

Greensboro Wastewater Advisory Committee

9/4/25 Meeting Minutes 7-8:30pm - draft

Attendees:

WWAC: Stew Arnold, Blake Auchincloss, Mary Parker, Davis Barnett

Unavailable: Jefferson Tolman

From the public: No one

Zoom Recording (town account):

https://us02web.zoom.us/rec/share/lKrAsKo-zq-hC7ZHRvJweijcbufsTnz5eosnhX7KFmEL6soH0azOYZPB-SXmQw.m_JE5du7o5rLh3G2?startTime=1757027240000

Passcode: 02w7oGA%

Meeting:

Stew Arnold (Chair) initiated the meeting:

- Minutes for the WWAC's meeting on 8/12/25 were approved

Public Comment: None

Note: Davis mentioned he was late in posting (FPF) the scheduling of this meeting, which probably limited the possibility for the public to participate. Davis will work to get information on scheduled meetings to Kim Greaves for the town calendar as well as on FPF.

Review Hoyle Tanner's process and timeline for amending grant:

Hoyle Tanner's Process below, provided by John Reilly on August 25:

For further detail, the following upcoming tasks will need to be completed to execute an Engineering Services Agreement Amendment to meet the funding requirements:

Stone Environmental prepares a technical scope of work and fee proposal for Hoyle Tanner.

1. Hoyle Tanner obtains subconsultant proposals for other specialty (Archeology) services.

2. Hoyle Tanner prepares an ESA Amendment (including the Stone and Archeology proposals), level of effort and DEC Fee Certification and submits it to the Town for review and comment.
3. The Town reviews the ESA Amendment, level of effort and DEC Fee Certification and returns comments (if any) to Hoyle Tanner.
4. Hoyle, Tanner addresses Town comments on the ESA Amendment and submits the ESA Amendment, level of effort and DEC Fee Certification to DEC for review and approval.
5. DEC reviews the ESA Amendment, level of effort and DEC Fee Certification and returns comments to Hoyle Tanner.
6. Hoyle Tanner addresses DEC comments on the ESA Amendment, level of effort and DEC Fee Certification and resubmits to DEC for final review and approval.
7. After DEC final review and approval, Town performs final review, execution and approval of the ESA Amendment, level of effort and DEC Fee Certification.
8. Hoyle Tanner performs final review and fully executes and approves the ESA Amendment, level of effort and DEC Fee Certification and submits to DEC

Action Item: Davis to contact John Reilly

Update received 9/5/25 from John Reilly:

Refer also to the following status of the ESA Amendment No.7:

1. Stone Environmental prepares a technical scope of work and fee proposal for Hoyle Tanner. **Complete**
2. Hoyle Tanner obtains subconsultant proposals for other specialty (Archeology) services. **Complete**
3. Hoyle Tanner prepares an ESA Amendment (including the Stone and Archeology proposals), level of effort and DEC Fee Certification and submits it to the Town for review and comment. **Draft is complete and in internal review. Draft submittal to the Town anticipated by 9/12**

9/5/25 Action: Davis set up meeting with Hoyle Tanner to discuss amendment and outstanding payment to Hoyle Tanner for 9am Sep 9th

Discussion on the Hoyle Tanner Process:

Concern expressed that this list does not include Greensboro's request for what Hoyle Tanner should pursue. Greensboro's work/mission of finding a wastewater solution for the Greensboro village was stated in earlier meetings with Hoyle Tanner as well as a meeting with Hoyle Tanner and Lynnette Claudon (DEC rep. for the State), where Greensboro stated we want to pursue smaller systems (smaller than the 40,000 gallons/day system which was Greensboro's past WW mission).

At this point, the group discussed the 5-6 week timeframe that Hoyle Tanner mentioned, to understand what tasks listed may or may not be completed by the time of the September 24th Selectboard meeting. The committee would like to have all of the tasks completed and the amendment ready for approval by the selectboard for the Sep 24th SB meeting. Note that after this Sep 4th meeting, John Reilly (Hoyle Tanner) provided a status update and plans to have materials ready for Greensboro to review by Sep 12. This will be step #3, and there are still 5 more steps to complete the amendment process.

