwick Electric, Legal background, sailor.

Bio: I have lived in Marshfield, Vermont, for more than twenty years and have spent most summers in Greensboro, where learning to swim, sail, and play tennis at the Town Beach and Highland Lodge fostered my deep connection to this community. After earning a degree in environmental geology, I worked as a groundwater consultant before attending law school. My career has included positions with the Pennsylvania Department of Environmental Protection, the Vermont Attorney General's Office, the Vermont Natural Resources Council, and the Vermont Human Services Board. I've chaired the Marshfield Development Review Board and now serve on the Greensboro Association Board.

**JoAnn Hanowski** - Greensboro resident 10 years, Greensboro Association board 6 years, Lakes & Environmental Stewardship co-chair 5 years, avid kayaker.

**Chris Phillips** - Shoreline property owner 20+ years, Water Resources Project Manager & Flood Control Specialist as career, Greensboro Association member.

**Chris Steel** - Greensboro resident 6 years, shoreline property owner 8 years, Greensboro Association board 2 years, Caspian Lake Protect - Lake & Tributary monitor 2 years, Environmental Stewardship - riparian zone & invasive species project manager. Grant writing.

Bio: Chris is a full-time Greensboro resident and active community leader. In addition to serving as a Trustee of the Greensboro Association, he chairs the Greensboro Conservation Commission, serves as a Watershed Steward for Greensboro and the Upper Lamoille, and sits on the boards of the Greensboro Land Trust and the Orleans County Natural Resources Conservation District. Formerly a Senior Partner with an international consulting firm focused on healthcare and information technology, Chris also worked at ESRI designing GIS systems and began his career at CERN. He is deeply committed to improving watershed health, mitigating flooding, and supporting the Tour de Greensboro.

**Melanie Clarke** - Shoreline property owner 20+ years, Greensboro Association board 1 year, Development Director for Music Arts, Director of Highland Center for the Arts 4 years. Fundraising.

Bio: I first came to Greensboro as a mother's helper for a family on the lake. My husband, John, and I honeymooned on Caspian Lake and have spent every summer here since. We now divide our time between Princeton, NJ, and Greensboro.

My career was in nonprofit and arts management, including 25 years with the Princeton Symphony Orchestra, where I served as Executive Director for nine seasons. I helped launch the Highland Center for the Arts as its first board chair. I continue to serve on arts and education boards and love stewarding our family's lake properties—treasured gathering places for our children and grandchildren.

**Naomi Ranz-Schliefer** - Greensboro resident life long, Shoreline property family life long, Greensboro Association president. Project Manager.

Bio: Naomi is a media producer and public health consultant working at the intersection of storytelling and community development. Born and raised in Greensboro, she operates Turning Stone Farm with her mother and enjoys getting to spend lots of time with her family. In addition to now serving as the GA President and serving on many committees, she has helped establish the Fund for Greensboro and Community Relief Fund, and served as the co-chair of the grants committee. Naomi also serves on the boards of the Greensboro Community Trust, Greensboro Land Trust, and Headwaters Community Trust. She is the Chair of Greensboro's Walk/Bike task force, and a member of Northeast Kingdom Organizing and Vermont's Mutual Aid Network.

-Stew

March 4<sup>th</sup> 2026

TOWN OF GREENSBORO  
Collector of delinquent taxes  
Collector Michael Cloutier

Good Day Select Board,

This letter of intent for your consideration is to notify you of my intentions to hold a tax sale of parcel# 018-1023 owned by Michael & Sandy Thompson, 1023 salls road

Greensboro Bend, VT 05842 The property owners have been delinquent for a period of more than 2 years which currently totals ( yr 2024)- \$2476.93 principle,penalty and interest (yr 2025)- \$2282.38 for a combined total of \$4759.31 which more than qualifies them for tax sale by state statue act 73 which states a minimum \$1500 and more than 1 yr delinquent. Also the property owners were sent a payment plan document which was required to be signed and returned within 30 days which is required( VT . act 106) with no Response from the property owners. Also up for consideration is the fact that the property owners are consistently delinquent and have been to Tax Sale before.

The tax sale would held in a time that meets VT. State requirements of property owner notification and properly posting legal documents in 3 public places in the community and a local published newspaper which I understand to be the Barton chronicle. I asked about the Hardwick gazette but it was suggested that it may not legally qualify because of not being printed and distributed in the community.

The retained attorney for the sale would be Gensburg & Greaves in St.Johnsbury

In which I stated that the Town of Greensboro has the utmost concern that a Tax Sale Must only be held if completely Held to the letter of the law.

