

Greensboro Wastewater Advisory Committee

12/15/25 Meeting Minutes 7-8pm – Final

Attendees:

WWAC: Stew Arnold, Blake Auchincloss, Mary Parker, Davis Barnett

Unavailable: Jefferson Tolman

From the public: No one

Zoom Recording (town account):

https://us02web.zoom.us/rec/share/QUBT4r5MV9cTNqwOyTf9btq2sYD_k_S-b_UiOVqirWnYxlQooOi6_02lwAl5tbA.7l46BMnX0pCK1sfW

Passcode: 6Th?4DXb

Meeting:

Davis Barnett (chair) initiated the meeting:

- Minutes for the WWAC's meeting on 11/20/25 were approved

Public Comment: None

Main Task for Meeting: Review versions of the RFP (Request for Proposal) and agree on version and updates required:

Background:

The reason for the creating an RFP is to engage with different engineering firms who may have new approaches/ideas on how to solve Greensboro's need for a public wastewater system for the village, based on their experiences in other small Vermont villages. The concern is that Hoyle Tanner spent approximately 5 years looking for a site to build a large system (30,000-40,000 gallons per day capacity), resulting in no plan or a delivered system. We are concerned that even though we are now planning to create a smaller system(s), the proposed technology and approach may not result in a system.

This Meeting:

The committee agreed that the RFP version 2, which contains more guidelines and parameters for a desired solution is the version we should work with as a starting point. Edits to be made: 1) Define 'modular' regarding the configurations to be multiple smaller capacity systems that may be easier to fit within the village's limited space. 2) In section 6.

Evaluation Criteria, add a requirement that the proposed solution would meet the requirements of the DEC (the funder) as well as all governing organizations.

Section 8, Reservation of Rights, is important in its statement that the town has the ability to reject any or all proposals.

Reference to the existing 400 page Hoyle Tanner P.E.R. report – When the RFP is distributed to engineering firms, we would provide additional information from the report Hoyle Tanner created, so that the information is known and Hoyle Tanner's efforts are not duplicated.

This version of the RFP currently lists the amount of available funds for the project, and we decided at the meeting that we should not provide this amount to the engineering firms. Note that we will confirm this approach, of not listing the amount of available funds, with Jefferson Tolman, who is an engineer who works in the wastewater industry.

Action Item: Blake to update the selected version of the RFP, as well as to contact Jefferson for his feedback

Other:

Davis called into Lynnette Claudon's 'office hours' call last week and learned the following:

- 1) There are two funding sources for monies the DEC is providing Greensboro: A) CWSRF (Clean Waters State Revolving Fund): Where the available funds may be used for 'Planning' and/or 'Design' work. A recent payment request from Greensboro to this source has been accepted and processed. Note that there were challenges getting payments from this source to reimburse Greensboro's payments to Hoyle Tanner due to clerical/data entry issues and those appear to be cleared up/understood now. B) An 'Engineering Planning Advance ('loan') from the DEC. Note that this is called a 'loan', however Greensboro does not need to repay these funds. These funds may only be used for work defined as 'Planning'. The amount of available funds in these two sources will be documented elsewhere.
- 2) The new 'CHIP' (Community and Housing Infrastructure Program) has drawn much interest, however this program is still getting established and Lynnette was not aware of any funding awards from this program at this time. Davis asked Lynnette about the requirements for this program and she suggested reaching out to the program administrators. Davis has been in contact with Ellie Beckett, program manager, to clarify her earlier response to an inquiry of if we need new construction projects versus updates to existing structures. She had noted that the CHIP program will support construction or reconstruction of **infrastructure** that **enables**

housing development. Greensboro village does not have plans for new housing development at this time. Greensboro has businesses in the village that would benefit from a public wastewater system and existing residences may be able to consider adding apartments if there is access to a public wastewater system.

Action Item: Davis will reach out to the CHIP administrator for clarification on requirements for funding

The committee discussed names of people in the community who we feel have backgrounds and knowledge of the village properties and would be great additions to the committee. The committee was originally 7 people, and two have departed. The process will be for committee members to contact these people and discuss whether they would be interested in joining the committee or possibly just be available for certain discussions to support the committee's efforts. Once we find people who are interested in joining the committee, we will review and attain approval from the Selectboard.

Action Item: Mary and Blake will contact these people.

Follow-ups:

- Documentation of the Cheney Road wastewater system: Stew and Blake (In-Progress)
- Meet with Bruce Wheeler of Wolcott to walk through Wolcott's wastewater plans: Davis and Blake will schedule later this winter

Next Monthly WW Meeting: TBD: January ?? 2026 – We will try harder to schedule meetings that allows Jefferson to participate.

Meeting adjourned.

Resources:

- Exploration of the DEC Village Handbook – <https://dec.vermont.gov/village-wastewater>
- Exploration of the NBRC info on the Burke and Wolcott and other towns' wastewater journeys – (DEC notes) - https://dec.vermont.gov/sites/dec/files/village_ww/NBRC-Info-Flyer.pdf?wpmobileexternal=true
- Exploration of the CHIP (Community and Housing Infrastructure Program) – Davis has reached out to this Vermont program to find out how it may help with our WW mission. <https://accd.vermont.gov/economic-development/vepc/chip>