The committee agreed that we need to make sure the tasks on the list are a priority for Hoyle Tanner, and that we have stronger and constant communication with Hoyle Tanner to ensure that the \$100k of grant funding this amendment will make available, is used efficiently and effectively to find a viable WW site(s) in Greensboro.

Action: Davis to schedule a meeting with John Reilly of Hoyle Tanner: **DONE:** Meeting set up for Sep 9th, Davis & Stew will attend.

Question: How does the following impact our progress? John Reilly's Sep 2nd email to Lynnette Claudon regarding a May 2025 ARA (Archeology Resource Assessment) performed by Hartgen that noted six archeologically sensitive areas. The report was submitted to VDHP, and needs confirmation by the DEC CWSRF (Lynnette's group).

Action: The ARA report will be discussed in the Sep 9th meeting with John Reilly.

Main Task of this Meeting: Prepare Quarterly Report to Selectboard for Sep 24th Mtg:

- Davis will summarize the meeting minutes from the April, May, June, August and September WW monthly meetings, as well as include information from meetings with Hoyle Tanner and Lynnette Claudon (State representative for DEC)
- The message will be that we have taken guidance from Dan Predpall & Lynnette Claudon:
 - o Pursue finding smaller sites to support a village wastewater solution
 - o Look at any available town-owned land (Note: there is next to no town land)

- Look at existing private/residential systems that may need updating with the idea that we could expand these systems to support additional village WW needs
 - Create an amendment to the funding grant so that we have approximately \$100K to hire Hoyle Tanner to pursue smaller sites (Note that the grant is currently connected to services by Hoyle Tanner, so we may use the funds ONLY if we hire Hoyle Tanner)
- Summary will be emailed to Stew, Blake, Mary and Jefferson for their review
 - Blake, Stew, Mary & Jefferson will: (Davis will be unavailable on 9/24/25)
 - 1) **Stew:** Contact Kim Greaves to get the WW report readout onto the SB Agenda
 - 2) **Group:** Finalize report
 - 3) **Stew:** Email report to Selectboard members and Kim Greaves before Thursday Sep 18th, to ensure the report is received and incorporated into the Selectboard's 9/24/25 meeting packet
 - 4) **Blake:** Print 7 copies of the report for handing to: 5 selectboard members, Kim & Josh K during the 9/24/25 SB meeting
 - 5) **Blake:** in the Sep 24th SB meeting: hand out copies of the report
 - 6) **Group:** Decide on who in group presents the following:
 - a. Introduces the WW committee at the SB meeting
 - b. Who presents which items in the report
 - c. Who presents the Hoyle Tanner amendment for approval
 - d. Who asks the SB to help find 2 additional committee members

Other:

- Dan Predpall has resigned from the Wastewater Advisory Committee. He has sold his house. Davis received an email and shared this email with the committee. Davis also provided this news to the Selectboard, requesting they consider adding two new people to the committee, to replace Dan and Mike Metcalf. We need two new people to join the Wastewater Advisory Committee. The Selectboard selects committee members, so we can ask Kim Greaves to advertise and create notices of these open committee seats. **Action:** Davis email Kim and SB members: **DONE**
- Dan has offered to provide help/guidance for navigating the grant process. We will reach out if necessary.
- Outstanding/overdue invoices from Hoyle Tanner to town of Greensboro: MacNeil stated in the August 13th SB meeting that the grant funds were never released/paid

to the town due to outstanding reporting that Hoyle Tanner needs to provide to the state funding group. **Action:** This item will be discussed in the Sep 9th meeting with John Reilly.

Follow-ups:

- Davis and Blake: Schedule time with Stew to document the process and details in creating the Cheney Road wastewater system, as a reference for other potential Greensboro neighborhoods use
- Davis and Blake: Schedule time with Bruce Wheeler of Wolcott to walk through Wolcott's wastewater plans

Next Monthly WW Meeting: October 23, 2025 @ 7pm2025 – In-person and zoom options, Location expected to be the Greensboro Free Library.

Meeting adjourned.