The costs of holding a Tax Sale I will include a separate sheet showing standardized Price structure.

Who? Is required to attend a Tax Sale.? (1 Select Board member) Why? Because the Town may consider purchasing the property if an unsatisfactory bid is placed.

But I will add that in many cases the Town does want to be involved in residential properties Because if not redeemed by the 1yr. deadline date occupants would or may have to be evicted.

(2) Also the Town Treasurer attends the Tax Sale as consultant ECT.

As a reference this properties winning bid was \$ 26,000 and the second highest bib was \$ 25,000 This was in 2024 and the property owner's did redeem before the deadline of 1yr. So we will most likely receive adequate bids to cover anticipated fee's incurred from the tax sale.

In closing I would like to add that Tax Sales have been held in the TOWN OF GREENSBORO For many years which encourages most of us that" YOUR TAXES MUST BE PAID" also that are other avenues that may be used for assistance which are included in our Property Tax Collection policy and is mailed with the initial delinquent tax notice statement.

Very Respectfully, Michael Cloutier Collector of Delinquent Taxes, Greensboro VT.

March 4, 2026

## Tax Sale Fees and Expenses

The following are the fees and expenses that may be recouped as part of a tax sale, pursuant to 32 V.S.A. § 5258.

- **Levy and extending of warrant:** \$10.00
- **Notices:** Actual cost incurred
- **Publication:** Actual cost incurred
- **Travel:** At state employee rate
- **Attending and holding sale:** \$10.00
- **Making and recording return (report of sale):** \$15.00 per page (to be paid to town clerk)
- **Collector's deed:** \$15.00 per page
- **Collector's fee:** (as established in the town pursuant to 32 V.S.A. § 1674, which may be up to 8%)
- **Expenses incurred in securing the property against illegal activity and fire hazard:** Actual cost incurred, not to exceed 20% of the uncollected tax (to be paid to town clerk)
- **Legal Assistance:** Legal expenses actually and reasonably incurred and authorized by the selectboard, up to a maximum of 15% of the uncollected tax.

*Principle*

# Town of Greensboro – Town Administrator Job Posting Options

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Prepared for Selectboard Review

## Full Job Posting

Town of Greensboro, Vermont

Position Announcement – Town Administrator

The Town of Greensboro, Vermont is seeking its first Town Administrator to support the Selectboard and assist with the day-to-day administrative operations of town government. This position helps coordinate municipal projects, administer grants, support Selectboard activities, and assist with transportation and infrastructure planning.

The Town Administrator works with the Selectboard, Road Foreman, Town Clerk, Treasurer, town committees, and regional and state partners to support effective and transparent municipal operations.

Key Responsibilities:

- Prepare Selectboard meeting agendas, materials, and minutes
- Administer and manage municipal grants, including applications and reporting.
- Research grant funding opportunities and prepare applications
- Assist with planning and oversight of road and infrastructure projects
- Serve as liaison among town officials, staff, committees, and residents
- Maintain public information on the town website and ensure compliance with Vermont Open Meeting Law
- Conduct research and prepare reports to support Selectboard decisions

Position Details:

- Approximately 30 hours per week
- Some evening Selectboard meetings required
- Hybrid/remote work possible; at least two days per week in the Town Office

Compensation and Benefits:

- Hourly wage: \$25–\$30 per hour depending on experience
- Town employee benefits including paid leave and retirement benefits under Town policies

Qualifications:

-Knowledge of Vermont statutes governing municipal government, including land use, finance, and the Vermont Open Meeting Law.

-Familiarity with municipal partners such as VLCT, NVDA, VTrans, and FEMA.

-Strong organizational, research, writing, and project-management skills.

-Proficiency with Windows, Word, Excel, Gmail, Google Drive, Zoom, and Teams.

-Ability to communicate professionally with residents, town staff, officials, and external agencies.

-Ability to work independently, manage multiple priorities, and meet deadlines.

To Apply:

Please send a cover letter and résumé to the Greensboro Selectboard at [insert email or mailing address].

Position open until filled.

The Town of Greensboro is an Equal Opportunity Employer.

## Short Version

Town of Greensboro, Vermont – Town Administrator

The Town of Greensboro seeks a Town Administrator to support the Selectboard and assist with day-to-day municipal operations, grant administration, project coordination, and public communication.

Position Details: Approximately 30 hours per week with some evening meetings. Hybrid work possible with at least two days per week in the Town Office.

Compensation: \$25–\$30 per hour depending on experience, plus Town employee benefits including paid leave and retirement benefits.

