

Jane Woodruff

Nov 17, 2025,
3:37 PM (8 days
ago)

to Brett, Kim, Christine

Hi Christine,

The DRB does not have a Secretary at present, so I will accept your appeal of the Administrative Officer's action in your November 14, 2025 email. The bylaw provides that if that is the case, i.e., there is no secretary, a notice of appeal is filed with the municipal clerk and the A.O. To comply with the bylaw, I am cc:'g them on my response to you.

You state that the A.O.'s decision from which you are appealing is dated November 3, 2025, so your Notice of Appeal dated November 14, 2025 is timely. However, before the DRB can consider what action to take, consistent with the bylaw, you need to provide the DRB, through me, the following information:

1. The written decision made by the A.O. dated November 3, 2025; and
2. What is/are the specific state and/or federal permits that you claim were not in place?

Please respond no later than close of business, or 4 p.m. on Monday, November 24, 2025. The DRB will not take further action until it receives your reply.

Thank you,

Jane Woodruff