

# Town of Greensboro, Vermont

## Appropriation Request Application — Fiscal Year 2027

(for submission to the Greensboro Selectboard / Budget Committee)

Submission deadline: **Thursday, December 1, 2025**

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### Authority under Vermont State statute:

The authority for making appropriations for social service agencies is in 24 VSA § 2691 as follows:

*At a meeting duly warned for that purpose, a town or incorporated village may appropriate such sums of money as it deems necessary for the support of social service programs and facilities within that town for its residents. Social service programs, for which a town or incorporated village may appropriate sums of money, include, but are not limited to: transportation, nutrition, medical, childcare, and other rehabilitative services for persons with low incomes, senior citizens, children, disabled persons, drug and alcohol abusers, and persons requiring employment to eliminate their need for public assistance. The authority herein granted is not in derogation of other local powers to allocate funds.*

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### Section A: Organization / Applicant Information

1. Name of Organization/Agency: Hardwick Area Food Pantry
  2. Mailing Address: PO 1075, Hardwick, VT 05843
  3. Physical Address (if different): 39 W Church St, Hardwick, VT 05843
  4. Contact Person / Authorized Representative: Stella James
  5. Title / Role: Director
  6. Telephone: (802) 472-5940
  7. Email: hafp-fundraising@hardwickareafoodpantry.org
  8. Website (if any): nourishhardwick.org
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### Section B: Request Summary

9. Amount of Appropriation Requested: \$ \$2,500

10. Purpose / Program(s) for which funds will be used:

**The funds will be used to support the operations of the food pantry to serve clients experiencing food insecurity in the communities of Greensboro, Hardwick, Craftsbury, Albany, and the surrounding towns. The pantry's operations expand food access with a commitment to partnerships, dignity and care.**

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11. Is this a new request or a renewal / continuation?  New  Renewal / Continuation

NOTE: New requests must be accompanied by a petition signed by 5% of Greensboro registered voters. Contact the Town Clerk for more details.

12. If renewal / continuation, amount received in FY 2026 (or most recent year):

\$ 2,500

13. If requesting an increase, please explain reason(s) for the increase. Note that only in unusual circumstances will requests for increases be granted.:

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### Section C: Service Area & Beneficiaries

14. Geographic area served (town, region, etc.): Townpeople served include but are not limited to Greensboro, Hardwick, Craftsbury, Stannard, Albany, Irasburg, Wolcott, Woodbury.

15. Approximate number of individuals served in the last full year: 2400

16. Of those, how many were Greensboro residents? 39

17. Types of services provided (check all that apply):

Social services (food, counseling, transportation, etc.)

Youth / children's programs

- Senior / elder services
- Cultural / arts / historic
- Environmental / conservation
- Other: \_\_\_\_\_

18. Describe how Greensboro residents benefit from your services:

**Greensboro Residents who experience food insecurity benefit from the stability and support of the Hardwick Area Food Pantry's food distribution. Greensboro residents may visit one of our sites in Hardwick, Craftsbury, or Albany for supplemental food. Our services are open to anyone experiencing need, and participants can come regularly or during times particular need, and will be treated with dignity and respect.**

**Section E: Financial Information & Budget**

19. Total operating budget of your organization (last full fiscal year):

\$ \$392,475

26. Do any funding sources require a municipal match or other local commitment?

Yes     No

If Yes, explain:

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**Section F: Reporting, Oversight & Accountability**

28. If your organization has received municipal appropriations from Greensboro before, provide a report or summary of how those funds were used (attach as appendix).

29. Person(s) responsible for oversight and compliance within your organization:

Name: Board of Directors; John Tuthill / Title: Board of Directors; Chair

Contact: \_hafp-board@hardwickareafoodpantry.org

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### Section G: Certification & Signature

I hereby certify that the information in this application is true, accurate, and complete to the best of my knowledge. If funds are granted, I agree to use them for the stated purpose(s) and to provide the required reports and oversight to the Town of Greensboro.

Signature: \_\_\_\_\_ *Jake Lester* \_\_\_\_\_

Name (printed): \_\_\_\_\_ Jake Lester \_\_\_\_\_

Title / Role: \_\_\_\_\_ Secretary, Board of Directors \_\_\_\_\_

Date: \_\_\_\_\_ November 26, 2025 \_\_\_\_\_

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### Section H: Attachments (please indicate those included)

(Only for requests of \$500 or more)

- Audited financial statements (most recent year) or if no audit was conducted, financial statements prepared by the organization
- Organizational annual report or summary
- Letters of support or endorsements, if helpful

November 26, 2025  
Prepared by: Jake Lester

Town of Greensboro  
Town Appropriations Summary

The Hardwick Area Food Pantry received \$2,500 from the Greensboro Town appropriations in 2025. These funds were used to directly support the operations of the food pantry, including purchasing food from local vendors and the Vermont Food Bank. The food is distributed to those experiencing need in our community at our sites based in Hardwick, Craftsbury, and Albany. Other operational costs include but are not limited to wages for our staff.

# Hardwick Area Food Pantry

## Profit and Loss

January - December 2024

	TOTAL
Income	
40000 Contribution Income	231,043
40050 Grant Income	126,720
40100 Town Appropriations	20,700
<b>Total Income</b>	<b>\$378,463</b>
<b>GROSS PROFIT</b>	<b>\$378,463</b>
Expenses	
50001 Cost of Food Supplies	238,434
60100 Personnel Expenses	119,028
60200 Bldg & Equip maint/exp (net)	10,998
60300 Insurance (net)	5,168
60400 Professional Services (net)	3,667
65000 Office Expenses (net)	15,179
<b>Total Expenses</b>	<b>\$392,475</b>
<b>NET OPERATING INCOME</b>	<b>\$ -14,012</b>
Other Income	
80010 Interest Earned	2,075
80020 Refunds-tax/bank	300
80200 Gain (Loss) on investment acct	2,768
<b>Total Other Income</b>	<b>\$5,143</b>
<b>NET OTHER INCOME</b>	<b>\$5,143</b>
<b>NET INCOME</b>	<b>\$ -8,869</b>