To apply, send a cover letter and résumé to the Greensboro Selectboard at [insert email/address]. Position open until filled.

The Town of Greensboro is an Equal Opportunity Employer.

## **Front Porch Forum (Conversational) Version**

### Town of Greensboro Hiring a Town Administrator

The Town of Greensboro is looking for its first Town Administrator to help the Selectboard with the day-to-day work of running town government.

The position includes coordinating projects, managing grants, supporting Selectboard meetings, and serving as a point of contact for residents and town officials.

The position is about 30 hours per week and includes occasional evening meetings. Some remote work is possible, but the job requires at least two days per week in the Town Office.

Pay is \$25–\$30 per hour depending on experience, plus Town employee benefits including paid leave, health insurance, and retirement benefits.

Interested applicants should send a cover letter and résumé to the Greensboro Selectboard at [insert email or mailing address]. The position will remain open until filled.

The Town of Greensboro is an Equal Opportunity Employer.

## **Town Committees**

MacNeil and I had discussed inviting all committee chairs to the March meeting to discuss open meeting law considerations.

I ended up not doing this, since it appears to me that almost all town committees are properly posting their meetings, minutes and recordings, i.e. the Conservation Commission, Energy Committee, DRB, Planning Commission, Wastewater Committee, Beach Committee. I'm confident that the newly formed Caspian dam committee is aware of and will follow the open meeting law.

This leaves the Recreation Committee, which is currently chair-less but has a recent infusion of energy with new members. In my opinion, any committee that received a town meeting appropriation should follow the open meeting law, so taxpayers are able to read minutes showing spending decisions that were made. Also, the treasurer appreciates backup documentation (i.e. minutes) when asked to write a check. I think the recreation committee needs to reorganize before any future spending is done.

I will research what makes a committee an 'official' town committee and report back.

-Josh

# RULES OF PROCEDURE FOR GREENSBORO SELECTBOARD

## A. PURPOSE.

The Selectboard of Greensboro, is required by law to conduct its meetings in accordance with the Vermont Open Meeting Law. 1 V.S.A. §§ 310-314. Meetings of the Selectboard of Greensboro must be open to the public at all times, except as provided in 1 V.S.A. § 313. (Executive Session provisions)

## B. APPLICATION.

This policy setting forth rules of procedure shall apply to the Selectboard of the Greensboro, which is referred to below as "the body." These rules shall apply to all regular, special, and emergency meetings of the body.

## C. ORGANIZATION.

1. The body shall annually elect a chair and a vice-chair. The chair of the body or, in the chair's absence, the vice-chair shall preside over all meetings. If both the chair and the vice-chair are absent, a member selected by the body shall act as chair for that meeting.
2. The chair shall preserve order in the meeting and shall regulate its proceedings by applying these rules and making determinations about all questions of order or procedure.
3. A majority of the members of the body shall constitute a quorum. If a quorum of the members of the body is not present at a meeting, no meeting shall take place.
4. No single member of the body shall have authority to represent or act on behalf of the body unless, by majority vote, the body has delegated such authority for a specific matter at a duly-noticed meeting and such delegation is recorded in the meeting minutes.
5. Motions made by members of the body do require a second. The chair of the body may make motions and may vote on all questions before the body. A motion will only pass if it receives the votes of a majority of the total membership of the body.
6. There is no limit to the number of times a member of the body may speak to a question. A member may speak or make a motion without being recognized by the chair. Motions to close or limit debate will be entertained.
7. Any member of the body may request a roll call vote.
8. Meetings may be recessed to a time and place certain.
9. These rules may be amended by majority vote of the body, and must be readopted annually.

#### **D. AGENDAS.**

1. Each regular and special meeting of the body shall have an agenda, with time allotted for each item of business to be considered by the body. Those who wish to be added to the meeting agenda shall contact the chair or municipal clerk to request inclusion on the agenda. The chair shall determine the final content of the agenda.
2. At least 48 hours prior to a regular meeting, and at least 24 hours prior to a special meeting, a meeting agenda shall be posted in or near the municipal office and at the following designated public places in the municipality: Greensboro Bend Post Office and Greensboro Post Office. At least 48 hours prior to a regular meeting, and at least 24 hours prior to a special meeting, a meeting agenda shall be posted on the town website (greensborovt.org). The agenda must also be made available to any person who requests such agenda prior to the meeting.
3. All business shall be conducted in the same order as it appears on the noticed agenda, except that any addition to or deletion from the noticed agenda must be made as the first act of business at the meeting. No additions to or deletions from the agenda shall be considered once the first act of business at the meeting has commenced. Any other adjustment to the noticed agenda, for example, changing the order of business, postponing or tabling actions, may be made by majority vote of the body.

#### **E. MEETINGS.**

1. Regular meetings shall take place on the 2<sup>nd</sup> Wednesday of the month at 6:30pm at the meeting room at the Greensboro Free Library, or at another location determined by the Selectboard as long as that location allows for remote access (Zoom or similar) to the meeting. As needed, meetings may be held on the 4<sup>th</sup> Wednesday of the month at 6:30 pm in the Collier Room at Town Hall, at the Greensboro Free Library or at another location determined by the Selectboard, as long as that location allows for remote access (Zoom or similar) to the meeting.
2. Special meetings shall be publicly announced at least 24 hours in advance by giving notice to all members of the body unless previously waived; to an editor, publisher or news director, or radio station serving the area; and to any person who has requested notice of such meetings. In addition, notices shall be posted in the municipal clerk's office and at the following designated places in the municipality: Greensboro Bend Post Office and Greensboro Post Office.
3. Emergency meetings may be held without public announcement, without posting of notices, and without 24-hour notice to members, provided some public notice thereof is given as soon as possible before any such meeting. Emergency meetings may be held only when necessary to respond to an unforeseen occurrence or condition requiring immediate attention by the public body.
4. A member of the body may attend a regular, special, or emergency meeting by electronic or other means without being physically present at a designated meeting location, so long as the member identifies him or herself when the meeting is convened, and is able to hear and be heard throughout the meeting. If a quorum or more of the body attend a meeting without being physically present at a designated meeting location, the following requirements shall be met:
  - a. At least 24 hours prior to the meeting, or as soon as practicable prior to an emergency meeting, the body shall publicly announce the meeting and post notice of the meeting in or near the municipal clerk's office and Greensboro Bend Post Office and Greensboro Post Office.

- b. The public announcement and posted notice of the meeting shall designate at least one physical location where a member of the public can attend and participate in the meeting. At least one member of the body, or at least one staff or designee of the body, shall be physically present at each designate meeting location

## **F. MOTIONS AND VOTING**

1. Any member of the body may make a motion.
2. Members of the body are not limited by the type of motions they may make (i.e., motion to amend, table, reconsider, object to consideration of the question, etc.), though all members should be aware of the consequences of the motion they make and/or approve.
3. The maker of a motion has the right to speak first in debate once the motion has been (seconded), restated by the presiding officer and the member is recognized by the presiding officer.
4. Any member of the body may request a roll call vote. Whenever one or more members attend a meeting electronically, a roll call vote is required for votes that are not unanimous.
5. A motion to call the question (end or limit a debate) may be made at any time after a member has been recognized by the presiding officer. Motions to end or limit debate require a vote of the total membership of the body.
6. A member of the body may call a point of order at any time, without being recognized, to bring attention to a potential rule violation. A point of order does not require a second or a vote.
7. Any member of the body may appeal the presiding officer's ruling on a point of order, without being recognized. An appeal requires a second. If appealed, the ruling of the presiding officer may be overruled by a majority of the total membership of the body.
8. The failure of the body to strictly adhere to any provision of this section will not invalidate any action taken, unless such action was taken by less than a majority of the total membership of the body.

## **G. PUBLIC PARTICIPATION.**

1. All meetings of the body are meetings in the public, not of the public. Members of the public shall be afforded reasonable opportunity to express opinions about matters considered by the body, so long as order is maintained according to these rules.
2. Members of the public must be acknowledged by the chair before speaking.
3. Comment by the public or members of the body must be addressed to the chair or to the body as a whole, and not to any individual member of the body or public.
4. No member of the public may speak longer than 2 minutes without the consent of the presiding officer.
5. If a member of the public has already spoken on a topic, he or she may not be recognized again until others have first been given the opportunity to comment
6. **Public Comment**
  - A. Shall be offered at the beginning of the meeting following approval of the minutes.
    1. each speaker must be recognized by the chair.
    2. each speaker will be given 2 minutes to express their concern.
    3. each comment must be germane to the business of the selectboard.

# RULES OF PROCEDURE FOR GREENSBORO SELECTBOARD

## SIGNATURE



Eric Hanson



MacNeal



Ellen Celnik



David Kelley



Bobbie Nisbet

ADOPTED:

12/11/2024

## **Town Hall Meeting Room – Use Policy**

I attached the same version of the room use policy that was reviewed last month, in case the board is ready to make a decision about use of the space. This version was originally drafted by Kim, I incorporated suggestions from Tim, made a few other changes and reformatted.

Here is the discussion from last month's meeting:

**Town Hall Meeting Room – usage policy.** Discussion of the draft room usage policy.

Discussion of whether to require liability insurance for use of the room. Josh noted that at the January 14 selectboard meeting, the board agreed that initially, the meeting room would be available for just selectboard meetings, official town committees and other town groups such as the Greensboro Association. Given that, he asked whether an insurance requirement is necessary. Judy said she is also skeptical about requiring insurance, but wondered if the town's insurer should be consulted all the same.

Naomi suggested that since the town wants to encourage use of the meeting room, the use application should be streamlined and easy to fill out. She said the library has a simple use form that could be used as a model.

Dylan, who works for the school district, said the district has a comprehensive use policy with a variety of use categories, each with different requirements.

Dylan did send out examples of meeting room policies used by a few different school districts. SB members were copied on his 2/12 email if anyone wants to follow the links he sent. The links lead to potential good models to follow if the board chooses to expand meeting room use, but those policies seem overly complicated for the users you are considering now.

I believe the board's intention is for the room to be used by official town committees plus the Greensboro Association (I include the G.A. because Naomi had expressed interest in the space being available to the G.A.). I do not believe the board is contemplating any use by out-of-town groups at this time.

Town Gov't-related groups and committees would be covered by the town's insurance. While the G.A. may not be, it would seem to be a very low-risk group...your call whether you'd require a certificate of insurance from the G.A. as a "non-Town" group.

As far as keys go: the draft use policy states that keys must be signed out prior to meetings and returned the next day. Kim prefers this approach over copying multiple keys and handing them out.

I believe the board is in support of electronic locks. It will take some time for these to be installed, and the policy can be easily updated to reflect this access change. In the meantime, if you approve a use policy, the space can begin to be used.

-Josh

# TOWN OF GREENSBORO

## TOWN HALL MEETING ROOM - USE POLICY

The Town Hall meeting room is available to Greensboro community groups under the following conditions:

### 1. Use Application

- a) Reservations are on a first-come, first-serve basis. Scheduled meetings will be added to the calendar on the town website.
- b) The Use Application must be made a minimum of 24 hrs. in advance of the meeting.
- c) Submit applications to [townclerk@greensborovt.gov](mailto:townclerk@greensborovt.gov) or drop off at the Town Clerk's office.
- d) Selectboard meetings take precedence, followed by official town committees, followed by other town groups.
- e) For standing committee meetings, the application form will be required initially but not for subsequent meetings, unless the Contact Person changes.

### 2. Responsibility

- a) The Contact Person is responsible for the keys and must ensure that this Use Policy is followed.
- b) The Contact Person must be in attendance for the entire meeting.

### 3. Key Procedure

- a) The Contact Person can sign out keys from the town clerk on the day of the meeting (office hours: Mon-Th. 9 a.m. to 4 p.m.).
- b) For Friday or weekend meetings, keys must be signed out by 4 p.m. Thursday.
- c) Return keys the day after your meeting. If the town office is closed, place keys in the lock box outside the town office door.

### 4. Technology

- a) High speed Wi-fi is available (open network, no password).
- b) A Meeting Owl webcam is available for use. Town staff can provide training for operating the Owl upon request, in advance of the meeting.
- c) Room users must provide their own laptop and any required adapters.

### 5. Before the meeting – Protocol

- a) During the winter, the back ramp must be shoveled and sanded prior to the meeting.
- b) Meeting room heat may be turned up for the duration of the meeting.
- c) A kitchen is not available. Non-alcoholic beverages and snacks are permitted.

### 6. After the meeting - Protocol

- a) The meeting room must be left clean and tidy.
- b) If the heat was turned up, turn back down to 63 degrees.
- c) Turn off room and hallway lights.
- d) Ensure that both meeting room and exterior door are locked.

# TOWN OF GREENSBORO

## TOWN HALL MEETING ROOM – USE APPLICATION FORM

**EMERGENCY CONTACT: Kim Greaves (Town Clerk): 802-917-4323**

**Name of Group:** \_\_\_\_\_

**Contact Person (Responsible):** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_

**Physical Address:** \_\_\_\_\_

**Telephone Number:** \_\_\_\_\_

**E-Mail Address:** \_\_\_\_\_

**Single-use request:**  **Date** \_\_\_\_\_ **Start/End Time:** \_\_\_\_\_

**Ongoing request:**  **Dates** \_\_\_\_\_ **Start/End Time:** \_\_\_\_\_

*I have read and understand the Town Hall Meeting Room Use Policy (on reverse):*

**Printed Name:** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_